

North Street Development Site Working Group.

Term of Reference. 10.11.2021

1. **Authority.** It was agreed by Guildford Borough Council Executive, following presentation of the North Street Development Site Executive Report dated 26 October 2021,

“To authorise the Strategic Services Director, in consultation with the lead Councillor for Regeneration, to establish a working group consisting of stakeholders, Councillors and officers to make recommendations to the Executive in respect of the design of the refurbished bus interchange (including the associated access and public realm improvements) and the proposed pedestrianisation of North Street”.
- Purpose.** To review and recommend a high-level design and specification for:
 - 1.1 A new Guildford Bus Interchange to include entrance works and operating systems within a budget of £4.2m inclusive of fees exc VAT.
 - 1.2 The pedestrianisation of North Street from Leapale Road to Onslow Street within a budget of £685,000 inclusive of fees exc VAT.
2. **Timescale.** The high-level design and specification need to be agreed prior to exchange of contracts with St Edward. This is scheduled for the end of Jan 2022.
3. **Note.**
 - 3.1 All designs will require planning consent so will be subject to the Local Planning Authorities scrutiny and approval. This may require design/material alteration at a later stage.
 - 3.2 Taxi Operators, Market Traders and other stakeholders will be informed and consulted separately as per the Executive Report. “To authorise the Strategic Services Director, in consultation with the lead Councillor for Regeneration to develop and take forward a plan for engagement with market traders, taxi operators and any other parties that are impacted by the development”
4. **Group membership.** (To be confirmed) The Working Group will comprise the following:

Cllr John Rigg. (Chairman) Responsible for Regeneration and Major Projects.
Cllr Angela Goodwin. Friary and St Nicholas Ward. Leader of the Equality Group.
Cllr John Redpath. Holy Trinity Ward (adjacent).
Amanda Masters. CEO Experience Guildford.
Scott Linard. M&G. Friary Centre Investment Manager.
Rob Vince. Stagecoach. Interchange Manager and bus operator.
David Ligertwood. Surrey County Council.
Darren Burgess. GBC. Asset Management.
Andrew Tyldesley. GBC Town Centre Development Lead.
5. **Working Method.** The Group will receive presentations and information and a conclusion will be reached in a series of three meetings. In addition an email group will be set up for the sharing of information, ideas and opinion.

6. Meeting 1

6.1 Bus Interchange.

- a. Presentation of new entry and exit arrangements.
- b. Presentation of three design options.
- c. Presentation of high-level cost plans for each design option.
- d. Discussion on priorities and design.
- e. Agreement on design option and way forward.

6.2 North Street Pedestrianisation.

- a. Presentation of preliminary design and material proposal.
- b. Presentation of high-level cost plans.
- c. Market Stalls and Taxis implications.
- d. Discussion on priorities and design/materials.
- e. Agreement on design and materials.

7. Meeting 2. For Bus Interchange and North Street Pedestrianisation.

- a. Presentation of updated designs, draft specifications and cost plans.
- b. Cost engineering requirements and options.
- c. Discussion and agreement on the way forward.

8. Meeting 3. (Both).

- a. Final presentation of designs, specifications and cost plans.
- b. Discussion.
- c. Agreement to sign-off recommendations.