



EXTRAORDINARY COUNCIL MEETING

TUESDAY 19 DECEMBER 2023

ORDER PAPER

WEBCASTING NOTICE

This meeting will be recorded for subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014.

The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Democratic Services.

I would like to welcome everyone to this evening's extraordinary meeting of the Council.

I should be grateful if you would ensure that your mobile phones and other hand-held devices are switched to silent during the meeting. If the fire alarm sounds during the course of the meeting - we are not expecting it to go off - please leave the Council Chamber immediately and proceed calmly to the assembly point in Millmead on the paved area adjacent to the river as you exit the site.

This Order Paper sets out details of those members of the public who have given advance notice of their wish to ask a question or address the Council in respect of any business on tonight's agenda. It also sets out details of any questions submitted by councillors together with any motions and amendments to be proposed by councillors in respect of the business on the agenda.

Unless a member of the public has given notice of their wish to ask a question or address the Council under Item 5 (Public Participation), they will not be permitted to speak. Those who have given notice may address the Council for a maximum of three minutes. Speakers may not engage in any further debate once they have finished their speech.

Councillor Masuk Miah
The Mayor of Guildford

Time limits on speeches at full Council meetings:	
Public speaker:	3 minutes
Response to public speaker:	3 minutes
Questions from councillors:	3 minutes
Response to questions from councillors:	3 minutes
Proposer of a motion:	10 minutes
Seconder of a motion:	5 minutes
Other councillors speaking during the debate on a motion:	5 minutes
Proposer of a motion's right of reply at the end of the debate on the motion:	10 minutes
Proposer of an amendment:	5 minutes
Seconder of an amendment:	5 minutes
Other councillors speaking during the debate on an amendment:	5 minutes
Proposer of a motion's right of reply at the end of the debate on an amendment:	5 minutes
Proposer of an amendment's right of reply at the end of the debate on an amendment:	5 minutes

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DISCLOSURES OF INTEREST

To receive and note any disclosable pecuniary interests from councillors. In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

3. MAYOR'S COMMUNICATIONS

To receive any communications from the Mayor.

4. LEADER'S COMMUNICATIONS

The Leader to comment on the following matters:

- Rural England Prosperity Fund grants
- Guildford House Open exhibition and art prize winner
- Christmas/New Year office closing dates and emergency numbers
- Christmas/New Year bin collection days

Councillors shall have the opportunity of asking questions of the Leader in respect of her communications.

5. PUBLIC PARTICIPATION

No members of the public have registered to speak or ask a question.

6. QUESTIONS FROM COUNCILLORS

There are no questions from councillors.

7. APPOINTMENT OF JOINT CHIEF EXECUTIVE/HEAD OF PAID SERVICE

(Pages 7 – 22 of the Council agenda)

Guildford & Waverley Joint Appointments Committee (JAC): 14 December 2023

At its meeting held on Thursday 14 December 2023, and following the final interviews of the shortlisted candidates, the JAC has agreed unanimously the following recommendation to both councils (at their extraordinary meetings this evening):

“That confirmation of a formal offer of appointment to the post of Joint Chief Executive, and designation as Head of Paid Service, for both Guildford and Waverley Borough Councils be made to Pedro Wrobel, subject to the usual HR clearances and to no material or well-founded objection being made by either of the two Council Leaders on behalf of their respective Executives, in accordance with the provisions of Paragraph 5 of Part II of Schedule 1 to the Local Authorities (Standing Orders) (England) Regulations 2001”.

A summary of Mr Wrobel’s principal employment and qualifications is attached as Appendix 1 to this Order Paper.

Statutory consultation with the Executives of both councils (see paragraph 1.5 of the report (page 8 of the agenda))

In accordance with the requirements of paragraph 5 of Part II of Schedule 1 to The Local Authorities (Standing Orders) (England) Regulations 2001, the Executive members of both councils have been asked to confirm, with their respective Leaders, whether they have any well-founded objections to the appointment of Mr Wrobel. This will be reported at the meeting before consideration of this item of business.

The Motion:

The Leader of the Council, Councillor Julia McShane to propose, and the Lead Councillor for Finance and Property, Councillor Richard Lucas to second the following motion:

“That the formal appointment of Pedro Wrobel to the post of Joint Chief Executive and designation as Head of Paid Service for both Guildford and Waverley Borough Councils be confirmed at a salary of £165,000 p.a., subject to the usual HR clearances”.

Reasons:

- To appoint a Joint Chief Executive and Head of Paid Service, as part of the agreed collaboration arrangements between Guildford and Waverley Borough Councils.
- To comply with the requirements of Section 4 of the Local Government and Housing Act 1989

Comments:

None

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