

Licensing Committee Report

Report of Joint Strategic Director Economy, Planning & Place, Ezra Wallace

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Date: Wednesday 15 January 2025

Licensing Committee work programme: 2025-26

Recommendation to Licensing Committee

The Committee is invited to review and approve its current work programme for the remainder of the 2025-26 municipal year.

Reason for Recommendation:

To ensure that the Licensing Committee has an opportunity to review its work programme.

1. Purpose of Report

- 1.1 The work programme is presented to enable necessary changes to be made and to provide updated information on items for future meetings. Appendix 1 to this report sets out the Committee's work programme to date, including any items currently unscheduled.

2. Financial Implications

- 2.1 There are no specific financial implications arising from this report.

3. Human Resource Implications

- 3.1 There are no specific human resources implications arising from this report.

4. Legal Implications

4.1 There are no specific legal implications arising from this report.

5. Background papers

None

6. Appendices

Appendix 1: Licensing Committee - Draft Work Programme: 2025-26

Licensing Committee

Draft Work Programme 2025-26

January 2025		
Gambling Act 2005	The Committee to review public consultation responses to the Gambling Act Statement of Principles in line with the statutory 3 year review period.	Mike Smith, Licensing Lead 01483 444387
Licensing Annual Report	The Committee to receive an Annual Update on Licensing.	Mike Smith, Licensing Lead 01483 444387
Hackney Carriage and Private Hire	The Committee to receive an Annual Update on Taxi and Private Hire Licensing.	Mike Smith, Licensing Lead 01483 444387
Taxi Rank Review Following North Street Development	The Committee to review the results of the public consultation into the proposed changes to Hackney Carriage Stands (Taxi Ranks) in Guildford due to the North Street Redevelopment and recommend approval by the Executive.	Mike Smith, Licensing Lead 01483 444387

March 2025		
Hackney Carriage and Private Hire Licence Fees	The Committee to review the fees and charges for Hackney Carriage and Private Hire Licence fees	Mike Smith, Licensing Lead 01483 444387
May 2025		
Hackney Carriage and Private Hire	The Committee to consider any objections to the fees and charges received following public consultation.	Mike Smith, Licensing Lead 01483 444387
July 2025		
Hackney Carriage and Private Hire	The Committee to be updated on the Hackney Carriage Fare Review for 2025	Mike Smith, Licensing Lead 01483 444387
September 2025		
Hackney Carriage and Private Hire Licensing Policy	The Committee to review the Hackney Carriage and Private Hire Licensing Policy following updates to the Department for Transport Best Practice Guidance	Mike Smith, Licensing Lead 01483 444387
Licensing Act 2003	The Committee to review the Licensing Act Statement of Principles in line with the statutory 5 year review period.	Mike Smith, Licensing Lead 01483 444387
November 2025		
January 2026		
Best Bar None Update 2025	The Committee to receive an update in relation to Best Bar None.	Mike Smith, Licensing Lead

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Licensing Annual Report	The Committee to receive an Annual Update on Licensing.	Mike Smith, Licensing Lead 01483 444387
Hackney Carriage and Private Hire	The Committee to receive an Annual Update on Taxi and Private Hire Licensing.	Mike Smith, Licensing Lead 01483 444387
March 2026		
Hackney Carriage and Private Hire Licence Fees	The Committee to review the fees and charges for Hackney Carriage and Private Hire Licence fees	Mike Smith, Licensing Lead 01483 444387
May 2026		
Hackney Carriage and Private Hire	The Committee to consider any objections to the fees and charges received following public consultation.	Mike Smith, Licensing Lead 01483 444387
UNSCHEDULED ITEMS		
Item	Details of decision to be taken	Officer
Street Trading Policy	The Committee to consider an updated draft Street Trading Policy and approve public consultation.	Mike Smith, Senior Specialist for Licensing and Community Safety 01483 444387

Charity Collections Policy	The Committee to consider an updated draft Charitable Collections Policy and approve public consultation.	Mike Smith, Senior Specialist for Licensing and Community Safety 01483 444387
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