GUILDFORD BOROUGH

# THE FORWARD PLAN

## (INCORPORATING NOTICE OF KEY DECISIONS TO BE TAKEN BY THE EXECUTIVE AND NOTICE OF INTENTION TO CONDUCT BUSINESS IN PRIVATE)

Schedule 1 to this document sets out details of the various decisions that the Executive and full Council are likely to take over the next twelve months in so far as they are known at the time of publication. Except in rare circumstances where confidential or exempt information is likely to be disclosed, all decisions taken by the Executive and full Council are taken in public, and all reports and supporting documents in respect of those decisions are made available on our website.

Members of the public are welcome to attend and, in most cases, participate in all of our meetings and should seek confirmation as to the timing of any proposed decision referred to in the Forward Plan from the Committee Services team by telephone on 01483 444102, or email committeeservices@guildford.gov.uk prior to attending any particular meeting (see note below for special arrangements for remote meetings during the Coronavirus crisis).

Details of the membership of the Executive and the respective areas of responsibility of the Leader of the Council and the lead councillors are set out in Schedule 2 to this document.

### Key decisions

As required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, this document also contains information about known key decisions to be taken during this period.

A key decision is defined in the Council's Constitution as an executive decision which is likely to result in expenditure or savings of at least £200,000 or which is likely to have a significant impact on two or more wards within the Borough.

A key decision is indicated in Schedule 1 by an asterisk in the first column of each table of proposed decisions to be taken by the Executive.

In order to comply with the publicity requirements of Regulation 9 of the 2012 Regulations referred to above, we will publish this document at least 28 clear days before each meeting of the Executive by making it available for inspection by the public on our website: http://www.guildford.gov.uk/ForwardPlan

### Availability of reports and other documents

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document to be submitted to a decision-maker for consideration in relation to a matter in respect of which a decision is to be made will normally be available for inspection on our website five clear working days before the meeting, or the date on which the proposed decision is to be taken. Other documents relevant to a matter in respect of which a decision is to be made may be submitted to the Executive, or to an individual decision maker, before the meeting or date on which the decision is to be taken, and copies of these will also be available online.

**Taking decisions in private**

Where, in relation to any matter to be discussed by the Executive, the public may be excluded from the meeting due to the likely disclosure of confidential or exempt information, the documents referred to above may not contain any such confidential or exempt information.

In order to comply with the requirements of Regulation 5 of the 2012 Regulations referred to above, Schedule 1 to this document will indicate where it is intended to deal with any matter in private due to the likely disclosure of confidential or exempt information. Where applicable, a statement of reasons for holding that part of the meeting in private together with an invitation to the public to submit written representations about why the meeting should be open to the public when the matter is dealt with will be set out on the relevant page of Schedule 1.

James Whiteman
Managing Director

Guildford Borough Council
Millmead House
Millmead Guildford
GU2 4BB

Dated: 26 October 2021

**SCHEDULE**

**EXTRAORDINARY MEETING OF COUNCIL: 1 November 2021**

| Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
|---|---|---|---|---|
| Local Plan Development Management Policies | To approve the Regulation 19 proposed submission plan for public consultation. | No | Report to Council (01/11/2021) Incorporating comments/ recommendations of Joint EAB (20/09/2021) and Executive (26/10/2021) | Stuart Harrison 01483 444512 stuart.harrison@guildford.gov.uk |
| The Corporate Plan 2021-25 | To approve The Corporate Plan 2021-25. | No | Report to Council (01/11/2021) Incorporating comments/ recommendations of Executive (26/10/2021) | Steve Benbough 01483 444052 stephen.benbough@guildford.gov.uk |

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| Guildford / Waverley Collaboration | To consider the recommendation of the Joint Appointments Committee in respect of approval of the appointment of a Joint Chief Executive | No | Report to Council (1/11/2021) Incorporating comments/ recommendations of the Joint Appointments Committee (13/10/2021) | Francesca Smith 01483 444014 francesca.smith@guildford.gov.uk |

**EXECUTIVE SHAREHOLDER AND TRUSTEE COMMITTEE: 23 November 2021**

| Key Decision (asterisk indicates that the decision is a key decision) | Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
|---|---|---|---|---|---|
| * | Foxenden Deep Tunnels | To consider the closure of Foxenden Deep Tunnels. | No | Report to Executive Shareholder and Trustee Committee (23/11/2021) | Darren Burgess 01483 444589 darren.burgess@guildford.gov.uk |

**EXECUTIVE: 23 November 2021**

| Key Decision (asterisk indicates that the decision is a key decision) | Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
|---|---|---|---|---|---|
| | Timetable of Council and Committee Meetings 2022-23 | To recommend to Council the approval of the timetable of Council and Committee Meetings 2022-23 | No | Report to Executive (23/11/2021) and Council (07/12/2021) | Carrie Anderson 01483 444078 carrie.anderson@guildford.gov.uk |
| | Local Council Tax Support Scheme 2022-23 | To consider the statutory annual review of the Local Council Tax Support Scheme 2022-23. | No | Report to Executive (23/11/2021) and Council (07/12/2021) | Belinda Hayden 01483 444867 belinda.hayden@guildford.gov.uk |
| | Pre-Election Publicity Guidance | To recommend to Council the approval of the Pre-Election Publicity Guidance | No | Report to Executive (23/11/2021) and Council (07/12/2021) | Diane Owens 01483 444027 diane.owens@guildford.gov.uk |

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| * | Land at Chinthurst Lane | To approve the granting of an easement over Shalford Common for a development consisting of five new houses | Yes | Report to Executive (23/11/2021) | Damien Cannell<br>01483 444553<br>damien.cannell@guildford.gov.uk |
| | Selection of the Mayor and The Deputy Mayor 2022-23 | To submit nominations for the selection of the Mayor and The Deputy Mayor 2022-23 to Council for consideration | No | Report to Executive (23/11/2021) and Council (07/12/2021) | John Armstrong<br>01483 444102<br>john.armstrong@guildford.gov.uk |

*Information regarding this item is considered to be commercially sensitive and contain details of privileged legal advice and therefore exempt from publication. The item will, if councillors wish, be discussed in private as it will involve the likely disclosure of this exempt information as defined in paragraphs 3 of Schedule 12A to the Local Government Act 1972, namely:

"(3) Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

Any person wishing to make representations in relation to this part of the meeting being held in private for consideration of the above-mentioned matter, must do so in writing to: Carrie Anderson, Senior Democratic Services Officer by email: carrie.anderson@guildford.gov.uk by no later than midday Friday 12 November 2021.

**SPECIAL MEETING OF COUNCIL: 2 December 2021**

| Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
|---|---|---|---|---|
| Appointment of Honorary Aldermen | To approve the appointment of the Honorary Aldermen | No | Report to Council (02/12/2021) | John Armstrong 01483 444102 john.armstrong@guildford.gov.uk |

**COUNCIL: 7 December 2021**

| Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
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| Gambling Act 2005: Statement of Principles 2022-25 | To adopt the Gambling Act 2005: Statement of Principles 2022-25 | No | Report to Council (07/12/2021) Incorporating comments/ recommendations of Licensing Committee (24/11/2021) | Mike Smith 01483 444387 mike.smith@guildford.gov.uk |
| Timetable of Council and Committee Meetings 2022-23 | To recommend to Council the approval of the timetable of Council and Committee Meetings 2022-23 | No | Report to Council (07/12/2021) Incorporating comments/ recommendations of Executive (23/11/2021) | Carrie Anderson 01483 444078 carrie.anderson@guildford.gov.uk |
| Appointment of External Auditors | To consider options for the appointment of external auditors | No | Report to Council (07/12/2021) Incorporating comments/ recommendations of Corporate Governance and Standards Committee (18/11/2021) | Claire Morris 01483 444827 claire.morris@guildford.gov.uk |

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| Local Council Tax Support Scheme 2022-23 | To approve the statutory annual review of the Local Council Tax Support Scheme 2022-23. | No | Report to Council (07/12/2021) Incorporating comments/ recommendations of Executive (23/11/2021) | Belinda Hayden 01483 444867 belinda.hayden@guildford.gov.uk |
| The Council's Constitution: Review of Financial Procedure Rules | To review and update the Financial Procedure Rules | No | Report to Council (07/12/2021) Incorporating comments/ recommendations of Corporate Governance and Standards Committee (18/11/2021) | Victoria Worsfold 01483 444834 victoria.worsfold@guildford.gov.uk |
| Pre-Election Publicity Guidance | To approve the Pre-Election Publicity Guidance | No | Report to Council (07/12/2021) Incorporating comments/ recommendations of Executive (23/11/2021) | Diane Owens 01483 444027 diane.owens@guildford.gov.uk |

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|---|---|---|---|---|
| Selection of the Mayor and The Deputy Mayor 2022-23 | To approve nominations for selection of the Mayor and The Deputy Mayor 2022-23 | No | Council (07/12/2021) incorporating comments/recommendations of Executive (23/11/2021) | John Armstrong 01483 444102 john.armstrong@guildford.gov.uk |

**EXECUTIVE: 4 January 2022**

| Key Decision (asterisk indicates that the decision is a key decision) | Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
|---|---|---|---|---|---|
| * | Guildford West Station | GRIP 3 Outcome report (update report) and future procurement of GRIP stages. | No | Report to Executive (04/01/2022) | Mike Miles 01483 444077 mike.miles@guildford.gov.uk |

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| | Review of Executive Working Groups | To review work progress, terms of reference and membership. | No | Report to Executive (04/01/2022) | John Armstrong<br>01483 444102<br>John.armstrong@guildford.gov.uk |
| | Grant of license for amenity land adjacent to Beechcroft Drive | To enter into a 125-year license agreement on a peppercorn basis with the freeholders of residential property on Beechcroft Drive to allow access over Council land, together with the inclusion of a termination clause. | Yes | Report to Executive (04/01/2022) | Abi Lewis<br>01483 444908<br>abi.lewis@guildford.gov.uk |

*Information regarding this item is considered to be commercially sensitive and contain details of privileged legal advice and therefore exempt from publication. The item will, if councillors wish, be discussed in private as it will involve the likely disclosure of this exempt information as defined in paragraphs 3 and 5 of Schedule 12A to the Local Government Act 1972, namely:

"(3) Information relating to the financial or business affairs of any particular person (including the authority holding that information)"
"(5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings"

Any person wishing to make representations in relation to this part of the meeting being held in private for consideration of the above-mentioned matter, must do so in writing to: Carrie Anderson, Senior Democratic Services Officer by email: carrie.anderson@guildford.gov.uk by no later than midday Friday 24 December 2021.

**EXECUTIVE: 25 January 2022**

| Key Decision (asterisk indicates that the decision is a key decision) | Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
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| | Annual Audit Letter 2020-21 | To approve the Annual Audit Letter 2020-21. | No | Report to Executive (25/01/2022) Incorporating comments/ Recommendations of Corporate Governance and Standards Committee (20/01/2022) | Claire Morris 01483 444827 claire.morris@guildford.gov.uk |
| | Capital and Investment Strategy (2022-23 to 2025-26) | To recommend to Council the approval of the Capital and Investment Strategy (2022-23 to 2025-26) | No | Report to Executive (25/01/2022) and Council (09/02/2022) Incorporating comments/ Recommendations of Joint EAB (10/01/2022) Corporate Governance and Standards Committee (20/01/2022) | Victoria Worsfold 01483 444834 victoria.worsfold@guildford.gov.uk |

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| | Housing Revenue Account Budget 2022-23 | To recommend to Council approval of the HRA Revenue estimates, associated fees and charges, changes to rents of Council dwellings and approval of Housing Capital Programme for 2022-23. | No | Report to Executive (25/01/2022) incorporating comments/ recommendations of the Joint EAB (10/01/2022) and Council (09/02/2022) | Victoria Worsfold 01483 444834 victoria.worsfold@guildford.gov.uk |
| | Business Planning – General Fund Budget 2022-23 | To recommend to Council:<br>• Approval of the general fund revenue budget for 2022-23<br>• Agreement of a council tax requirement for 2022-23<br>• Declaration of any surplus/deficit on the collection fund | No | Report to Executive (25/01/2022) Incorporating comments/ Recommendations of Joint EAB (10/01/2022) and Council (09/02/2022) | Victoria Worsfold 01483 444834 victoria.worsfold@guildford.gov.uk |
| | Periodic Electoral Review of Guildford Borough Council | To recommend to Council to approve the Council's submission in response to the Local Government Boundary Commission's draft recommendations in respect of the periodic review | No | Report to Executive (25/01/2022) and Council (09/02/2022) | John Armstrong 01483 444102 john.armstrong@guildford.gov.uk |

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| | Public Space Protection Order (PSPO) | To approve the Public Space Protection Order (PSPO) | No | Report to Executive (25/01/2022) Incorporating comments/ recommendations of Strategy EAB (09/08/2021) | Yasmine Makin 01483 444070 yasmine.makin@guildford.gov.uk |
| * | Send Hill Disused Sandpit | To approve the potential disposal of land, currently used as open space, for housing. | No | Report to Executive (25/01/2022) | Damien Cannell 01483 444553 damien.cannell@guildford.gov.uk |

**COUNCIL: 9 February 2022 (Budget Council)**

| Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
|---|---|---|---|---|
| Capital and Investment Strategy (2022-23 to 2025-26) | To approve the Capital and Investment Strategy (2022-23 to 2025-26) | No | Report to Council (09/02/2022) Incorporating comments/ Recommendations of Corporate Governance and Standards Committee (17/01/2022) And Executive (25/01/2022) | Victoria Worsfold 01483 444834 victoria.worsfold@guildford.gov.uk |
| Housing Revenue Account Budget 2022-23 | To recommend to Council approval of the HRA Revenue estimates, associated fees and charges, changes to rents of Council dwellings and approval of Housing Capital Programme for 2022-23. | No | Report to Council (09/02/2022) incorporating comments/ recommendations of the Joint EAB (10/01/2022) and Executive (25/01/2022) | Victoria Worsfold 01483 444834 victoria.worsfold@guildford.gov.uk |
| Business Planning – General Fund Budget 2022-23 | To approve:<br>• the general fund revenue budget for 2022-23<br>• a council tax requirement for 2022-23<br>Declaration of any surplus/ deficit on the collection fund | No | Report to Council (09/02/2022) incorporating comments/ recommendations of the Executive (25/01/2022) | Victoria Worsfold 01483 444834 victoria.worsfold@guildford.gov.uk |

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|---|---|---|---|---|
| Pay Policy Statement 2022-23 | To approve the Pay Policy Statement 2022-23 | No | Report to Council (09/02/2022) | Francesca Smith 01483 444014 francesca.smith@guildford.gov.uk |
| Periodic Electoral Review of Guildford Borough Council | To approve the Council's submission in response to the Local Government Boundary Commission's draft recommendations in respect of the periodic review | No | Report to Council (09/02/2022) Incorporating comments/ Recommendations of Executive (25/01/2022) | John Armstrong 01483 444102 john.armstrong@guildford.gov.uk |

**EXECUTIVE: 22 February 2022**

| Key Decision (asterisk indicates that the decision is a key decision) | Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
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**COUNCIL: 23 February 2022 (Reserve Budget Date)**

| Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
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**EXECUTIVE: 22 March 2022**

| Key Decision (asterisk indicates that the decision is a key decision) | Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
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**COUNCIL: 5 April 2022**

| Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
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**EXECUTIVE: 26 April 2022**

| Key Decision (asterisk indicates that the decision is a key decision) | Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
|---|---|---|---|---|---|
| | Annual Governance Statement 2021-22 | To adopt the Council's Annual Governance Statement for 2021-22 | No | Report to Executive (26/04/2022) Incorporating comments/ recommendations of Corporate Governance and Standards (24/03/2022) | John Armstrong 01483 444102 john.armstrong@guildford.gov.uk |

**COUNCIL: 11 May 2022 (Annual Council Meeting)**

| Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
|---|---|---|---|---|
| Election of Mayor and appointment of Deputy Mayor 2022-23 | To elect a Mayor and appoint a Deputy Mayor for the municipal year 2022-23. | No | Report to Council (11/05/2022) | John Armstrong 01483 444102 john.armstrong@guildford.gov.uk |
| Appointment of Honorary Remembrancer 2022-23 | To appoint the Honorary Remembrancer for the municipal year 2022-23. | No | Report to Council (11/05/2022) | John Armstrong 01483 444102 john.armstrong@guildford.gov.uk |

**UNSCHEDULED ITEMS – EXECUTIVE/COUNCIL**

| Key Decision (asterisk indicates that the decision is likely to be a key decision) | Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
|---|---|---|---|---|---|
| | Ash Road Bridge and Footbridge Update | To receive an update | No | Report to Executive | Michael Miles<br>01483 444077<br>michael.miles@guildford.gov.uk |

| Key Decision (asterisk indicates that the decision is likely to be a key decision) | Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
|---|---|---|---|---|---|
| * | Bridges – Inspection and Remedial Work | (1) To approve appointment of consultants to:<br>(a) carry out inspections<br>(b) cost immediate and long-term works<br>(c) advise on future inspection frequency<br><br>(2) To approve works that arise from inspections<br>(a) Move money from provisional to approved capital programme. | No | Report to Executive | Helen Buck<br>01483 444720<br>helen.buck@guildford.gov.uk |
| u | The Housing Allocation Scheme | Executive to agree updated scheme for Housing Allocation.<br><br>*Scheme will not come forward until 2022.* | No | Report to Executive Incorporating comments/ Recommendations of Service Delivery EAB | Siobhan Kennedy<br>01483 444247<br>siobhan.kennedy@guildford.gov.uk |

| Key Decision (asterisk indicates that the decision is likely to be a key decision) | Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
|---|---|---|---|---|---|
| *u | New Housing Strategy (including Homelessness Prevention and Rough Sleeping Strategies) 2020-2025 | To develop a new housing strategy to include the statutory elements of homelessness prevention and rough sleeping.<br><br>*Dependent on Corporate Plan, maybe delivered at the end of 2021/start of 2022.* | No | Report to Executive Incorporating comments/ Recommendations of Service Delivery EAB | Siobhan Kennedy<br>01483 444247<br>siobhan.kennedy@guildford.gov.uk |
| u | Charging for Regulatory Services | To consider proposal to charge for pre-application advice.<br><br>*Not a priority at this time.* | No | Executive | Justine Fuller<br>01483 444370<br>Justine.fuller@guildford.gov.uk |

| Key Decision (asterisk indicates that the decision is likely to be a key decision) | Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
|---|---|---|---|---|---|
| *u | Surrey Waste Partnership – Inter Authority Agreement | To confirm the formation of a Joint Committee to replace the Surrey Waste Partnership, to seek sign up to a relevant IAA and to agree what decisions around waste and what services we want delivered via a joint approach.<br><br>*Report estimated Spring 2022.* | No | Executive | Chris Wheeler<br>01483 445030<br>chris.wheeler@guildford.gov.uk |
| *u | Industrial Estates | To consider strategies for the future development of individual industrial estates<br><br>*Report estimated 2022.* | No | Report to Executive Incorporating comments/ recommendations of Strategy and Resources EAB | Melissa Bromham<br>01483 444587<br><br>melissa.bromham@guildford.gov.uk |

| Key Decision (asterisk indicates that the decision is likely to be a key decision) | Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
|---|---|---|---|---|---|
| *u | Community Infrastructure Levy Charging Schedule | To adopt the Community Infrastructure Levy Charging Schedule<br><br>*No schedule yet.* | No | Report to Executive Incorporating comments/ recommendations of Guildford Joint Committee | Stuart Harrison<br>01483 444512<br>stuart.harrison@guildford.gov.uk |
| *u | Marketing Requirements SPD | To adopt the Marketing Requirements SPD<br><br>No schedule yet. | No | Report to Executive | Gavin Stonham<br>01483 444464<br>gavin.stonham@guildford.gov.uk |
| *u | Planning Contributions SPD | To adopt the Planning Contributions SPD<br><br>*No schedule yet.* | No | Report to Executive | Stuart Harrison<br>01483 444512<br>stuart.harrison@guildford.gov.uk |
| *u | Green and Blue Infrastructure SPD | To adopt the Green and Blue Infrastructure SPD.<br><br>*No schedule yet.* | No | Report to Executive | Dan Knowles<br>01483 444605<br>dan.knowles@guildford.gov.uk |
| *u | Green Belt SPD | To adopt the Green Belt SPD<br><br>*No schedule yet.* | No | Report to Executive | Laura Howard<br>01483 444626<br>laura.howard@guildford.gov.uk |

**UNSCHEDULED ITEMS – GUILDFORD JOINT COMMITTEE**

| Subject | Decision to be taken | Is the matter to be dealt with in private? | Documents to be submitted to decision-maker for consideration in relation to the matter in respect of which the decision is to be made. | Contact Officer |
|---|---|---|---|---|
| Community Infrastructure Delivery | (1) To agree a statement of priority for the delivery of infrastructure described in the GBC Infrastructure Delivery Plan and informed by the GBC Regulation 123 list<br>(2) To discuss and propose strategies for securing additional funding necessary for that delivery | No | Report to Guildford Joint Committee | Stuart Harrison<br>01483 444512<br>stuart.harrison@guildford.gov.uk |

**SCHEDULE 2**

**MEMBERSHIP OF THE BOROUGH COUNCIL'S EXECUTIVE**

**AREAS OF RESPONSIBILITY FOR THE LEADER OF THE COUNCIL & LEAD COUNCILLORS GUILDFORD BOROUGH COUNCIL**

| Councillor | Areas of Responsibility |
|---|---|
| **Leader of the Council and Lead Councillor for Service Delivery**<br>Councillor Joss Bigmore<br>c/o Guildford Borough Council<br>Millmead House<br>Millmead<br>Guildford<br>GU2 4BB<br>(Christchurch Ward) | Customer Service, Governance including corporate Health and Safety, Future Guildford, Human Resources, Partnerships, Web Services, Corporate Strategy and Communications |
| **Deputy Leader of the Council and Lead Councillor for Climate Change**<br>Councillor Jan Harwood<br>c/o Guildford Borough Council<br>Millmead House<br>Millmead<br>Surrey GU2 4BB<br>(Merrow Ward) | Innovation, Strategic Planning, Sustainable Transport, Housing Delivery |
| **Lead Councillor for Resources**<br>Councillor Tim Anderson<br>c/o Guildford Borough Council<br>Millmead House<br>Millmead<br>Guildford<br>GU2 4BB<br>(Clandon & Horsley Ward) | Finance, Commercial Asset Management, Procurement |
| **Lead Councillor for Development Management**<br>Councillor Tom Hunt<br>c/o Guildford Borough Council<br>Millmead House<br>Millmead<br>Surrey GU2 4BB<br>(Friary & St. Nicolas Ward) | Development Control and Enforcement |

| Councillor | Areas of Responsibility |
|---|---|
| **Lead Councillor for Community and Housing**<br><br>Councillor Julia McShane<br><br>75 Applegarth Avenue<br>Park Barn<br>Guildford<br>Surrey<br>GU2 8LX<br><br>(Westborough Ward) | Health, Wellbeing, Access and Disability, Safety, grants and voluntary services, Careline, Handyperson, Care and Repair, Housing, Homelessness, housing standards (HMOs, private rented sector) |
| **Lead Councillor for Economy**<br><br>Councillor John Redpath<br><br>12 Addison Road<br>Guildford<br>GU1 3QP<br><br>(Holy Trinity Ward) | Economic Development, Social Enterprise, Rural Economy, Heritage and Community Assets |
| **Lead Councillor for Regeneration**<br><br>Councillor John Rigg<br><br>C/o Guildford Borough Council<br>Millmead House<br>Millmead<br>Guildford<br>GU2 4BB<br><br>(Holy Trinity Ward) | Town Centre MasterPlan, Infrastructure, Major Projects, Strategic Asset Management |
| **Lead Councillor for Environment**<br><br>Councillor James Steel<br><br>c/o Guildford Borough Council<br>Millmead House<br>Millmead<br>Surrey<br>GU2 4BB<br><br>(Westborough Ward) | Waste, Licensing (including Health and Safety regulation), Parking, Parks and Leisure, Arts and Tourism, Bereavement, Environmental Health and Protection. |