

Corporate Governance and Standards Committee

29 September 2022

Decision and Action tracker

This tracker monitors progress against the decisions and actions that the Committee has agreed since January 2022. It is updated for each committee meeting. When decisions / actions are reported as being ‘completed’, the Committee will be asked to agree to remove these items from the tracker.

Date of Meeting	Item	Decision/Action requested	Responsible Officer	Update on implementation
21 April 2022	Work Programme	<p>(a) To provide an update on progress with the allocation of unspent S.106 monies potentially at risk of being returned in the Financial Monitoring Report scheduled for the 28 July meeting.</p> <p>(b) To provide an informal interim progress report on unspent S.106 monies to the Committee prior to the July meeting.</p> <p>(c) To determine as part of the consideration of the Financial Monitoring Report at the July meeting the frequency of future S.106 Monitoring Reports.</p>	<p>Lead Specialist (Finance)/ Specialist – S106 officer</p> <p style="text-align: center;">“ “</p> <p style="text-align: center;">“ “</p>	<p>(a) This will be included in the Financial Monitoring Report scheduled for 6 October 2022</p>
16 June 2022	Performance Monitoring Report 2021-22 Quarter 4	<p>(a) To provide, in relation to H&J1 (‘Average time to let void housing properties’), more information in respect of the Action Plan to address the issues and improve overall performance.</p> <p>(b) To retain the ‘Nitrogen Dioxide concentration at Monitoring Site(s) at risk of exceeding limits (ENV 7) in the list of</p>	<p>Interim Head of Housing</p> <p>Policy Officer, Strategy & Resources</p>	<p>(a) Response from Matt Gough sent to all Committee members on 13 September</p> <p>(b) and (c): Noted for future reports to Overview and Scrutiny Committee which will consider future</p>

Date of Meeting	Item	Decision/Action requested	Responsible Officer	Update on implementation
		<p>indicators in the Performance Monitoring Report.</p> <p>(c) To include in the Executive Summary in future reports information regarding particular indicators that were worth highlighting in terms of performance over the quarter.</p>	<p>“ “</p>	<p>Performance Monitoring Reports</p>
<p>16 June 2022</p>	<p>Planning Appeals Monitoring Report</p>	<p>(a) To provide an update to members of the Committee on the outcome of a review of the correspondence received from a member of public in relation to alleged inaccuracies in the figures in the report.</p> <p>(b) To include in future reports the number appeals submitted in respect of non-determination.</p> <p>(c) To include in the summary table at the beginning of future reports the information provided as percentage figures and also show the total number of appeals in progress and some indication of the stage at which they are progressing.</p> <p>(d) To present future reports to the Committee on an annual basis.</p>	<p>Interim Head of Place</p>	<p>(a)</p> <p>(b), (c), and (d): Noted for future reports</p>
<p>28 July 2022</p>	<p>Internal Audit Progress Report (April to July 2022)</p>	<p>To consider how we can monitor, or report on, the cost to Council of clearing up incidents of fly-tipping possibly by way of a further review of the ENV3 metric</p>	<p>Policy Officer, Strategy & Resources/ Head of</p>	

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			Operational & Technical Services	
28 July 2022	Annual Governance Statement 2021-22	<p>(a) To provide an update on progress with the 13 follow-up reviews of audits which received partial assurance in 2020-21, which had not yet been fully implemented.</p> <p>(b) To delete the 7th bullet point in the table on page 40 of the agenda</p> <p>(c) To include reference in the table in section 3 of the AGS, as achievements by the Council, a uniform Code of Conduct for borough and parish councillors, and the provision of training for parish councillors notably on GDPR.</p>	Director of Resources	(b) and (c) have been incorporated into the AGS
28 July 2022	Work Programme	To convene an additional (special) meeting of the Committee on 6 October 2022.	Democratic Services & Elections Manager	Completed