

Council Report

Ward(s) affected: All

Report of Strategic Services Director

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Appointments to External Organisations: vacancy for trustee on Guildford Poyle Charities

Executive Summary

The Council appoints councillors to a number of local external organisations for which they undertake a range of governance or advisory roles. In July 2019, following the last Borough Council elections, a number of councillors were appointed to these roles for a four-year period ending in 2023.

Councillor Tony Rooth had been appointed by the Council as trustee of the Guildford Poyle Charities, but has recently indicated that he can no longer continue. All councillors were notified of the vacancy on 20 September and nominations invited to fill the vacancy. Councillors were also provided with a copy of the 'person profile' completed by Guildford Poyle Charities, which assists in ensuring that the appointment is a suitable match to the requirements of the organisation and the capacity of the individual councillor in terms of skills, experience, and time commitment. The 'person profile' form includes details of the organisation in terms of:

- Accessibility to meetings
- Frequency and location of meetings
- Role of the appointee
- Main tasks and responsibilities of the organisation
- Required skills, abilities, qualities, and experience of appointee
- Induction, training, and support provided by the organisation
- Whether safeguarding checks are required and provided

A councillor nominated for appointment must complete the last page of the form which invites them to set out their relevant experience, skills and qualities that they would bring to the appointment taking into account the requirements of the organisation.

The Guildford Poyle Charities helps vulnerable people in need or distress in Guildford and distributes around 250 grants annually to help people in need with items they would not

otherwise be able to afford. The charity also gives grants to organisations working with such people in Guildford.

At the time the agenda for this meeting was published one nomination had been received – from Councillor Ruth Brothwell.

Councillor Brothwell's completed person profile is attached as **Appendix 1** to this report

Any further nominations and person profiles that are received will be reported on the Order Paper for the meeting.

If, by the date of the Council meeting, only one nomination is received, the appointment will be determined by the Democratic Services and Elections Manager under existing delegated authority, and this matter will be withdrawn from the Council agenda.

If the appointment is contested, the Council will determine the matter and each nominee shall have the opportunity to make either a written or an oral personal statement to the meeting in support of their nomination before the vote is taken, with any oral statement taking no longer than three minutes.

Recommendation to Council

That full Council, after due consideration of any presentations provided by nominated members, appoints a councillor as the Council's trustee on the Guildford Poyle Charities until May 2023.

Reason for Recommendation:

To ensure that the Council maintains a trustee appointment in respect of the Guildford Poyle Charities.