

- Key to Variance Category
- A. Unavoidable cost increase or income loss
 - B. Energy costs
 - C. Funded from reserves
 - D. Forecast service growth
 - E. Budget correction required
 - F. Cost saving/income gain

Directorate	Service	Revenue Classification	Revised Budget	YTD Actuals	Commitments	Projected Outturn	Variance	Variance Category
Resources Directorate								
	Audit Management							
		Expenditure	116,875	28,335	114,000	117,755	880	
		Income	-149,610	-62,338	0	-149,610	0	
		Total Audit Management	-32,735	-34,002	114,000	-31,855	880	
		No Comments						
	Corporate Financial							
		Expenditure	291,872	236,134	2,720	370,872	79,000	
		Income	-150,000	0	0	-150,000	0	
		Total Corporate Financial	141,872	236,134	2,720	220,872	79,000	D
		Brokers commission has increased in line with expected borrowing for cash flow purposes						
	Corporate Services							
		Expenditure	1,751,641	755,932	106,687	1,864,307	112,666	
		Income	-511,965	-129,025	0	-511,200	765	
		Total Corporate Services	1,239,676	626,907	106,687	1,353,107	113,431	E
		Temp staff to be recoded to Legal and 45% to be recharged to Waverley BC, the 55% to be funded from vacant post.						
		Cost of PPM governance over budget to help with further implementation of the framework						
	Lead Specialist - Finance							
		Expenditure	1,040,866	626,524	173,041	1,066,105	25,239	
		Income	-1,157,292	-503,970	0	-1,157,292	0	
		Total Lead Specialist - Finance	-116,426	122,554	173,041	-91,187	25,239	E
		Within finance £20k of expenditure on an AR assistant who recovered over £120k of duplicate invoices.						
		ICT software - Adelante actual costs being charged to this cost centre but the budget is sat within case services - budget realignment needs to be done.						
	Lead Specialist - ICT							
		Expenditure	2,333,742	1,006,765	375,418	2,457,848	124,106	
		Income	-2,447,963	-1,019,775	0	-2,447,963	0	
		Total Lead Specialist - ICT	-114,221	-13,010	375,418	9,885	124,106	D
		ICT Specialist (G3545) has a forecast underspend of ~£57k. This is largely caused by historical budget allocation to this code, where the spend has now moved to the ICT Technical and Infrastructure cost centre (G3548). ICT Development (G3547) has a forecast overspend of ~£240k. This is largely caused by spend on Business World consultancy to continue development of the platform and cover a vacancy caused by difficulty recruiting permanent in-house Business World specialism (£241k). There is also £70k of overspend relating to a new support arrangement for the Income Manager functionality within Business World. This is partly offset by the underspend caused by the Business World specialism vacancy (£60k). ICT Technical & Infrastructure has a forecast underspend of ~£57k. This is caused by a mixture of underspend from two vacancies that have arisen in the team, and an unspend on software costs. ICT Portfolio Management is forecasted approximately in-line with budget. Overall ICT budgets forecast an overspend of ~£124k this Financial Year. Three vacancies and some software underspend from software changes has reduced the impact of the areas of overspend. Business World consultancy and support agreement spend was agreed overspend for this Financial Year. We will however be seeking approval for a supplementary estimate through the Mandate process in-line with the new process. Forecasts do not allow for inflationary increases, and there is a risk that ICT overspend will increase should cost increases be seen in renewal agreements.						
	Miscellaneous Expenses							
		Expenditure	-947,957	4,041,317	3,984	6,929,254	7,877,211	
		Income	-15,604	-6,197,193	0	-6,038,352	-6,022,748	
		Total Miscellaneous Expenses	-963,561	-2,155,876	3,984	890,903	1,854,463	E
		Miscellaneous expenses service includes miscellaneous expenses, corporate inflation, on-going COVID grant income and expenditure and income and expenditure in relation to the Council Tax Energy Rebate Scheme. The forecast overspend relates to a budget adjustment made to correct the salaries budgets across other services which is currently under review.						
	Resources Caseworker							

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		Expenditure	1,463,106	490,021	7,244	1,448,106	-15,000	
		Income	-1,500,173	-541,754	0	-1,500,173	0	
		Total Resources Caseworker	-37,067	-51,733	7,244	-52,067	-15,000	E
		There are staff vacancies in both G3550 and G4545 that will result in a likely underspend but salary figures have not been adjusted yet as system changes are being made as a result of a recent restructure. ICT hardware is listed as over spent on both budgets. For G3550 this is the hardware supplied to the whole organisation e.g. keyboards, mice, headsets, bags, docking stations etc and is essential kit. For G4545 this is existing machine maintenance contracts that have been in place for several years - both budgets being zero are an error. Much of the spend can be covered though from underspend in the stationary budget this year.						
		Total Resources Directorate	516,147	167,577	1,849,452	2,698,266	2,182,119	
Service Delivery Directorate	Affordable Housing	Expenditure	223,619	121,970	22,500	254,453	30,834	
		Total Affordable Housing	223,619	121,970	22,500	254,453	30,834	D
		Agency costs should be split across the General Fund and the Housing Revenue Account.						
	Building Maintenance	Expenditure	4,283,273	2,090,161	23,051	4,341,706	58,433	
		Income	-4,041,607	-778,295	0	-4,041,607	0	
		Total Building Maintenance	241,667	1,311,866	23,051	300,100	58,433	D
		Overspend due to an increase in overtime although there is a reduction in standby costs. Overtime is dependent on need across the Council for the service we provide and therefore not as predictable.						
	Business Rates	Expenditure	395,289	212,618	0	395,509	220	
		Income	-258,910	-163,483	0	-255,177	3,733	
		Total Business Rates	136,379	49,135	0	140,332	3,953	
		P4 Variance as Government Admin Grant has reduced. Also Grant for COVID Grants to be offset by expenditure tbc this year or next year						
	Case Services	Expenditure	2,325,320	922,716	75,214	2,383,320	58,000	
		Income	-2,200,810	-917,005	0	-2,200,810	0	
		Total Case Services	124,510	5,711	75,214	182,510	58,000	D
		Salaries not adjusted as restructure amendments still being made in system but will be underspend due to vacancies within the team. Agency spend is historical agency staff related to revs and bens that have been in place several years now, new staff have been recruited and are currently undergoing training with the aim to remove the need for agency staff to be in place. Most agency spend can be offset by vacancies across the three case team budgets.						
	Cemeteries	Expenditure	294,755	110,781	755	300,755	6,000	
		Income	-80,297	-30,805	0	-80,297	0	
		Total Cemeteries	214,458	79,976	755	220,458	6,000	
		No Comments						
	Civil Emergencies	Expenditure	62,526	27,244	25,282	73,066	10,540	
		Total Civil Emergencies	62,526	27,244	25,282	73,066	10,540	D
		Overspend due to increase in LRF subs, Applied Resilience contract and ILO costs.						
	Community Meals and Transport	Expenditure	1,089,454	411,352	1,749	1,066,318	-23,137	
		Income	-248,502	-68,668	0	-250,787	-2,285	
		Total Community Meals and Transport	840,952	342,684	1,749	815,531	-25,422	F
		We think this is a vacancy credit - which shouldn't be there - needs discussion with accountant to change as post will be filled.						
	Corporate Health and Safety	Expenditure	227,728	86,866	9,000	237,148	9,420	
		Income	-288,517	-109,258	0	-288,517	0	
		Total Corporate Health and Safety	-60,789	-22,393	9,000	-51,369	9,420	D
		Budget well controlled. Peoplesafe personal alarm system (£7,050) needs to be recharged to users across council departments and vacancy credit removed as unlikely to achieve at this point in the year as fully staffed.						

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	Council Tax							
		Expenditure	668,547	270,209	8,155	673,308	4,761	
		Income	-290,000	-445	0	-250,445	39,555	
		Total Council Tax	378,547	269,764	8,155	422,863	44,316	A
		P4 Variance because income from costs will not be achieved. This income depends on tax payers defaulting. Outturn in recent years has been for a lower sum. There is no reason to assume 2022 will be any different.						
	Countryside and Parks Services							
		Expenditure	2,790,332	1,458,570	75,955	2,795,333	5,001	
		Income	-1,038,578	-482,233	0	-1,038,578	0	
		Total Countryside and Parks Services	1,751,754	976,337	75,955	1,756,755	5,001	
		No Comments						
	Crematorium							
		Expenditure	758,624	599,505	72,187	762,824	4,200	
		Income	-1,797,541	-597,982	0	-1,797,541	0	
		Total Crematorium	-1,038,917	1,523	72,187	-1,034,717	4,200	
		No Comments						
	Customer Services							
		Expenditure	1,158,780	393,429	0	1,163,280	4,500	
		Income	-1,094,468	-456,030	0	-1,094,468	0	
		Total Customer Services	64,312	-62,601	0	68,812	4,500	
		Team does have ongoing vacancies but restructure changes also still taking place and not reflected yet so no amends have been made to salary costs. Over spend in overtime can be covered by underspend in salaries. Some overtime also as a result of emergency planning instances and will be recharged.						
	Day Services							
		Expenditure	559,931	311,210	5,167	608,576	48,645	
		Income	-163,584	-10,571	0	-163,584	0	
		Total Day Services	396,346	300,639	5,167	444,992	48,645	D
		Income from coffee shop is wrongly coded - going into park barn community centre code - journal is being sorted so that income offsets cost of catering. There is also agency costs that we are querying as we only have one agency staff member in this cost code but are charged for more. Also this code combines Shawfield and The Hive - there will be possible savings when Shawfield is re-purposed. Community Services restructure may help with staff savings but TBC.						
	Development Control							
		Expenditure	1,921,559	1,008,853	347,937	2,718,082	796,523	
		Income	-1,805,981	-855,103	0	-1,805,981	0	
		Total Development Control	115,577	153,750	347,937	912,100	796,523	D
		There have been different pressures around costs in this area. The first has been around the required backfilling following the resignation of the previous Head of Place in 2021 and appointment of an interim Head. This was an internal appointment and in April 2022 an interim team leader was appointed. Whilst there is an offset against salary savings the interim appointment was not cost neutral. Secondly the majors team leader also resigned their position following a period of sickness absence. Whilst an internal member of staff had been providing cover at that level this officer was also involved in several projects which needed full attention and therefore the decision was taken to appoint an interim team leader externally. Again whilst there is a salary savings offset from the vacant position the appointment was not cost neutral. Additional appointments have been made support the majors team in dealing with large scale applications. Notably Peter Luder and Admin staff to aid with validation. These are targeted as being funded through PPA payments. Some of this has been received and the rest is scheduled to be received over the coming year. The finance reporting notes the total likely cost of these appointments over the financial year but the whole PPA income is not therefore some of the cost will be offset in due course. We then have the initiatives have been used to support increased delivery of applications which are now in place and likely to continue for much of the financial year. An outsourcing project for an initial four month period has been put in place at a cost of £74,600. After seeing positive returns we are planning on continuing this for a further two months (100 applications) which will add around £20,000 to the initial cost. Additionally two admin support officers were put in place to work alongside this, one will be extended to the end of the year to cover the additional period. Therefore the total cost of this project is approximately £120,000. Alongside this we have made a number of temporary appointments to boost establishment. Some of this will be offset by staffing savings due to vacancies. We are seeking to reduce the need for this through a supplementary estimate to add additional staff to the team. Some of this is intended to be 12 months only to enable us to review the position in terms of workload and then assess the longer term staffing needs. These items cover around £394,000 of the projected over spend. This will be covered in further detail in the upcoming supplementary estimate.						

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			<p>-income shortfall - The income recording in Business World is not an entirely accurate projection. When taking into account items such as planning performance agreements, these are often made by phased payments which are not projected. Therefore, at this stage it is not an entirely reliable indicator. Furthermore, it does not differentiate between income types, with all fees recorded together. Planning Appeals, which will be subject to a supp est request. This is projected at around £400,000 and will be the subject of a separate supplementary estimate as this is in respect of several member over turn appeals which required significant expenditure to defend the Council's case. The detail of these fees will be laid out in the upcoming supplementary estimate. However, as seen here these costs are significant and the cost of defending appeals cannot be underestimated if Members expect a robust defence to be made of decisions.</p>					
	Digital Services							
			467,458	153,976	1,560	467,458	0	
	Total Digital Services		467,458	153,976	1,560	467,458	0	
			No Comments					
	Emergency Communications							
		Expenditure	323,397	87,914	2,081	296,581	-26,816	
		Income	-461,309	-74,692	0	-461,309	0	
	Total Emergency Communications		-137,912	13,223	2,081	-164,728	-26,816	F
		Team is very under resourced - so vacancies - but have recently employed agency staff so outcome will change. Income from services has also reduced.						
	EMI Services							
		Expenditure	239,530	76,436	72	230,693	-8,836	
		Income	-130,420	-71,243	0	-130,420	0	
	Total EMI Services		109,110	5,192	72	100,273	-8,836	
		No Comments						
	Engineering and Transportation Services							
		Expenditure	352,440	91,680	0	315,440	-37,000	
		Income	-110,228	-45,930	0	-110,228	0	
	Total Engineering and Transportation Services		242,212	45,750	0	205,212	-37,000	F
		Salary savings £92k due to 2 vacant posts. This is being offset by no recharge income of £54k. The recharge income needs investigating.						
	Family and Refugee Support Programme							
		Expenditure	678,651	393,267	5,645	1,014,289	335,638	
		Income	-421,900	451,200	0	-668,900	-247,000	
	Total Family and Refugee Support Programme		256,751	844,467	5,645	345,389	88,638	E
		The agreement with SCC did not take into account pre Future Guildford back office recharges - this has now been applied and hence skewed figures						
	Food Safety							
		Expenditure	372,845	172,481	0	379,235	6,390	
		Income	-1,627	-3,822	0	-1,627	0	
	Total Food Safety		371,218	168,659	0	377,608	6,390	
		Vacancy credit has been removed as unlikely to achieve at this point in the year as fully staffed.						
	G Live							
		Expenditure	1,730,049	638,028	183,333	1,747,719	17,670	
		Income	-50,280	0	0	-50,280	0	
	Total G Live		1,679,769	638,028	183,333	1,697,439	17,670	
		Annual Management fee						
	Guildford House							
		Expenditure	402,908	282,218	10,081	489,715	86,807	
		Income	-85,405	-11,325	0	-65,325	20,080	
	Total Guildford House		317,502	270,893	10,081	424,390	106,888	D

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		The closures and restricted hours have impacted on the Brewhouse Shop income generating opportunity as has the uncertainty of the Tourist Information Centre.						
	Guildford Museum							
		Expenditure	576,661	280,819	5,055	795,785	219,124	
		Income	-32,000	-6,500	0	-27,257	4,743	
		Total Guildford Museum	544,662	274,319	5,055	768,528	223,866	D
		The salary allocations remain under review. The secondment of Amanda Hargreaves was not matched with a budget allocation. The utility bill has been affected by the significant contract price increases.						
	Guildhall							
		Expenditure	78,805	135,773	280	187,918	109,113	
		Income	-40,203	-9,416	0	-39,906	298	
		Total Guildhall	38,602	126,357	280	148,012	109,410	C
		The Guildhall has had extensive maintenance done that is funded by Asset Development.						
	Homelessness Support							
		Expenditure	914,177	533,306	169,535	1,213,052	298,875	
		Income	-35,000	-639,589	0	-653,115	-618,115	
		Total Homelessness Support	879,177	-106,283	169,535	559,937	-319,240	F
		Emergency accommodation core budget used. We have a high level of on the day homelessness that has continued throughout the summer that has previously seen lower numbers. This ongoing demand and high needs of the clients as meant a longer time in placements. Increase in costs to be met as follows: Rough sleeper placements 20K from the RSI Year 5 budget as agreed with DLUHC, still further funds to cover this approach. Domestic abuse new burden grant £10 approx. Due to new expectations over the use of DLHUC grant, the prevention activities funded by this council will be relocated to the Homelessness Prevention Grant, namely the Money advice funding arrangement and single homeless outreach work. Thereby enabling funds up to £215K to cover additional expenditure. Other income due is Housing benefit of approximately £65K based on current demand. All placements are charged a minimum sum if on benefits and others are means tested however we have found non payment even for these small sums is high.						
	Housing Benefits							
		Expenditure	28,443,380	5,562,931	26,171	28,484,667	41,287	
		Income	-28,374,100	-6,327,600	0	-28,395,886	-21,786	
		Total Housing Benefits	69,280	-764,669	26,171	88,781	19,501	
		Variance is due to Software Increases above RPI and Agency Costs, however a large part of the agency cost is being offset by a DWP grant for work being completed by a temp						
	Housing Surveying							
		Expenditure	641,058	258,476	27,150	726,621	85,563	A
		Income	-160,133	-244,459	0	-560,133	-400,000	F
		Total Housing Surveying	480,925	14,018	27,150	166,488	-314,437	
		This is reflective of the revised structure for surveying and compliance agreed as a change to the HRA earlier this year – this was part of the work the interim Head of Housing undertook. Finance are working through moving this to capital and revenue on the HRA so expecting this to not appear on the revenue account in the near future						
	Land Charges							
		Expenditure	236,141	95,119	6,768	244,781	8,640	
		Income	-274,042	-123,045	0	-274,042	0	
		Total Land Charges	-37,900	-27,925	6,768	-29,260	8,640	
		No Comments						
	Leisure and Community							
		Expenditure	278,330	107,335	19,518	278,755	425	
		Income	-9,580	-12,003	0	-9,580	0	
		Total Leisure and Community	268,750	95,333	19,518	269,175	425	
		No Comments						
	Leisure Management Contract							
		Expenditure	3,439,646	1,593,533	2,222	5,034,289	1,594,643	B
		Income	-1,943,623	-222,605	0	-1,666,129	277,494	A
		Total Leisure Management Contract	1,496,023	1,370,928	2,222	3,368,160	1,872,137	

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		The Leisure Partnership Agreement has the utility tariff risk split staying with the council which means the unprecedented price rises for gas and electricity are the council's responsibility to meet. This decision was made at the time so that the management fee would not be loaded with the utility risk. The operators are recharged for the utility consumption at the set rate within the contract therefore none of the increased cost can be passed to them. Price increases at the venues will not contractually come back to the council to offset the increased cost of provision. The unprecedented increases in Electricity and Gas costs which apply across the entire authority (GBC utility purchases made via Laser procurement - Kent CC) will have left all utility budgets overspent. It is likely that the next utility contract (October) will increase prices further.						
	Leisure Rangers							
		Expenditure	204,102	83,275	5	205,597	1,495	
		Total Leisure Rangers	204,102	83,275	5	205,597	1,495	
		No Comments						
	Licensing							
		Expenditure	276,968	115,482	18,112	304,888	27,920	
		Income	-199,809	-46,213	0	-199,809	0	
		Total Licensing	77,159	69,268	18,112	105,079	27,920	A
		Adjustments have been made to reflect increased kennelling costs, predicted reduction in street trading income and vacancy credit has been removed as we are fully staffed and unlikely to have a vacancy. Work needs to continue in future months on predicted licensing income to ensure accurate predictions. Debt recovery through the Licensing Act (Licensing renewals) will bring in potentially £15k further outstanding fee income.						
	Millmead House							
		Expenditure	1,636,559	544,853	18,315	1,638,420	1,861	
		Income	-1,623,306	-662,758	0	-1,686,077	-62,771	
		Total Millmead House	13,253	-117,905	18,315	-47,657	-60,910	F
		No Comments						
	MOT Bay							
		Expenditure	90,664	34,299	214	93,864	3,200	
		Income	-158,692	-36,407	0	-108,692	50,000	
		Total MOT Bay	-68,028	-2,108	214	-14,828	53,200	E
		Although the budget for staffing was reduced to reflect the new FG structure, the budget for income was not reduced accordingly. The current projection is estimating a surplus of income over expenditure. Clearly the sales are driven by activity and if we have removed a resource undertaking the revenue generating activity we should also remove the revenue. A correction to the budget is needed for next year to correct this oversight.						
	North Downs Housing							
		Expenditure	106,058	85,518	0	142,596	36,538	
		Income	0	-105,426	0	-63,660	-63,660	
		Total North Downs Housing	106,058	-19,908	0	78,936	-27,122	F
		Increase in audit fees, budget required, offset by management fees.						
	Off Street Parking							
		Expenditure	5,380,579	1,465,874	255,197	5,404,868	24,288	
		Income	-9,862,692	-3,824,275	0	-9,862,692	0	
		Total Off Street Parking	-4,482,113	-2,358,401	255,197	-4,457,825	24,288	B
		Utility budgets will be exceeded						
	On Street Parking							
		Expenditure	1,472,250	216,138	52,978	1,499,550	27,300	
		Income	-1,880,617	-688,287	0	-1,905,203	-24,585	
		Total On Street Parking	-408,367	-472,149	52,978	-405,653	2,715	
		No Comments						
	Parks Countryside Management							
		Expenditure	2,015,262	702,874	80,671	2,018,597	3,336	
		Income	-284,532	-64,050	0	-286,329	-1,797	
		Total Parks Countryside Management	1,730,730	638,824	80,671	1,732,268	1,539	
		No Comments						
	Private Sector Housing							
		Expenditure	246,593	111,441	8,750	304,493	57,900	

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		Income	-118,656	-221,337	0	-118,656	0	
		Total Private Sector Housing	127,937	-109,896	8,750	185,837	57,900	D
		Adjustments, due to increased demand for disabled facilities grants and adaptations, have been made to account for additional staff costs (overtime and agency). This is primarily Occupational Therapists which can be recovered from the Better Care Fund.						
	Private Sector Housing Maintenance							
		Expenditure	454,933	177,593	27,769	469,788	14,855	
		Income	-300,679	-67,153	0	-307,833	-7,154	
		Total Private Sector Housing Maintenance	154,254	110,440	27,769	161,955	7,701	
		Key member of staff on long term sickness, alternative ways of processing the income are being considered.						
	Project Aspire							
		Expenditure	0	575	0	575	575	
		Total Project Aspire	0	575	0	575	575	
		No Comments						
	Public Health							
		Expenditure	93,708	31,885	5	94,262	553	
		Total Public Health	93,708	31,885	5	94,262	553	
		No Comments						
	Refuse and Recycling							
		Expenditure	4,990,289	2,153,512	25,801	5,260,289	270,000	
		Income	-767,324	-208,876	0	-767,324	0	
		Total Refuse and Recycling	4,222,965	1,944,636	25,801	4,492,965	270,000	D
		The adverse variance in staffing is due to additional two unbudgeted bank holidays (c. £20k each), additional green waste collections (increased income in WASDEV offset) and additional staffing costs to cover property growth. Green Waste: We operate four crews most of the year, and three for a small part of the year (winter – around 3-4 months) as well as a smaller truck for hard to reach properties, this costs around £800k per year. On top of this would then be a proportion of overheads and management. The service are on track to achieve in the region of £1.3m in revenue, which is around 25% more that was budgeted – which also means 25% more bins to empty. In short I have high confidence that even with additional resources deployed to cover the higher demand, we will return a significant contribution to overheads and management from this service.						
		The remainder is largely due to property growth, our core rounds have not been altered since 2012, but we have seen growth particularly in Ash, the town and the Horsleys. No growth has been added to the budget to account for this, having generally been absorbed without additional costs, but we have reached a tipping point on several days that if things go wrong then we have to deploy resource on recovery.						
		A number of steps are being taken to balance demand and resources, we are currently working through shifting a number of properties from Monday (Ash) where we are tight on capacity to Tuesday, and Thursday (horselys) to Friday where we have assessed there to be some capacity. We are changing our vehicle make up to include a number of less mid size trucks and having more larger trucks (that have a greater capacity and therefore efficiency). Work is underway on "hard to reach" properties to reduce the number of properties and therefore expensive small vehicle resources needed.						
		A wider piece of work is needed soon with some very big single location developments likely to come forward within a couple of years, the upcoming National Waste Strategy and of course the wish to explore logistical opportunities across G&W.						
	River Control							
		Expenditure	26,797	11,823	0	26,867	70	
		Total River Control	26,797	11,823	0	26,867	70	
		No Comments						
	Roads and Footpaths							
		Expenditure	77,601	19,440	362	77,801	200	
		Total Roads and Footpaths	77,601	19,440	362	77,801	200	
		No Comments						
	Street Cleansing							
		Expenditure	2,265,541	865,299	4,013	2,293,541	28,000	
		Income	-147,671	-62,706	0	-147,671	0	
		Total Street Cleansing	2,117,871	802,593	4,013	2,145,871	28,000	A

Directorate	Service	Revenue Classification	Revised Budget	YTD Actuals	Commitments	Projected Outturn	Variance	Variance Category
			Although there is an adverse projection at the present, it is likely that the service will be on budget by the end of the year. The adverse variance is relatively minor and reflects a cautious approach which will be reviewed at the next monitoring period.					
	Street Furniture							
		Expenditure	105,098	31,018	980	105,478	380	
		Total Street Furniture	105,098	31,018	980	105,478	380	
		No Comments						
	Taxi Licensing							
		Expenditure	152,237	57,490	588	155,047	2,810	
		Income	-127,926	-78,791	0	-127,926	0	
		Total Taxi Licensing	24,311	-21,300	588	27,121	2,810	
		Vacancy credit has been removed as unlikely to be achieved as fully staffed. There is one recharge that has significantly changed from £9,000 to £22,000 which needs clarification. Officers are continuing to review income projections over forthcoming months to ensure accurate as possible.						
	Tourist Information Centre							
		Expenditure	276,919	91,866	892	265,919	-11,000	
		Income	-60,089	-8,583	0	-39,262	20,827	
		Total Tourist Information Centre	216,830	83,283	892	226,657	9,827	E
		The change to predicted income is a budget correction for 22/23 following the stopping of event ticket sales by the tourist information centre in 21/22						
	Traveller Caravan Sites							
		Expenditure	110,519	70,608	5,700	116,884	6,365	
		Income	-210,090	-1,853	0	-210,090	0	
		Total Traveller Caravan Sites	-99,571	68,756	5,700	-93,206	6,365	
		No Comments						
	Waste and Fleet Business Development							
		Expenditure	1,923,610	549,246	0	2,069,610	146,000	
		Income	-2,528,850	-1,935,153	0	-2,733,850	-205,000	
		Total Waste and Fleet Business Development	-605,239	-1,385,906	0	-664,239	-59,000	F
		Although agency and overtime are over budget, garden waste income is over budget too.						
	Woking Road Depot							
		Expenditure	838,310	279,329	6,533	850,762	12,452	
		Income	-623,668	-251,700	0	-623,668	0	
		Total Woking Road Depot	214,642	27,629	6,533	227,094	12,452	
		No Comments						
	Woking Road Depot Stores							
		Expenditure	60,104	36,575	0	83,304	23,200	
		Income	-94,450	-21,075	0	-94,450	0	
		Total Woking Road Depot Stores	-34,346	15,500	0	-11,146	23,200	E
		Overspend mainly attributable to additional casual employee support made necessary by previous restructure deletion of a post. We have now included this function within a recently vacant established post which has been advertised & will be filled this month. No further casual employee charges are expected after Sept 2022.						
		Total Service Delivery Directorate	17,500,562	6,574,120	2,208,834	20,686,898	3,186,336	
Strategy Directorate								
	About Guildford							
		Expenditure	10,401	83	0	10,402	0	
		Income	-4,635	0	0	0	4,635	
		Total About Guildford	5,766	83	0	10,402	4,635	
		No Comments						
	Citizens Advice Bureau							
		Expenditure	208,420	137,500	0	275,010	66,590	
		Total Citizens Advice Bureau	208,420	137,500	0	275,010	66,590	D
		Last year, the Executive approved a reduction in the CAB grants from £300,000 to £275,000 this year (and £250,000 next year). The combined budgets for Guildford and Ash CABs though were incorrectly reduced to £208,000 giving an overspend of £67,000.						

Directorate	Service	Revenue Classification	Revised Budget	YTD Actuals	Commitments	Projected Outturn	Variance	Variance Category
	Civic Expenses							
		Expenditure	307,206	67,504	1,049	203,206	-104,000	
		Income	-88,702	-22,176	0	-88,702	0	
		Total Civic Expenses	218,504	45,329	1,049	114,504	-104,000	E
		No Comments						
	Climate Change							
		Expenditure	271,168	58,314	16,132	239,612	-31,556	
		Income	-185,050	-118,628	0	-185,050	0	
		Total Climate Change	86,118	-60,314	16,132	54,562	-31,556	F
		Budget at Period 5 is showing a £31.5K projected saving mainly driven by Salaries and Consultancy advice savings						
	Community Development							
		Expenditure	150,071	79,286	0	182,246	32,175	
		Total Community Development	150,071	79,286	0	182,246	32,175	D
		The overspend of £32,000 is entirely due to the costs of the licences for Verto (our PPM management tool). It was agreed that this was to be funded through the IT renewals fund, but this virement hasn't taken place yet. Once that happens, the budget will be back in balance.						
	Community Wellbeing							
		Expenditure	591,806	200,964	1,694	575,877	-15,929	
		Income	-41,095	-327,487	0	-362,768	-321,673	
		Total Community Wellbeing	550,711	-126,523	1,694	213,109	-337,602	F
		Income from household support fund is £277,313. Income from NHS for project is £63,986. Income from CHIPS is £882. Grant income from poyle and mayors fund £250 - all which facilitate community wellbeing workstreams.NHS and HSF income must be ringfenced.						
	Corporate Property Management							
		Expenditure	2,946,857	661,115	19,615	3,017,377	70,520	
		Income	-1,285,439	-696,110	0	-1,688,939	-403,500	
		Total Corporate Property Management	1,661,418	-34,995	19,615	1,328,438	-332,980	F
		No Comments						
	Council and Committee Support							
		Expenditure	703,336	264,921	0	656,566	-46,770	
		Income	-406,433	-133,007	0	-406,433	0	
		Total Council and Committee Support	296,903	131,914	0	250,133	-46,770	
		No Comments						
	Democratic Representation							
		Expenditure	801,711	315,177	0	822,211	20,500	
		Income	-339,284	-57,871	0	-339,284	0	
		Total Democratic Representation	462,427	257,306	0	482,927	20,500	
		No Comments						
	Elections							
		Expenditure	147,164	80,263	2,696	143,919	-3,245	
		Total Elections	147,164	80,263	2,696	143,919	-3,245	
		No Comments						
	Electoral Registration							
		Expenditure	304,721	61,001	55,156	296,691	-8,030	
		Income	-26,808	-201	0	-26,808	0	
		Total Electoral Registration	277,912	60,801	55,156	269,882	-8,030	
		No Comments						
	Events							
		Expenditure	573,962	230,361	352	590,925	16,963	
		Income	-9,090	-26,940	0	-42,800	-33,710	
		Total Events	564,872	203,422	352	548,125	-16,747	
		No Comments						
	Industrial Estates							
		Expenditure	708,904	248,034	29,887	716,357	7,453	
		Income	-3,349,363	-1,607,061	0	-4,082,036	-732,673	
		Total Industrial Estates	-2,640,459	-1,359,027	29,887	-3,365,679	-725,220	F

Directorate	Service	Revenue Classification	Revised Budget	YTD Actuals	Commitments	Projected Outturn	Variance	Variance Category
			As at Period 5 the projected income for the year is above budget by c.£725K largely due to new income generated from the leasing of Middleton units post-redevelopment as well as rent review settlements.					
	Investment Properties							
		Expenditure	303,933	148,067	14,523	308,924	4,991	
		Income	-5,440,281	-1,866,358	0	-5,082,644	357,637	
		Total Investment Properties	-5,136,348	-1,718,292	14,523	-4,773,720	362,629	A
			Projected income for the year as at period 5 is c.£362K below budget as a result of budget correction to show rent projections as per lease commitments plus a lease surrender and subsequent vacancy of a unit at The Billings					
	Lead Specialist - Information Governance							
		Expenditure	187,054	49,224	10,417	164,254	-22,800	
		Income	-186,097	-77,540	0	-186,097	0	
		Total Lead Specialist - Information Governance	957	-28,316	10,417	-21,843	-22,800	
			No Comments					
	Major Projects							
		Expenditure	770,091	946,568	393,263	1,732,049	961,959	
		Income	-280,000	-93,636	0	-280,000	0	
		Total Major Projects	490,091	852,931	393,263	1,452,049	961,959	C
			Salary saving of (£333,387) due to number of vacant posts. Unbudgeted consultancy costs of £173,000 Spectrum and £687,000 SGF to be funded from reserves. Remaining consultants costs for SGF of £176,000 will be funded from general consultancy budget underspend of (£234,160). The funding of costs for SGF may be adjusted dependant on decision on capitalisation. Revised budget on consultancy costs of £493,201 to be reviewed by Finance and adjusted accordingly.					
	Other Property							
		Expenditure	593,106	383,120	3,171	667,390	74,285	
		Income	-1,069,589	-546,808	0	-1,038,701	30,889	
		Total Other Property	-476,483	-163,688	3,171	-371,310	105,173	D
			Projected Outturn is c.£121K below budgeted income due to settlement payment for surrender of Riverside Centre, plus budget not yet credited for maintenance costs on Friary Centre Bus Station. The latter to be drawn from central repair and maintenance budget thus balancing out this payment. Income above budget from leasing of New House.					
	Planning Policy							
		Expenditure	1,353,627	471,318	45,135	1,353,627	0	
		Income	-783	-12,585	0	-13,330	-12,547	
		Total Planning Policy	1,352,844	458,733	45,135	1,340,297	-12,547	
			No changes made this month. Consultant budget may be stretched but too early to tell until meetings with SGF confirm briefs. Likely 2 or 3 month vacancy for one post but rest of posts filled so no change considered necessary. Inspector budget likely to be used and programme officer post too this financial year. A section 31 grant determination (biodiversity net gain) for £10,047 has been received.					
	Tourism & Development							
		Expenditure	323,114	59,482	3,285	306,064	-17,050	
		Income	-138,614	-6,905	0	-138,614	0	
		Total Tourism & Development	184,500	52,577	3,285	167,450	-17,050	
			No Comments					
		Total Strategy Directorate	-99,437	-547,622	618,679	-204,324	-104,886	
		Total General Fund	17,917,271	6,194,074	4,676,965	23,180,840	5,263,569	