

Overview & Scrutiny work programme, 2023-24

16 JANUARY 2024			
Item	Additional information	Relevant Lead Councillor(s)	Lead officers
Guildford-Waverley Collaboration	Requested to include: achievements so far (savings and operational); plan for the future/direction of travel; limitations and opportunities; and impact or otherwise of “double-jobbing” by Joint Management Team on Guildford Borough Council.	Cllr Carla Morson, Lead Councillor for Community and Organisational Development	Robin Taylor, Joint Executive Head of Organisational Development. Ian Doyle, Joint Strategic Director, Transformation & Governance
Annual report and monitoring arrangements for operation of the G Live contract, 2022-23	To scrutinise the Council’s contracts monitoring in relation to the G Live contract	Cllr Catherine Houston, Lead Councillor for Commercial Development	Kelvin Mills, Executive Head Commercial Services, and Ian Doyle, Strategic Director, Transformation & Governance
Operation of the Leisure Management contract, 2022-23	To scrutinise the Council’s contracts monitoring in relation to the Leisure Partnership Agreement	Cllr Catherine Houston, Lead Councillor for Commercial Development	Kelvin Mills, Executive Head Commercial Services, and Ian Doyle, Strategic Director, Transformation & Governance

Performance Monitoring Report 2023-24 (Quarter 2)	Period July-September 2023.	Cllr Carla Morson, Lead Councillor for Community and Organisational Development	Andrea Barnett, Policy Officer. Robin Taylor, Joint Executive Head of Organisational Development. Ian Doyle, Joint Strategic Director, Transformation & Governance.
Council's Customer Services: Performance and Progress	Six-month progress report requested at July 2023 meeting [Minute OS4 refers].	Cllr Angela Goodwin, Lead Councillor for Engagement and Customer Services	Nicola Haymes, Joint Executive Head of Communications and Customer Service. Ian Doyle, Strategic Director of Transformation and Governance.
30 JANUARY 2024			
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Thames Water	Invited to O&S to discuss the causes of recent outages, the management of the crisis, and measures being put in place to avoid such outages arising in the future.	–	–
Lead Councillor Question Session	With Councillor George Potter, Lead Councillor for Planning, Environment and Climate Change	Cllr George Potter, Lead Councillor for Planning, Environment and Climate Change	–

Air Quality Strategy update	To scrutinise Guildford's Air Quality Strategy and action plan	Cllr Merel Rehorst-Smith, Lead Councillor for Regulatory and Democratic Services	Gary Durrant, Senior Specialist - Environment Control (Noise and Pollution). Richard Homewood, Executive Head Regulatory Services and Dawn Hudd, Joint Strategic Director, Place
5 MARCH 2024			
Item	Additional information	Relevant Lead Councillor(s)	Lead officers
Lead Councillor Question Session	With Councillor Angela Goodwin, Lead Councillor for Engagement and Customer Services	Cllr Angela Goodwin, Lead Councillor for Engagement and Customer Services	–
Spend on consultants and agency workers, 2023-24 (six-month update)	Six month update, requested at September 2023 meeting [Minute OS 14 refers]	Cllr Richard Lucas, Lead Councillor for Finance and Property	Adrian Swift, Senior Specialist Procurement (Interim), Richard Bates, Executive Head of Finance, and Ian Doyle, Joint Strategic Director, Transformation & Governance
Community Services – The Hive	A written report, following on from the presentation to the Committee on 19 December.	Cllr Carla Morson, Lead Councillor for Community and Organisational Development	Sam Hutchison, Joint Executive Head of Community Services. Annie Righton, Joint Strategic Director, Community Wellbeing

Unscheduled items

Borough's Response to Refugees – update requested for September 2024 or earlier in the event of significant change [Minute OS14 refers, 12 September 2023].

Draft Communications Strategy 2023-24. Originally scheduled for March 2024, moved to unscheduled in January 2024 at request of Joint Executive Head of Communications and Customer Service.

Housing Strategy

Task and finish groups

Title	Update
Affordable Housing	<p data-bbox="412 861 2058 986">Cllrs P. Brooker, Brothwell, Creese, Fenwick, Jones, Oven, Smith, Taylor, Steel, White, and have expressed interest in possibly continuing the work of the review. A narrative summary of the first task group's work was shared in early December.</p> <p data-bbox="412 1031 2058 1155">Meetings have been held to discuss the progress of the original task group and how to take forward the issues; the Joint Executive Head of Housing Services had confirmed he would be the lead housing officer on the group.</p> <p data-bbox="412 1200 2058 1279">The next step is to move ahead with setting up the membership of the group, revising its terms of reference, and determining what the review look at to deliver agreed and demonstrable outcomes.</p>