

Date of Meeting	Item	Decision/Action requested	Responsible Officer	Update on implementation
		knowledge gaps arising from the assessment.		
24 March 2022	Annual report of the Monitoring Officer regarding misconduct allegations	<p>To provide, for future Annual Reports:</p> <ul style="list-style-type: none"> (i) comparative statistical information in respect of misconduct complaints for the previous three years, and (ii) in the table setting out details of the decisions taken in relation to allegations of misconduct an additional column showing the date of file closure; and where the matter was still ongoing, the reason(s) for this. 	Monitoring Officer	This will be provided for the 15 March 2023 meeting.
21 April 2022	Risk Management Framework - Corporate Risk Register	<ul style="list-style-type: none"> (a) To include in the Executive Summary of future reports particular points worth highlighting to the Committee (b) To highlight examples of any risks that had not previously been identified, and how risks change over time, when reviewing the Strategy and Policy. (c) To seek feedback from our Auditors on our assessment of risk and associated mitigation measures 	Policy Officer	<ul style="list-style-type: none"> (a) and (b) To be included in the next report scheduled for 17 November 2022 (c) The corporate risk register will be sent to our auditors for feedback
21 April 2022	Section 106 Monitoring Report	<ul style="list-style-type: none"> (a) To ensure that local ward councillors are kept informed as to the status of S106 monies whenever there was a risk that the monies may have to be returned to developers. 	Specialist – S106/ Finance team	<ul style="list-style-type: none"> (a) ‘Mini’ reports will be produced for each ward, which I understood would be looked at in the September Committee

Date of Meeting	Item	Decision/Action requested	Responsible Officer	Update on implementation
		<p>(b) To ensure that future reports showing the list of S106 monies at risk of return to developers are grouped into wards.</p> <p>(c) To respond to the member of the public who had written to the Committee about the report and to copy the response to members of the Committee.</p> <p>(d) To ensure that SANG and SAMM contributions are included in future reports.</p> <p>(e) To ensure that future reports indicate when S106 monies become repayable to developers.</p>		<p>meeting and then approved for sending to local ward councillors.</p> <p>(b) A new section called Expired Funds has been added to the report showing just the 'at risk' sums and is sorted by ward.</p> <p>(c) Response sent on 5 May 2022. Response forwarded to Committee on 20 July 2022.</p> <p>(d) As explained in the original report SANG & SAMM contributions are not allocated and spent in the same way as infrastructure contributions and therefore cannot be included in the existing report.</p> <p>(e) The report already shows the status using a colour coding system.</p>

Date of Meeting	Item	Decision/Action requested	Responsible Officer	Update on implementation
		<p>(f) To check the status of the allocation of £36,045 for CCTV contributions referred to in the report</p> <p>(g) To extract details of S106 monies at risk of refund and included at the beginning of future reports with a narrative commenting on the action planned to ensure that monies are not refunded</p>		<p>(f) This is still being investigated</p> <p>(g) As per point (b) a new section called Expired Funds has been added to the report showing just the 'at risk' sums, which will provide any updates on spending plans.</p>
21 April 2022	Work Programme	<p>(a) To provide an update on progress with the allocation of unspent S.106 monies potentially at risk of being returned in the Financial Monitoring Report scheduled for the 28 July meeting.</p> <p>(b) To provide an informal interim progress report on unspent S.106 monies to the Committee prior to the July meeting.</p> <p>(c) To determine as part of the consideration of the Financial Monitoring Report at the July meeting the frequency of future S.106 Monitoring Reports.</p>	<p>Lead Specialist (Finance)/ Specialist – S106 officer</p> <p>“ “</p> <p>“ “</p>	<p>(a) This will be included in the Financial Monitoring Report scheduled for 29 September 2022</p>
16 June 2022	Equality Scheme Action Plan - Progress Update	To clarify the Council's compliance with requirement of the Equality and Human Rights Commission for public bodies to publish, by 30 March, equality information under the Public Sector Equality Duty, including SMART equality objectives	HR Business Partner	The Equality Scheme 2021-2024, Action Plan and Workforce Profile are already published on the GBC website.

Date of Meeting	Item	Decision/Action requested	Responsible Officer	Update on implementation
				We can certainly look at the objectives to ensure they are SMARTer.
16 June 2022	Performance Monitoring Report 2021-22 Quarter 4	<p>(a) To provide, in relation to H&J1 ('Average time to let void housing properties'), more information in respect of the Action Plan to address the issues and improve overall performance.</p> <p>(b) To retain the 'Nitrogen Dioxide concentration at Monitoring Site(s) at risk of exceeding limits (ENV 7) in the list of indicators in the Performance Monitoring Report.</p> <p>(c) To include in the Executive Summary in future reports information regarding particular indicators that were worth highlighting in terms of performance over the quarter.</p>	<p>Interim Head of Housing</p> <p>Policy Officer, Strategy & Resources</p> <p>“ “</p>	
16 June 2022	Planning Appeals Monitoring Report	<p>(a) To provide an update to members of the Committee on the outcome of a review of the correspondence received from a member of public in relation to alleged inaccuracies in the figures in the report.</p> <p>(b) To include in future reports the number appeals submitted in respect of non-determination.</p>	Interim Head of Place	

Date of Meeting	Item	Decision/Action requested	Responsible Officer	Update on implementation
		<p>(c) To include in the summary table at the beginning of future reports the information provided as percentage figures and also show the total number of appeals in progress and some indication of the stage at which they are progressing.</p> <p>(d) To present future reports to the Committee on an annual basis.</p>		