

# **GUILDFORD & WAVERLEY JOINT SENIOR STAFF COMMITTEE**

## **MINUTES OF MEETING HELD ON TUESDAY 25 JUNE 2024**

### Present:

Councillor Julia McShane, Leader, Guildford Borough Council (co-chair - in the chair)  
Councillor Jane Austin, Waverley Borough Council  
Councillor Philip Brooker, Guildford Borough Council  
Councillor Tony Fairclough, Deputy Leader, Waverley Borough Council  
Councillor Fiona White, Guildford Borough Council  
Councillor Liz Townsend, Waverley Borough Council

### In attendance:

Pedro Wrobel, Joint Chief Executive/Head of Paid Service  
Susan Sale, Joint Strategic Director of Legal & Democratic Services  
Jon Formby, HR Manager, WBC  
John Armstrong, Democratic Services & Elections Manager, GBC  
Mark Greenburgh, external solicitor

### **Action By**

#### **1. APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES**

Apologies for absence were received from Councillor Paul Follows, for whom Councillor Liz Townsend substituted.

#### **2. DISCLOSURES OF INTEREST**

There were no disclosures of interest.

#### **3. MINUTES**

The Joint Senior Staff Committee confirmed, as a correct record, the minutes of the meetings held on 28 March and 12 April 2024.

#### **4. EXCLUSION OF THE PUBLIC**

The Joint Senior Staff Committee

#### **RESOLVED:**

(1) That pursuant to Section 100A(4) of the Local Government

Act 1972, the public be excluded from the meeting during consideration of the following item of business on the grounds that it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in Paragraphs 1, 2, 3, and 5 of the revised Part 1 of Schedule 12A to the Act namely:

Para (1): Information relating to any individual.

Para (2): information which is likely to reveal the identity of an individual

Para (3): information relating to the financial or business affairs of any particular person (including the authority holding that information).

Para (5): information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

(2) That the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**5. SENIOR STAFF INVESTIGATION - UPDATE**

The JSSC

Susan Sale

RESOLVED: To approve the recommendations set out in the exempt report submitted to the Joint Senior Staff Committee and the additional recommendation approved at the meeting.