

Corporate Governance and Standards Committee

27 July 2023

Decision and Action tracker

This tracker monitors progress against the decisions and actions that the Committee has agreed since January 2022. It is updated for each committee meeting. When actions are reported as being 'completed', the Committee will be asked to agree to remove these items from the tracker.

The actions listed below are outstanding.

Date of Meeting	Item	Decision/Action requested	Responsible Officer	Update on implementation
16 June 2022	Planning Appeals Monitoring Report	To provide an update to members of the Committee on the outcome of a review of the correspondence received from a member of public in relation to alleged inaccuracies in the figures in the report.	Executive Head of Planning Development	Update to be provided orally at the Committee meeting on 27 July 2023
6 October 2022	Financial Monitoring 2022-23	To ensure that future reports clarify the extent to which debts were overdue and further information as to the reason why a high proportion of overdue debt has no payment plan.	Executive Head of Finance	Not yet provided
15 June 2023	Risk Management and Corporate Risk Register	(a) To provide a more detailed explanation of how the Council will ensure that it has sufficient staff resources to achieve the various mitigations proposed in the Corporate Risk Register.	Executive Head of Organisational Development Executive Head of Organisational Development	(a) As part of the Risk Management Framework, the Risk Management Group will be reviewing all mitigating actions for red risks in the Enterprise Portfolio, Corporate, Service and Project Board

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		<p>(b) To provide commentary in respect of:</p> <ul style="list-style-type: none"> • reasons for slippage on target dates for mitigation actions (e.g. Risks CR21 and CR25); and • whether it would be appropriate to include a risk in respect of air quality in the Corporate Risk Register. 		<p>Risk Registers. Facilitation provided by a specialist from our insurers and will include identifying evidence and available resources to back up the mitigations; and consider how they are being monitored. They will also consider whether the mitigations identified are sufficient to address the issues and effects of the risks identified and look at timescales to address them.</p> <p>The outcomes will be presented back to the Corporate Management Board and in the 6-monthly report to CGSC in November on the current situation.</p> <p>(b) For CR21, an important part of the work to develop the Council's climate reduction action plan was to ensure it was reviewed by all relevant officers and teams within</p>

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				<p>the Council who would be delivering it and this phase of the project took slightly longer than originally planned. The action plan has since been adopted. The mitigating action for CR25 hasn't slipped but it is instead an ongoing action. Officers will review whether this is properly reflected in the risk register as it is currently drafted.</p> <p>Council officers have met with Zurich to discuss the risks around GBC's Climate Change aims and we are currently working together to develop a risk register for the implications of the programme. The question of a risk related to air quality will be considered as part of this process.</p>
15 June 2023	Freedom of Information Compliance - Annual Report 2022-23	<ul style="list-style-type: none"> To list the correspondent groups in the table showing the categories of requester 	Information Governance Officer	<ul style="list-style-type: none"> Noted for future reports

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		<p>in descending order of number of requests in future reports</p> <ul style="list-style-type: none"> To consider whether each service area should, in future, have a target 90% response rate within 20 working days. 		<ul style="list-style-type: none"> To be referred to Corporate Management Board – if approved, all service areas to be advised that they are expected to achieve the 90% target response rate within 20 working days