

# **GUILDFORD BOROUGH COUNCIL**



**BOOTH  
MAYOR**

## **ORDER OF PROCEEDINGS**

for a Special Meeting of the Council  
on Thursday 1 December 2022

in the Courtroom  
at The Guildhall, High Street, Guildford

**ROBES**

# ORDER OF PROCEEDINGS

## **At 6.40 pm**

Those attending the meeting are requested to assemble in the Guildhall by this time. The Mayor, Deputy Mayor, Honorary Freeman, Honorary Aldermen and Honorary Officers of the Borough Council will assemble and robe in the Mayor's Parlour.

The Councillors will assemble and robe in the Upper Gallery.

## **At 6.50 pm**

The Deputy Mayor, Honorary Freeman, Honorary Aldermen, Honorary Officers, and Honorary Freeman elect will take their seats in the Courtroom.

Councillors to process into the Courtroom.

## **At 6.55 pm**

The Mayor, Councillor Dennis Booth, and the Mayor's Chaplain, preceded by the Macebearers, will enter the Courtroom.

## **At 6.56 pm**

Prayers will be said by the Mayor's Chaplain, the Reverend David Peters, Vicar of Wonersh and Blackheath.

## **At 6.58 pm**

The Mayor will announce that the meeting will begin at 7pm.

## **At 7pm**

The meeting will begin

Agenda item 1: The Mayor will ask the Democratic Services and Elections Manager to report any apologies for absence.

Agenda item 2: The Mayor to ask whether councillors have any disclosable pecuniary interests in respect of any matter on the agenda.

Agenda item 3: The Mayor will invite the Council to confirm the minutes of the ordinary meeting of the Council held on 11 October 2022.

Agenda item 4: The Mayor will report any communications.

Agenda item 5: The Mayor to invite the Council to receive and note the Returning Officer's Report on the outcome of the Tillingbourne Ward By-Election.

Agenda item 6:

## APPOINTMENT OF HONORARY FREEMAN

The Mayor will call upon the Honorary Remembrancer (Mr Matthew Alexander) to summarise for the Council the origins, history, and development of the Offices of Honorary Freeman and of Honorary Alderman.

The Mayor will invite Councillor John Redpath to move formally the following Motion to admit Mr Keith Churchouse as an Honorary Freeman of the Borough:

*"That the title of Honorary Freeman be conferred upon Mr Keith Geoffrey Churchouse in recognition of the distinguished and eminent service he has rendered to the Borough of Guildford."*

The Mayor will then call upon Councillor Paul Spooner to second the Motion.

The Mayor will then put the Motion to the Council.

Section 249(5) of the Local Government Act 1972 requires the above motion to be passed by not less than two-thirds of the councillors voting thereon.

Upon the adoption of the Motion by the Council, the Mayor will invite the newly appointed Honorary Freeman to retire with him and to return wearing his robe of office.

The Democratic Services and Elections Manager will take the declaration of acceptance of office from the newly appointed Honorary Freeman.

### **The declaration is as follows:**

*Do you declare that, having been admitted as an Honorary Freeman of the Borough of Guildford, you will duly and faithfully fulfil the duties thereof, including upholding the traditions and customs of the Borough according to the best of your judgement and ability; and do you further declare that you will be faithful and bear true allegiance to His Majesty King Charles the Third, his heirs and successors according to law?*

The Honorary Freeman will answer:

**"I so declare."**

The newly appointed Honorary Freeman Keith Churchouse will then sign the Declaration of Acceptance of the Office of Honorary Freeman of the Borough of Guildford.

The Mayor will congratulate Honorary Freeman Keith Churchouse and, on behalf of the Council, present him with his Scroll of Freedom.

Mr Churchouse will return thanks.

The Mayor to declare the meeting closed and to invite guests to join him for a glass of wine in the Upper Gallery followed by an informal buffet reception in the Courtroom.

Macebearers to lead the Mayor, Deputy Mayor, Honorary Freeman, Honorary Officers, and Honorary Aldermen in procession out of the Courtroom.

Councillors and the public are requested to remain in their seats until the Mayor's procession has left the Courtroom.

# GUILDFORD BOROUGH COUNCIL

## FREEMAN'S ROLL

*List of Honorary Freemen of the Borough of Guildford*

### ***Admitted***

Thomas Wilde Powell Esq	27 October 1896
Frederic Ferdinand Smallpeice Esq	9 July 1902
Major General Robert Stephenson Smyth Baden-Powell, C.B	10 June 1903
Leonard Ashby Ellis Esq	2 February 1921
The Right Hon, George Viscount Cave, G.C.M.G	5 May 1923
William Alfred Harvey Esq, O.B.E., M.M	27 March 1934
Sir Claude Fraser De La Fosse, Kt., C.I.E., D.Litt, M.A.	17 December 1943
William George Lamport Sheppard Esq, J.P.	14 November 1951
Wykeham Price Esq, O.B.E, J.P.	16 February 1955
Lawrence Powell Esq, M.C., J.P., M.A.	1 May 1957
Vernon George Wilkinson Esq., O.B.E., J.P.	4 November 1959
Archibald William Graham Brown Esq	5 May 1964
Horace Harold Kimber Esq, O.B.E.	25 July 1973
The Right Honourable The Lord Nugent of Guildford	22 June 1985
Bill Bellerby Esq, M.B.E.	25 March 1995
Mrs Doreen Bellerby, M.B.E.	25 March 1995
David Thomas Watts Esq, L.M.R.T.P.I., F.R.S.A., D.L.	1 October 2003
Andrew John Edward Hodges Esq	22 November 2011
Mrs Jennifer Eleri Powell	3 December 2015

The Freedom of the Borough was granted to the Queen's Royal Regiment in 1945, Queen's Royal Surrey Regiment in 1960, 1<sup>st</sup> Battalion the Queen's Regiment on 1 January 1967 and extended to the new Queen's Regiment in July 1969. Freedom subsequently transferred upon amalgamation of Surrey and Hampshire Regiments into "The Princess of Wales's Royal Regiment".

The Freedom of the Borough was granted to the Women's Royal Army Corps on 22 June 1988.

The Women's Royal Army Corps has now been disbanded with its members being enlisted into the Army Regiments, but the administrative and support areas remain under the Adjutant General's Corps.

On 6 March 2017, the Council conferred on the Army Training Centre (Pirbright) the Honorary Freedom of the Borough in recognition of its distinguished service and outstanding contribution to the nation and in celebration of the special relationship and Covenant between our civilian and military communities.