



## COUNCIL MEETING

WEDNESDAY 5 FEBRUARY 2025

### SUPPLEMENTARY AGENDA PACK NO.3

#### WEBCASTING NOTICE

This meeting will be recorded for subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014.

The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Democratic Services.

I would like to welcome everyone to this evening's meeting of the Council.

I should be grateful if you would ensure that your mobile phones and other hand-held devices are switched to silent during the meeting. If the fire alarm sounds during the course of the meeting - we are not expecting it to go off - please leave the Council Chamber immediately and proceed calmly to the assembly point in Millmead on the paved area adjacent to the river as you exit the site.

This Supplementary Agenda Pack sets out details of those members of the public who have given advance notice of their wish to ask a question or address the Council in respect of any business on tonight's agenda. It also sets out details of any motions and amendments to be proposed by councillors in respect of the business on the agenda.

Unless a member of the public has given notice of their wish to ask a question or address the Council under Item 7 (Public Participation), they will not be permitted to speak. Those who have given notice may address the Council for a maximum of three minutes. Speakers may not engage in any further debate once they have finished their speech.

*Councillor Sallie Barker MBE  
The Mayor of Guildford*

<b>Time limits on speeches at full Council meetings:</b>	
Public speaker:	3 minutes
Response to public speaker:	3 minutes
Questions from councillors:	3 minutes
Response to questions from councillors:	3 minutes
Proposer of a motion:	6 minutes
Seconder of a motion:	4 minutes
Other councillors speaking during the debate on a motion:	4 minutes
Proposer of a motion's right of reply at the end of the debate on the motion:	4 minutes
Proposer of an amendment:	4 minutes
Seconder of an amendment:	4 minutes
Other councillors speaking during the debate on an amendment:	4 minutes
Proposer of a motion's right of reply at the end of the debate on an amendment:	4 minutes
Proposer of an amendment's right of reply at the end of the debate on an amendment:	4 minutes

The Council's attention is drawn to the relevant provisions of Council Procedure Rules in respect of the Rules of Debate (Council Procedure Rule 15) and also to the recently approved Budget Procedure Rules.

#### **1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

#### **2. DISCLOSURES OF INTEREST**

To receive and note any declarations of interest from councillors in accordance with the Councillors' Code of Conduct.

#### **3. MINUTES (Pages 7 – 48 of the Council agenda)**

To confirm, as a correct record, the minutes of the meetings held on 8 October and 3 December 2024.

#### **4. MAYOR'S COMMUNICATIONS**

To receive any communications from the Mayor.

#### **5. LEADER'S COMMUNICATIONS**

To receive any communications from the Leader of the Council.

#### **6. ANNOUNCEMENTS FROM THE STATUTORY OFFICERS**

To receive any announcements from the Head of Paid Service, Chief Finance Officer and/or Monitoring Officer.

## **7. PUBLIC PARTICIPATION**

No questions or statements have been received from the public.

## **8. QUESTIONS FROM COUNCILLORS**

No questions have been received from councillors.

## **9. GENERAL FUND CAPITAL BUDGET 2025-26 TO 2028-29** (Pages 49 - 62 of the Council agenda)

### Section 151 Officer's comments

The Section 151 Officer to comment on the General Fund Capital Budget 2025-26.

### The motion:

The Lead Councillor for Finance and Property, Councillor Richard Lucas to propose, and the Leader of the Council, Councillor Julia McShane to second, the following motion:

- “(1) That the updated capital programme, as set out in Appendix 1 to the report submitted to the Council, be approved.
- (2) That the proposed treatment of the new capital bids, as set out in paragraphs 6.10 to 6.17 of the report, be approved”.

### Reasons:

- The financing of the approved Capital Budget has direct implications on borrowing costs within the General Fund revenue budget and other funding sources such as Reserves and Balances.
- Setting a balanced budget is a statutory requirement.

## **10. GENERAL FUND REVENUE BUDGET 2025-26 AND MEDIUM-TERM FINANCIAL PLAN 2026-27 TO 2028-29** (Pages 63 – 166 of the Council agenda)

### Section 151 Officer's comments

The Section 151 Officer to comment on the General Fund Budget 2025-26 and the Medium-Term Financial Plan.

### Council Tax Precepts

The Council is required to formally approve the aggregate Council Tax for residents of Guildford Borough, including its own Council Tax requirement and the Council Tax requirements of the other relevant major precepting authorities, which are Surrey County Council (SCC) and the Police and Crime Commissioner for Surrey (PCCS).

We have received confirmation that neither SCC nor the PCCS have set an excessive Council Tax for 2025-26 and details of their respective precepts are set out in the Council tax resolution below.

#### Proposed Suspension of Council Procedure Rules

The Mayor will ask the Council to agree to suspend Council Procedure Rules for this meeting, where they conflict with the Budget Procedure Rules, to allow the Budget Procedure Rules to prevail (see Budget Procedure Rule 7.2).

#### Amendments to the Executive's Budget Proposals

No amendments have been tabled in accordance with the Budget Procedure Rules.

#### Councillors' speeches:

Under Budget Procedure Rule 7.14, 7.15, and 7.16, the Lead Councillor for Finance and Property, Councillor Richard Lucas, shall have up to 20 minutes for his speech in proposing the motion in respect of the Executive's Budget Proposals. The Leader of the Council, Councillor Julia McShane, who will be seconding the motion, will have up to 10 minutes available for this purpose. The seconder may speak at the time of seconding or reserve their speech for later on in the debate.

After the motion has been proposed and seconded, the order of speakers is as follows:

- Councillor Philip Brooker (or nominated spokesperson for the Conservative Group)
- Councillor Joss Bigmore (or nominated spokesperson for the Residents for Guildford and Villages group)
- Councillor Patrick Oven (or nominated spokesperson for the Guildford Greenbelt Group)
- Councillor James Walsh (or nominated spokesperson for the Labour Group)

NB. Each of the four group leaders (or their nominated spokesperson) shall have up to 15 minutes for their speech.

Any other councillors speaking on the motion in respect of the Executive's Budget Proposals may speak for up to 5 minutes each.

At the end of the debate, the proposer of the motion shall have up to 10 minutes for any right of reply.

### Requirement for Recorded Vote

Under The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 and Council Procedure Rule 17.4, the Council is required to conduct a recorded vote on the motion in respect of the proposed budget and Council tax resolution referred to below.

If the Executive's proposed budget is accepted without amendment by the Council, the Council may make a decision which has immediate effect.

### The Motion (Budget and Council Tax Resolution):

The Lead Councillor for Finance and Property, Councillor Richard Lucas to propose, and the Leader of the Council, Councillor Julia McShane to second, the following motion:

- (1) That the budget be approved, and specifically that the Council Tax requirement for 2025-26 be set at £12,375,173 excluding parish precepts and £14,853,420 to include parish precepts.
- (2) That the Band D Council Tax for 2025-26 (excluding parish precepts) be set at £204.09, an increase of £5.93 (2.99%).
- (3) That the Band D Council Tax for 2025-26 (including parish precepts) be set at £244.99.
- (4) That the Council approves the following:
  - (i) the General Fund revenue estimates for 2025-26 including proposed fees and charges relating to General Fund services, as set out in Appendix 3 to the report submitted to the Council;
  - (ii) the Housing Revenue Account estimates for 2025-26, including housing rents and other fees and charges;
  - (iii) the General Fund Capital budget for 2025-26; and
  - (iv) the Housing Revenue Account capital programme for 2025-26.
- (5) That the Strategic Director of Finance and Resources (Section 151 Officer) in consultation with the Leader of the Council and Lead Councillor for Finance and Property, be authorised to finalise budget proposals, updated to take into account any new information in the Final Local Government Finance Settlement.
- (6) That the Council notes that the Chief Finance Officer, in accordance with the terms of his delegated authority, has calculated the following amounts for the year 2025-26 in accordance with regulations made under Sections 31B (3) and 34(4) of the Local Government Finance Act 1992 (as amended) ('the Act'):

(i) 60,629.7 being the amount calculated by the Council, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992, as its council tax base for 2025-26 for the whole Council area.

(ii) For those parts of the borough to which a parish precept relates:

<b>Parish of:</b>	
Albury	631.81
Artington	155.53
Ash	7,599.64
East Clandon	156.41
West Clandon	715.40
Compton	488.24
Effingham	1,335.74
East Horsley	2,622.48
West Horsley	1,656.40
Normandy	1,385.72
Ockham	284.69
Pirbright	1,256.43
Puttenham	310.66
Ripley	911.79
St. Martha	402.00
Seale & Sands	515.68
Send	2,216.17
Shackleford	376.81
Shalford	1,885.52
Shere	1,988.03
Tongham	1,295.27
Wanborough	184.73
Wisley (Meeting)	107.31
Worplesdon	3,746.05
<b>Total</b>	<b>32,228.51</b>

being the amounts calculated by the Council, in accordance with Regulation 6 of the 1992 Regulations, as the amounts of its council tax base for the year for dwellings in those parts of its area to which one or more special items relate.

(7) That the Council calculates the following amounts for the financial year 2025-26 in accordance with Sections 31 to 36 of the Act:

- (i) £147,263,812 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (2) of the Act taking into account all precepts issued to it by parish councils.
- (ii) £132,410,393 for the items set out in Section 31A (3) of the Act
- (iii) £14,853,520 being the amount by which the aggregate at sub-paragraph (i) above exceeds the aggregate at sub-paragraph (ii) above, calculated by the Council in accordance with Section 31A(4) of the Act, as its council tax requirements for the year.
- (iv) £244.99 being the amount at sub-paragraph (iii) above divided by the amount at sub-paragraph (i) of paragraph (6) above, calculated by the Council, in accordance with Section 31B (1) of the Act, as the basic amount of its Council Tax for the year (including parish precepts).
- (v) £2,478,247 being the aggregate amount of all special items (parish precepts) referred to in Section 34(1) of the Act as follows:

**Parish of:**

Albury	49,051
Artington	5,677
Ash	596,727
East Clandon	10,750
West Clandon	28,995
Compton	28,421
Effingham	141,416
East Horsley	162,700
West Horsley	108,112
Normandy	157,565
Ockham	17,398
Pirbright	87,820
Puttenham	18,000
Ripley	105,362

St. Martha	15,581
Seale & Sands	25,375
Send	96,248
Shackleford	17,898
Shalford	124,550
Shere	215,251
Tongham	72,725
Wanborough	5,500
Wisley (Meeting)	0
Worplesdon	387,125

- (vi) £204.09 being the amount at sub-paragraph (iv) above less the result given by dividing the amount at sub-paragraph (v) above by the amount at sub-paragraph (i) of paragraph (6) above, calculated by the Council in accordance with Section 34(2) of the Act, as the basic amount of its council tax for the year for dwellings in those parts of its area to which no special item (parish precept) relates.

- (vii) Part of the Council's area

<b>Parish of</b>	<b>£ p</b>
Albury	281.73
Artington	240.59
Ash	282.61
East Clandon	272.82
West Clandon	244.62
Compton	262.30
Effingham	309.96
East Horsley	266.13
West Horsley	269.36
Normandy	317.80
Ockham	265.20
Pirbright	273.99
Puttenham	262.03
Ripley	319.65
St. Martha	242.85
Seale & Sands	253.30
Send	247.52
Shackleford	251.59
Shalford	270.15



Shere	312.36
Tongham	260.24
Wanborough	233.86
Wisley (Meeting)	204.09
Worplesdon	307.43

being the amounts given by adding to the amount at sub-paragraph (vi) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at sub-paragraph (ii) of paragraph (6) above, calculated by the Council in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

(viii) Part of the Council's area

VALUATION BANDS								
	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
PARISH	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Albury	187.82	219.12	250.43	281.73	344.34	406.94	469.55	563.46
Artington	160.39	187.13	213.86	240.59	294.05	347.52	400.98	481.18
Ash	188.41	219.81	251.21	282.61	345.41	408.21	471.02	565.22
East Clandon	181.88	212.19	242.51	272.82	333.45	394.07	454.70	545.64
West Clandon	163.08	190.26	217.44	244.62	298.98	353.34	407.70	489.24
Compton	174.87	204.01	233.16	262.30	320.59	378.88	437.17	524.60
Effingham	206.64	241.08	275.52	309.96	378.84	447.72	516.60	619.92
East Horsley	177.42	206.99	236.56	266.13	325.27	384.41	443.55	532.26
West Horsley	179.57	209.50	239.43	269.36	329.22	389.08	448.93	538.72
Normandy	211.87	247.18	282.49	317.80	388.42	459.04	529.67	635.60
Ockham	176.80	206.27	235.73	265.20	324.13	383.07	442.00	530.40
Pirbright	182.66	213.10	243.55	273.99	334.88	395.76	456.65	547.98
Puttenham	174.69	203.80	232.92	262.03	320.26	378.49	436.72	524.06
Ripley	213.10	248.62	284.13	319.65	390.68	461.72	532.75	639.30
St.Martha	161.90	188.88	215.87	242.85	296.82	350.78	404.75	485.70
Seale & Sands	168.87	197.01	225.16	253.30	309.59	365.88	422.17	506.60
Send	165.01	192.52	220.02	247.52	302.52	357.53	412.53	495.04
Shackleford	167.73	195.68	223.64	251.59	307.50	363.41	419.32	503.18
Shalford	180.10	210.12	240.13	270.15	330.18	390.22	450.25	540.30
Shere	208.24	242.95	277.65	312.36	381.77	451.19	520.60	624.72
Tongham	173.49	202.41	231.32	260.24	318.07	375.90	433.73	520.48
Wanborough	155.91	181.89	207.88	233.86	285.83	337.80	389.77	467.72
Wisley (Meeting)	136.06	158.74	181.41	204.09	249.44	294.80	340.15	408.18
Worplesdon	204.95	239.11	273.27	307.43	375.75	444.07	512.38	614.86
<b>TOWN AREA</b>								
Guildford	136.06	158.74	181.41	204.09	249.44	294.80	340.15	408.18

being the amounts given by multiplying the amounts at sub-paragraphs (vi) and (vii) above by the number which in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- (8) That the Council notes that for the year 2025-26, (i) Surrey County Council (SCC) and (ii) the Police and Crime Commissioner for Surrey (PCCS) have stated the following amounts in precepts issued to the Council, in accordance with

Section 40 of the Act, for each of the categories of dwelling in the Council's area as shown below:

VALUATION BANDS								
Band	Band	Band	Band	Band	Band	Band	Band	
A	B	C	D	E	F	G	H	
£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p	
(i) SCC	1,230.90	1,436.05	1,641.20	1,846.35	2,256.65	2,666.95	3,077.25	3,692.70
(ii) PCCS	225.04	262.55	300.06	337.57	412.58	487.60	562.61	675.14

- (9) That the Council agrees, having calculated the aggregate in each of the amounts at sub-paragraph (viii) of paragraph (7) and paragraph (8) above, to set the following amounts as the amounts of Council Tax for the year 2025-26 for each of the categories of dwellings shown below in accordance with Section 30(2) of the Act.

Part of the Council's Area:

	VALUATION BANDS							
	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
PARISH	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
Albury	1,643.76	1,917.72	2,191.69	2,465.65	3,013.57	3,561.49	4,109.41	4,931.30
Artington	1,616.33	1,885.73	2,155.12	2,424.51	2,963.28	3,502.07	4,040.84	4,849.02
Ash	1,644.35	1,918.41	2,192.47	2,466.53	3,014.64	3,562.76	4,110.88	4,933.06
East Clandon	1,637.82	1,910.79	2,183.77	2,456.74	3,002.68	3,548.62	4,094.56	4,913.48
West Clandon	1,619.02	1,888.86	2,158.70	2,428.54	2,968.21	3,507.89	4,047.56	4,857.08
Compton	1,630.81	1,902.61	2,174.42	2,446.22	2,989.82	3,533.43	4,077.03	4,892.44
Effingham	1,662.58	1,939.68	2,216.78	2,493.88	3,048.07	3,602.27	4,156.46	4,987.76
East Horsley	1,633.36	1,905.59	2,177.82	2,450.05	2,994.50	3,538.96	4,083.41	4,900.10
West Horsley	1,635.51	1,908.10	2,180.69	2,453.28	2,998.45	3,543.63	4,088.79	4,906.56
Normandy	1,667.81	1,945.78	2,223.75	2,501.72	3,057.65	3,613.59	4,169.53	5,003.44
Ockham	1,632.74	1,904.87	2,176.99	2,449.12	2,993.36	3,537.62	4,081.86	4,898.24
Pirbright	1,638.60	1,911.70	2,184.81	2,457.91	3,004.11	3,550.31	4,096.51	4,915.82
Puttenham	1,630.63	1,902.40	2,174.18	2,445.95	2,989.49	3,533.04	4,076.58	4,891.90
Ripley	1,669.04	1,947.22	2,225.39	2,503.57	3,059.91	3,616.27	4,172.61	5,007.14
St.Martha	1,617.84	1,887.48	2,157.13	2,426.77	2,966.05	3,505.33	4,044.61	4,853.54
Seale & Sands	1,624.81	1,895.61	2,166.42	2,437.22	2,978.82	3,520.43	4,062.03	4,874.44
Send	1,620.95	1,891.12	2,161.28	2,431.44	2,971.75	3,512.08	4,052.39	4,862.88
Shackleford	1,623.67	1,894.28	2,164.90	2,435.51	2,976.73	3,517.96	4,059.18	4,871.02
Shalford	1,636.04	1,908.72	2,181.39	2,454.07	2,999.41	3,544.77	4,090.11	4,908.14
Shere	1,664.18	1,941.55	2,218.91	2,496.28	3,051.00	3,605.74	4,160.46	4,992.56
Tongham	1,629.43	1,901.01	2,172.58	2,444.16	2,987.30	3,530.45	4,073.59	4,888.32
Wanborough	1,611.85	1,880.49	2,149.14	2,417.78	2,955.06	3,492.35	4,029.63	4,835.56
Wisley (Meeting)	1,592.00	1,857.34	2,122.67	2,388.01	2,918.67	3,449.35	3,980.01	4,776.02
Worplesdon	1,660.89	1,937.71	2,214.53	2,491.35	3,044.98	3,598.62	4,152.24	4,982.70
<b>TOWN AREA</b>								
Guildford	1,592.00	1,857.34	2,122.67	2,388.01	2,918.67	3,449.35	3,980.01	4,776.02

\*Note: Wisley Parish Meeting

In accordance with the Executive's decision at its meeting on 8 August 2002 (see Minute No. 270 – 2002-03), the Chief Finance Officer has anticipated the precept for 2025-26 for the Wisley Parish Meeting to be £nil and this is reflected in all the relevant Council Tax figures above.

- (10) That the Council determines that the Borough Council's basic amount of council tax for 2025-26 is not excessive in accordance with the principles approved under section 52ZB of the Act.
- (11) That, as the billing authority, the Council notes that it has not been notified by a major precepting authority that its relevant basic amount of Council Tax for 2025-26 was excessive under the regulations and that the billing authority was not required to hold a referendum in accordance with Section 52ZK of the Act.
- (12) That the Council agrees, in respect of council tax payments:
  - (i) that the payment dates for the statutory ten monthly instalment scheme be set to run from 2 April to 2 January each year; and
  - (ii) that the payment dates be set as the second day of each month for a customer who has requested to opt out of the statutory scheme under the provisions of The Council Tax (Administration and Enforcement) (Amendment) (No 2) (England) Regulations 2012.
- (13) That the Council agrees, in respect of non-domestic rate payments:
  - (i) that the payment dates for the statutory ten monthly instalment scheme be set to run from 2 April to 2 January each year; and
  - (ii) that the payment dates be set as the second day of each month for a customer who has requested to opt out of the statutory scheme under the provisions of the Non-Domestic Rating (Collection and Enforcement) (Amendment) (England) Regulations 2014.
- (14) That the Council's existing Local Council Tax Support Scheme, with uprating as set out in Appendix 1 to the report, and the £40,000 discretionary hardship fund that runs alongside it, be continued.
- (15) That the updated guidelines for Discretionary Reductions, as set out in Appendix 2 to the report, be endorsed.
- (16) That, from 1 April 2025, the Council varies its determination of 7 February 2024 under Section 11B of the Local Government Finance Act 1992, to except properties from the long-term empty dwelling levy in accordance with The Council Tax (Prescribed Classes of Dwellings and Consequential Amendments) (England) Regulations 2024 (SI: 2024 No. 1007) so that, where not excepted, the

long-term empty dwelling levy starts after a property has been empty and unfurnished for one year.

- (17) That, from 1 April 2025, the Council varies its determination of 7 February 2024 under section 11C of the Local Government Finance Act 1992 to except properties from the premium on periodically used dwellings in accordance with The Council Tax (Prescribed Classes of Dwellings and Consequential Amendments) (England) Regulations 2024 (SI: 2024 No. 1007) so that, where a property is not excepted the Council will charge a premium (levy) of 100% on periodically used dwellings.
- (18) That the Council approves the annual statement of accounts or Wisley Parish Meeting, which is currently dormant, for the year ended 31 March 2025, as set out below:

	Year ending	
	31 March 2024 £	31 March 2025 £
1. Balances brought forward	3,608	3,608
2. (+) Annual precept	Nil	Nil
3. (+) Total other receipts	0	0
4. (-) Staff costs	Nil	Nil
5. (-) Loan interest/capital repayments	Nil	Nil
6. (-) Total other payments	Nil	Nil
7. (=) Balances carried forward	3,608	3,608
8. Total cash and investments	3,608	3,608
9. Total fixed assets and long-term assets	Nil	Nil
10. Total borrowings	Nil	Nil

Reasons:

- The General Fund Budget is a major decision for the Council and setting a balanced budget is a statutory requirement.
- Scrutiny of these MTFP and Budget proposals demonstrate transparency and good governance.
- The Council has been well positioned to respond to the financial challenges faced by all local authorities. Whilst the latest MTFP for the subsequent years ending 2028-29 continues to project future financial pressures, and opportunities, the Council will take action to ensure sufficient funding is in place to deliver and maintain services.

**11. HOUSING REVENUE ACCOUNT BUDGET 2025-26** (see Pages 167 - 194 of the Council agenda, Supplementary Agenda Pack No.1 containing the revised report and Appendix 4 to the revised report, and Supplementary Agenda Pack No.2 containing amended Appendices 1 and 2 to the revised report)

Section 151 Officer's comments

The Section 151 Officer to comment on the HRA Budget 2025-26.

The motion:

The Leader of the Council and Lead Councillor for Housing, Councillor Julia McShane to propose, and Lead Councillor for Finance and Property, Councillor Richard Lucas to second, the adoption of the following motion:

- “(1) That the Council approves the proposed HRA revenue budget for 2025-26, as set out in the amended Appendix 1 which was circulated as part of Supplementary Agenda Pack No.2.
- (2) That a rent increase of 2.7% be implemented.
- (3) That the fees and charges for HRA services for 2025-26, as set out in the amended Appendix 2, circulated as part of Supplementary Agenda Pack No.2, be approved.
- (4) That a 5% increase be applied to garage rents, which is in line with the wider Council policy on fees and charges.
- (5) That the updated HRA Capital Programme 2024-25 to 2029-30, as set out in Appendix 4 to the revised report, be approved.”

Reason:

To enable the Council to set the rent charges for HRA property and associated fees and charges, along with authorising the necessary expenditure to implement a budget, this is consistent with the objectives outlined in the HRA Business Plan.

**12. PAY POLICY STATEMENT 2025-26** (Pages 195 – 206 of the Council agenda)

The Lead Councillor for Community and Organisational Development, Councillor Carla Morson to propose, and the Leader of the Council, Councillor Julia McShane to second, the adoption of the following motion:

“That the Pay Policy Statement for the 2025-26 financial year, attached as Appendix 1 to the report submitted to the Council, be approved”.

Reason:

To comply with the requirements of Sections 38 and 39 Localism Act 2011.

**13. GOVERNANCE AND RESOURCING OF A JOINT EXECUTIVE SUPPORT TEAM**

(Pages 207 – 220 of the Council agenda)

The Lead Councillor for Regulatory and Democratic Services, Councillor Merel Rehorst-Smith to propose, and the Leader of the Council, Councillor Julia McShane to second, the adoption of the following motion:

- “(1) That the Executive Support function be a joint function with Waverley Borough Council and that the Council agrees to delegate the exercise of this function to Waverley Borough Council on behalf of Guildford Borough Council.
- (2) That the Strategic Director of Democracy, Law and People be given delegated authority, in consultation with the Joint Chairs of the Joint Governance Committee, to include the shared Executive Support service in any Inter-Authority Agreement.”

Reason:

To seek Council’s formal approval of the creation of a joint service and to agree the provision of the function to Guildford Borough Council by Waverley Borough Council.