

## GUILDFORD BOROUGH COUNCIL

Minutes of an extraordinary meeting of Guildford Borough Council held at Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on Thursday 22 September 2022

- \* The Mayor, Councillor Dennis Booth
- \* The Deputy Mayor, Councillor Masuk Miah

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|----------------------------------|-------------------------------|
| Councillor Paul Abbey            | * Councillor Julia McShane    |
| * Councillor Tim Anderson        | * Councillor Ann McShee       |
| * Councillor Jon Askew           | * Councillor Bob McShee       |
| * Councillor Christopher Barrass | Councillor Marsha Moseley     |
| * Councillor Joss Bigmore        | * Councillor Ramsey Nagaty    |
| * Councillor David Bilbé         | * Councillor Susan Parker     |
| Councillor Chris Blow            | * Councillor George Potter    |
| * Councillor Ruth Brothwell      | * Councillor Jo Randall       |
| Councillor Colin Cross           | * Councillor John Redpath     |
| Councillor Guida Esteves         | * Councillor Maddy Redpath    |
| Councillor Graham Eyre           | * Councillor John Rigg        |
| * Councillor Andrew Gomm         | * Councillor Tony Rooth       |
| * Councillor Angela Goodwin      | * Councillor Will Salmon      |
| Councillor David Goodwin         | * Councillor Deborah Seabrook |
| * Councillor Angela Gunning      | * Councillor Pauline Searle   |
| * Councillor Gillian Harwood     | * Councillor Paul Spooner     |
| Councillor Jan Harwood           | * Councillor James Steel      |
| Councillor Liz Hogger            | * Councillor Cait Taylor      |
| * Councillor Tom Hunt            | * Councillor James Walsh      |
| * Councillor Diana Jones         | Councillor Fiona White        |
| * Councillor Steven Lee          | Councillor Keith Witham       |
| Councillor Nigel Manning         | Councillor Catherine Young    |
| * Councillor Ted Mayne           |                               |

\*Present

Following the very sad passing of Her Majesty Queen Elizabeth II on 8 September 2022, the Council stood to observe a minute's silence in memory of the long and dedicated service to this country, and to the Commonwealth, of Her Majesty the Queen.

### **CO42 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Paul Abbey, Chris Blow, Colin Cross, Graham Eyre, David Goodwin, Liz Hogger, Nigel Manning, Marsha Moseley, Fiona White, Keith Witham, and Catherine Young, and also from Honorary Freeman Jen Powell and Honorary Aldermen Catherine Cobley, Jayne Marks, Terence Patrick, Tony Phillips, and Lynda Strudwick.

### **CO43 DISCLOSURES OF INTEREST**

There were no disclosures of interest.

### **CO44 MINUTES**

The Council confirmed, as a correct record, the minutes of the meeting held on 26 July 2022. The Mayor signed the minutes.

#### **CO45 MAYOR'S COMMUNICATIONS**

The Mayor reflected on the very sad death of Her late Majesty Queen Elizabeth II, and, as First Citizen of the borough it had been his honour and privilege to carry out several duties locally to mark the passing of Her Majesty.

On behalf of the people of Guildford, the Mayor had sent a hand-written message of condolence to His Majesty King Charles III, and to all members of The Royal Family.

Following the announcement from Buckingham Palace, the Union flag had been flown at half-mast from our buildings and then raised briefly to mark the Accession, when the new King was proclaimed at St James' Palace. Books of Condolence were opened at our sites as soon as we had received official notification of Her late Majesty's death.

The following day, the Mayor was honoured to attend the reading of the proclamation by the High Sheriff at Guildford Cathedral, in the presence of the Lord Lieutenant of Surrey and following this, felt deeply privileged to have discharged the same duty for the people of the Borough of Guildford, from the steps of Holy Trinity Church.

It was clear from the public reaction that Her late Majesty's passing had been felt personally by many, and for some it would also have brought back the memory of losing those that they have loved. With that in mind, on 16 September, the Mayor spent some time at The Hive, catching up with residents – young and old, who were keen to share their thoughts and memories.

On the eve of Her late Majesty Queen Elizabeth's funeral, the Mayor joined others once again on the steps of Holy Trinity Church, for a moment of silent reflection, to give thanks and remember that as well as our Sovereign, Her Majesty Queen Elizabeth II was also a beloved Mother, Grandmother and Great-Grandmother.

The Mayor thanked everyone who had worked behind the scenes to ensure that the people of Guildford marked this most historic time together, safely, and respectfully.

#### **CO46 LEADER'S COMMUNICATIONS**

The Leader thanked the Mayor, Kate Foxton and the Civic team for all their work in relation to organising and attending the events locally to mark the passing of Her Majesty Queen Elizabeth II and the accession of King Charles III.

The Leader reminded councillors of the arrangements agreed between the two main political parties in terms of the planned transfer of leadership, which had been agreed should take place at the next full Council meeting on 11 October 2022 and indicated that he intended to formally resign as Leader of the Council following the meeting of the Executive that evening.

The Leader commented on the unique challenges faced by the Council over the past two years and was proud of the way that the borough and the Council had worked together to overcome these challenges not least in the response to the pandemic and progression of a number of important projects during that time.

The collaboration with Waverley Borough Council was progressing well and would provide significant financial benefits whilst improving the resilience of our services.

The Leader thanked councillors and officers for all the advice and support given to him during his time as Leader.

**CO47 PUBLIC PARTICIPATION**

No members of the public had indicated a wish to ask a question or make a statement to the Council.

**CO48 QUESTIONS FROM COUNCILLORS**

There were no questions from Councillors.

**CO49 APPOINTMENT OF JOINT SECTION 151 OFFICER**

The Council considered a report on the proposed appointment of a Joint Section 151 Officer and was reminded that in July and August 2021, Guildford and Waverley Borough Councils had considered options for collaboration, and both had agreed to put in place governance arrangements for the partnership, and to create a Joint Management Team (JMT) comprising Chief Executive, Directors and Heads of Service.

The current phase of implementation was to appoint the Joint Executive Heads of Service which included the statutory posts of S151 Officer (the Chief Finance Officer) and Monitoring Officer.

The Local Authorities (Standing Orders) (England) Regulations 2001, provided that matters relating to the appointment of a Section 151 Officer were reserved to the Full Council. Therefore, following the assessment process with the candidate for the position of Joint Executive Head of Finance, which included the statutory role of S151 Officer, the Joint Appointments Committee, at its meeting held on 22 August 2022 had recommended the appointment of Peter Vickers for confirmation at both Councils' meetings on 22 and 26 September 2022 respectively.

Councillors also noted that the full Council may only make or approve the appointment where no well-founded objection had been made by the Leader on behalf of the Executive in accordance with the provisions of Part II of Schedule 1 of the Local Authorities (Standing Orders) (England) Regulations 2001. The report had indicated that the Leaders of both councils had confirmed that no such objection had been received.

Upon the motion of the Leader of the Council, Councillor Joss Bigmore, seconded by the Deputy Leader, Councillor Julia McShane, the Council:

RESOLVED: That, in the light of the decision of Guildford and Waverley Borough Councils to form a Joint Management Team, Peter Vickers be appointed to the role of Joint Executive Head of Finance which includes the duties of the S151 officer.

Reason:

To appoint a permanent Joint Executive Head of Finance including the duties of the S151 officer for Guildford and Waverley Borough Councils.

**CO50 COMMON SEAL**

The Council

RESOLVED: That the Common Seal of the Council be affixed to any documents to give effect to any decisions taken by the Council at this meeting.

The meeting finished at 7.20 pm

Signed .....  
Mayor

Date .....