

Table showing details of general progress and work to be undertaken by each of the current councillor working groups recommended to continue.

Name of group and current number and names of appointed councillors	Date established and frequency of meetings	Terms of reference and purpose	Details of general progress and work still to be undertaken	Officer recommendation: Continue or disband	Strategic theme
<p>Capital, Transport & Infrastructure (CTI) Board</p> <p>Cllr John Rigg (Chair) Cllr Joss Bigmore Cllr Julia McShane Cllr James Steel Cllr Cait Taylor Cllr Tim Anderson Cllr Tom Hunt Cllr Ramsey Nagaty Cllr Chris Blow</p> <p>Lead Officer: Abi Lewis</p>	<p>Established in April 2022 and meets 3 times a year</p>	<p>The CTI Board will provide oversight to capital, transport and infrastructure projects led by Guildford Borough Council and to feedback to the project team on the progress of schemes. Any relevant risks or issues will be escalated to Major Projects Portfolio Board. Full terms of Reference being developed for discussion at first meeting scheduled for April 2022.</p> <p>See Appendix 3</p>		<p>Continue. New group.</p>	<p>Homes and jobs Environment</p>

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<p>Climate Change Board</p> <p>Six councillors:</p> <p>Cllr Cait Taylor (Chairman) Cllr Diana Jones Cllr Deborah Seabrook Cllr Paul Spooner Cllr Catherine Young</p> <p>External Advisors: Prof Graham Miller (UNIS) Alistair Atkinson (GEF) Ben McCallan (SCC)</p> <p>Lead officer: Marieke van der Reijden</p>	<p>Established by the Executive on 25 August 2020</p> <p>Bi-monthly. First meeting 15/10/20</p>	<p>See Appendix 4 (to be reviewed by the CCB itself on 5 May with any desired changes to be put before the Exec on 26 May)</p>	<p>Being well-informed, monitoring the development of key projects and acting as a sounding board for decision-making committees, Executive, Full Council and delegated officers. The three key focus areas for the Board will be energy, infrastructure and community & business outreach.</p> <p><u>Work to be undertaken:</u> Develop energy delivery framework as set out in the High Level Action Plan approved by the Executive on 21 July 2020</p>	<p>Continue. The CCB has a new Chairman and a new CCO has been appointed.</p>	<p>Environment</p>

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<p>Community Board</p> <p>7 Councillors (cross-party)</p> <p>Lead officers: Steve Benbough/ Sam Hutchison</p>	Proposed	See Appendix 5		Continue. New group	Community
<p>Guildford Community Covenant Panel</p> <p>Four councillors</p> <p>Cllr Tom Hunt (Armed Forces Champion) The Mayor, Cllr Dennis Booth (Deputy Armed Force Champion) Cllr Marsha Moseley Cllr Keith Witham</p> <p>Lead officer:</p>	Established February 2016. Meets two or three times per year.	<ul style="list-style-type: none"> To develop and oversee the delivery of a covenant action plan. To raise the profile and needs of the armed forces community (serving personnel, both regular and reserve, their families, veterans and cadets). To foster closer working relationships with the local armed forces community, including the involvement of the military in local projects and events. 	<p><u>Progress:</u> Overseen various activities and events to celebrate and commemorate the work of the armed forces.</p> <p><u>Work to be undertaken:</u> Continue to oversee a programme of projects, activities and events to meet the commitments of the Council's Armed Forces Covenant.</p>	Continue.	Community

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Steve Benbough		<ul style="list-style-type: none"> • To work with the Surrey Civilian Military Partnership Board and other neighbouring councils on the delivery of relevant activities and initiatives. • To keep abreast of relevant national developments. • To liaise with the local business community to promote the Armed Forces Corporate Covenant and encourage support for the armed forces. • To promote funding bids from local organisations to the national Community Covenant Fund. • To support local cadet units. 			
Housing Development Programme Board Cllr John Rigg (Chair)	Established in 2020 and meets 3 times a year	The purpose of the Housing Development Programme Board is to review on an as required basis, the content of the housing	<u>Progress to date</u> The Board has received updates on the housing schemes currently	Continue.	Homes and jobs

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Cllr Julia McShane Cllr Joss Bigmore Cllr Tom Hunt Cllr Tim Anderson Cllr Ramsey Nagaty Cllr Cait Taylor Lead Officer: Abi Lewis		development programme of work with respect to: <ul style="list-style-type: none"> • Issues arising that require discussion and direction. • Interdependencies. • Funding/financial status. • Risks. • Constraints. The board exists to specifically monitor the housing development projects being managed by the Corporate Programmes team. This programme of work comprises of housing developments being funded from both the HRA and the General Fund.	being progressed by the Corporate Programmes team, including Guildford The Board will continue to provide oversight to housing projects led by Guildford Borough Council and to feedback to the project team on the progress of schemes. Any relevant risks or issues will be escalated to Major Projects Portfolio Board.		
HRA Housing Investment Programme (HIP) working group	Established: 2022	<ul style="list-style-type: none"> • To ensure that proper programme and project management arrangements are in place for the HRA 		Continue. New group.	Homes and jobs. Community

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Cllr Julia McShane (Chair) Cllr Tim Anderson Lead Officer: Matt Gough		housing investment programme by: <ul style="list-style-type: none"> • To monitor the delivery of the Housing Investment Programme and receive update reports on individual projects and delivery risks. • To review the monitoring of expenditure on the approved HRA capital programme and investigate variances. • To review the use of RTB receipts and take relevant action to address any areas of concern. • To identify a pipeline of projects and new schemes that can be developed and arrange to operationally bring them forward to business case stage for approval. 			

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		<ul style="list-style-type: none"> • To manage and mitigate risks across the Housing Investment programme and escalate significant risks to CMT, Executive and Corporate Governance and Standards Committee where necessary. • To act as client for projects being delivered by Corporate Programmes under the Housing Programme Board 			
<p>Local Plan Panel</p> <p>Seven councillors (membership amended April 2022)</p> <p>Cllr Joss Bigmore (Chair) Cllr Chris Barrass Cllr Angela Gunning Cllr Liz Hogger</p>	<p>Established in January 2004 and meets quarterly</p>	<p>The Local Plan Panel is a small, cross party group of councillors representing a geographical spread across the Borough, whose principal role is to monitor and drive progress with the various stages of the new Guildford Borough Local Plan in accordance with the Local Development Scheme and the Council's statutory duties.</p>	<p>The Local Plan Panel last met to discuss the preparation of the Regulation 19 Local Plan: Development Management Policies (LPDMP). In total there were 16 meetings that occurred between November 2020 and March 2021. There are</p>	<p>Continue.</p>	<p>Homes and jobs Environment Community</p>

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<p>Cllr Paul Spooner Cllr Catherine Young</p> <p>Lead officer: Stuart Harrison</p>			<p>no minutes taken at any of the meetings. The purpose of the Panel was to act as a cross party sounding board contributing to the development of the boroughs Local Plans. Prior to that panel was engaged in the development of the Regulation 18 LPDMP during October - December 2019.</p> <p>The Panel has been reconvened in April 2022 for two further meetings to help progress the LPDMP to submission to the Secretary of State for</p>		

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			examination in June 2022.		
<p>Major Projects Portfolio Board</p> <p>Eight councillors</p> <p>Cllr John Rigg Cllr Ramsey Nagaty Cllr Paul Spooner Cllr Joss Bigmore Cllr Tim Anderson Cllr Chris Blow Cllr Jan Harwood</p> <p>Lead officer: Abi Lewis</p>	<p>Established January 2016 and meets 3 times per year. Last meeting 10/03/2022</p>	<p>See Appendix 7</p>	<p><u>Progress:</u> The role of the board is to provide an overarching overview of the Major Projects Portfolio deliverables and to act as the primary reporting group for the Major Projects Team and the Weyside Urban Village Development Team, and for all other projects within the Council that have a capital value of £1,000,000 or more.</p> <p>The Board received reports on the four MPPR sub portfolio</p>	<p>Continue.</p>	<p>Homes and jobs. Environment.</p>

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			<p>boards: Housing, Weyside Urban Village, Shaping Guildford's Future and Transport and Infrastructure.</p> <p><u>Work to be undertaken:</u> The Board will continue to provide oversight to projects led by Guildford Borough Council with a capital value in excess of £1,000,000 and receive monthly performance reports and dashboards on projects as part of a rolling programme.</p>		
<p>Property Review Group</p> <p>Four councillors:</p>	<p>Established in 2003 and meets ten times per year</p>	<p>See Appendix 8</p>	<p><u>Progress:</u> Continued to review strategic property matters on investment, operational and</p>	<p>Continue.</p>	<p>Homes and jobs.</p> <p>Community</p>

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<p>Cllr Tim Anderson Cllr John Rigg Cllr Julia McShane Cllr Nigel Manning</p> <p>Lead officer: Marieke van der Reijden</p>			<p>strategic properties. Continued development of Midleton Industrial Estate.</p> <p><u>Work to be undertaken:</u> Continue Midleton Industrial Estate development; develop industrial estate strategy for intensification of other industrial estates; acquisition of operational and investment sites, subject to funding being approved; compose the asset strategy, including the basis for acquiring or developing assets and to drive the direction of the asset portfolio including</p>		

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			regeneration programmes; review needs and costs of ongoing maintenance of major assets.		
<p>Shaping Guildford's Future Programme Board</p> <p>Cllr John Rigg (Chair) Cllr Joss Bigmore Cllr Tim Anderson Cllr John Redpath Cllr Julia McShane Cllr Angela Goodwin Cllr Tom Hunt Cllr Cait Taylor Cllr Paul Spooner Cllr James Steel</p> <p>Lead Officer: Abi Lewis</p>	Established in 2020 and meets 3 times a year	See Appendix 9	<p>Ongoing Board meetings to discuss progress and provide scrutiny on the Shaping Guildford's Future programme.</p> <p>Any relevant risks or issues will be escalated to Major Projects Portfolio Board.</p>	Continue.	<p>Homes and jobs.</p> <p>Environment</p> <p>Community</p>

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<p>Weyside Urban Village Development Governance Board</p> <p>Cllr John Rigg (Chair) Cllr Joss Bigmore</p> <p>Cllr Julia McShane Cllr Fiona White Cllr Angela Gunning Cllr Angela Goodwin</p> <p>Lead officer: Abi Lewis</p>	<p>Established 17 November 2017 and meets 3 times a year</p>	<p>See Appendix 10 (Draft)</p>	<p>The Weyside Urban Village Development Programme is a complex scheme. It includes the relocation and construction of a new sewage treatment plant, relocation and construction of the Council's operational services depot, development of some light industrial units, the relocation and construction of new waste facilities for SCC and the construction of up to 1,500 new homes, along with the necessary supporting infrastructure. The WUV Governance Board, in its role as a</p>	<p>Continue.</p>	<p>Homes and jobs.</p> <p>Environment</p> <p>Community</p>

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			<p>monitoring body, has provides guidance to the Project Team to assist in key decision making.</p> <p>Work to be undertaken: As the WUV Development Programme continues the WUV Governance Board will continue to provide guidance to support the Project Team in decision making, and also advise and comment on key interfaces and dependencies that may exist between individual service areas and the WUV Development Programme.</p>		

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