

Corporate Governance and Standards Committee

26 September 2024

Decision and Action tracker

This tracker monitors progress against the decisions and actions that the Committee has agreed. It is updated for each committee meeting. When actions are reported as being 'completed', the Committee will be asked to agree to remove these items from the tracker.

The actions listed below are outstanding.

Date of Meeting	Item	Decision/Action requested	Responsible Officer	Update on implementation
13 March 2024	Internal Audit Progress Report (February 2024)	To provide a written response to the Committee in respect of the overdue management actions associated with the S106 Contributions review, particularly with regard to updating policies and procedure documents.	Assistant Director: Planning	
6 June 2024	Planning Appeals Monitoring Report	<ul style="list-style-type: none">(a) To clarify, by way of an email to the Committee, the information provided in the table in paragraph 7.2 of the report relating to 22/P/01151 (Pit Farm, Guildford), and the error in respect of the application number for the appeal regarding 12 Oak Hill Wood Street Village.(b) To discuss the appropriate level of budget for planning appeals in future years with the Director of Finance.(c) To send an email to the Committee setting out details of the Council's performance in respect of planning determinations against government targets	Assistant Director: Planning	

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25 July 2024	Corporate Risk Register and Risk Management Strategy	<p>(a) To circulate to the Committee the various issues which cause problems with recruiting and retaining staff.</p> <p>(b) To provide further assurance to the Committee in respect of learning points arising from the recent CrowdStrike outage.</p>	<p>Lead Specialist HR / Assistant Director Strategy and Corporate Services</p> <p>Lead Specialist - ICT</p>	<p>Email response provided by the Lead Specialist for HR circulated to the Committee on 17 September 2024.</p> <p>Email response provided by the Lead Specialist for ICT circulated to the Committee on 16 September 2024.</p>
25 July 2024	Internal Audit Annual Report 2023-24	<p>To circulate updates to the Committee on the following matters:</p> <p>(a) the outcome of the review of the accounting side of Business World,</p> <p>(b) restructure of the finance team and specific areas where good progress was being made in respect of the financial control environment, and</p> <p>(c) senior management concerns referred to in the internal audit annual report in respect of the operation of the Council's Housing Stores and activities being undertaken within the vehicle workshop.</p>	Joint Strategic Director of Finance	
25 July 2024	Work Programme	<p>(a) To submit a S106 Monitoring Report to the 26 September 2024 meeting and to provide an indication as to frequency of future reports.</p>	Assistant Director, Planning	<p>The Assistant Director, Planning was due to host a workshop with Surrey County Council on 17 September to discuss issues around spending of S106 monies on, inter alia, infrastructure projects. The outcome of this will be</p>

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		(b) To liaise with the external auditors with a view to submitting an update report on external audit progress to the next meeting on 26 September 2024.	Strategic Director of Finance	<p>included in the S106 Monitoring Report to be considered by the Committee on 14 November.</p> <p>See reports at Items 8 and 9 on this agenda.</p>