

## Corporate Governance and Standards Committee

**16 November 2023**

### Decision and Action tracker

This tracker monitors progress against the decisions and actions that the Committee has agreed since January 2022. It is updated for each committee meeting. When actions are reported as being ‘completed’, the Committee will be asked to agree to remove these items from the tracker.

The actions listed below are outstanding.

Date of Meeting	Item	Decision/Action requested	Responsible Officer	Update on implementation
6 October 2022	Financial Monitoring 2022-23	To ensure that future reports clarify the extent to which debts were overdue and further information as to the reason why a high proportion of overdue debt has no payment plan.	Executive Head of Finance	Debt monitoring has been included in the Month 6 reporting which will go to the 29 November meeting. This will be a monthly standing item on future reports, which will provide a breakdown of all debt and identify the amounts which have no current payment plan.
27 July 2023	External Audit Findings Report 2020-21	<ul style="list-style-type: none"> <li>• To bring the joint 2020-21 and 2021-22 Value For Money report to the next meeting of this Committee.</li> <li>• To provide in future Audit Findings Reports an alternative to the colour-coded assessments to assist those with colour blindness.</li> </ul>	Paul Cuttle, Grant Thornton (external auditors)	<ul style="list-style-type: none"> <li>• See external auditor’s letter attached as Item 6 to the 28 September 2023 Committee agenda</li> <li>• Noted for future Audit Findings reports</li> </ul>
27 July 2023	Monitoring of S.106 Contributions	To submit a further report to the Committee in November 2023 to respond to some of the specific questions raised to enable the	Joint Executive Head of Planning Development/	Report due at the 29 November meeting

Date of Meeting	Item	Decision/Action requested	Responsible Officer	Update on implementation
		Committee to have a better understanding of how S106 monies were held and being spent.	Specialist S106 Officer	
28 September 2023	External Auditor's Value For Money Letter to the Chief Finance Officer	<ul style="list-style-type: none"> <li>• To give an opinion as to the actual reasons for the delay in finalising external audits.</li> <li>• To provide an update on the issues caused by the introduction of the new General Ledger System.</li> </ul>	Interim Chief Finance Officer	
28 September 2023	Financial Monitoring 2023-24 Period 3 (April to July 2023)	<ul style="list-style-type: none"> <li>• To provide details of amounts of grants involved in both the Ash Road Bridge and Weyside Urban Village projects in future reports.</li> <li>• To provide additional information in support of the claimed savings identified in the report.</li> <li>• To provide an update on the year end reserves forecast.</li> </ul>	Interim Chief Finance Officer	<ul style="list-style-type: none"> <li>• Noted. This will be provided in future Financial Monitoring Reports</li> <li>• This additional information was circulated to all councillors after the meeting.</li> <li>• This will be included as a standard item on all future Financial Monitoring reports.</li> </ul>
28 September 2023	Work Programme	To convene an additional meeting of the Committee on Wednesday 29 November 2023.	Democratic Services & Elections Manager	Done