



GUILDFORD  
BOROUGH

**James Whiteman**  
Managing Director

[www.guildford.gov.uk](http://www.guildford.gov.uk)

Contact Officer:

John Armstrong, Democratic Services Manager.  
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20 June 2017

Dear Councillor

Your attendance is requested at a meeting of the **EMPLOYMENT COMMITTEE** to be held in the Leadership Suite, Millmead House, Millmead, Guildford, Surrey, GU2 4BB on **WEDNESDAY 28 JUNE 2017** at 10.00 am.

Yours faithfully

James Whiteman  
Managing Director

**MEMBERS OF THE COMMITTEE**

Councillor Paul Spooner (Chairman)  
Councillor Matt Furniss (Vice-Chairman)  
Councillor Caroline Reeves

**Authorised Substitute Members:**

Councillor David Bilbé  
Councillor Richard Billington  
Councillor Geoff Davis

Councillor Michael Illman  
Councillor Tony Phillips  
Councillor Pauline Searle

**QUORUM 3**



## THE COUNCIL'S STRATEGIC FRAMEWORK

### Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

### Five fundamental themes that support the achievement of our vision:

- **Our Borough** - ensuring that proportional and managed growth for future generations meets our community and economic needs
- **Our Economy** - improving prosperity for all by enabling a dynamic, productive and sustainable economy that provides jobs and homes for local people
- **Our Infrastructure** - working with partners to deliver the massive improvements needed in the next 20 years, including tackling congestion issues
- **Our Environment** - improving sustainability and protecting our countryside, balancing this with the needs of the rural and wider economy
- **Our Society** - believing that every person matters and concentrating on the needs of the less advantaged

**Your Council** – working to ensure a sustainable financial future to deliver improved and innovative services

### Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

### Mission – for the Council

A forward looking, efficiently run Council, working in partnership with others and providing first class services that give our society value for money, now and for the future.

## AGENDA

### ITEM

**1. APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES**

**2. LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTERESTS**

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

**3. MINUTES (Pages 1 - 2)**

To confirm the minutes of the meeting of the Employment Committee held on 25 April 2017.

**4. EXCLUSION OF PRESS AND PUBLIC**

The Committee is asked to consider passing the following resolution:-

"That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act indicated below".

**5. APPOINTMENT OF DEPUTY MANAGING DIRECTOR (Pages 3 - 12)**

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## EMPLOYMENT COMMITTEE

25 April 2017

- \* Councillor Paul Spooner (Chairman)
- \* Councillor Matt Furniss (Vice-Chairman)
- \* Councillor Caroline Reeves

\*Present

### EM29 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES

There were no apologies.

### EM30 LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTERESTS

There were no disclosures of interest.

### EM31 MINUTES

The Committee approved the minutes of the meeting held on 10 April 2017. The chairman signed the minutes.

### EM32 EXCLUSION OF PRESS AND PUBLIC

The Committee

RESOLVED:

That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act.

### EM33 APPOINTMENT OF DIRECTOR OF ENVIRONMENT

Councillors noted that, at its previous meeting, the Committee had conducted interviews of four shortlisted candidates for appointment to the Director of Environment post. Following the interviews, the successful candidate declined the offer of the appointment. Consequently, the Committee was asked at this meeting to consider applications from three other candidates, plus one candidate from the first interviews.

Having interviewed the four candidates, the Committee

RESOLVED: That, subject to no well-founded objections being received from the Leader of the Council in accordance with the provisions of the Local Authorities (Standing Orders) (England) Regulations 2001, Peter O’Connell – currently Senior Assistant Director of Community Services at the Royal Borough of Greenwich – be appointed as the Council’s Director of Environment.

Reason for Decision:

To appoint the most suitable candidate as the Council’s new Director of Environment.

The meeting finished at 12.25 pm

Signed

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Chairman

Date

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Agenda item number: 5

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Agenda item number: 5  
Appendix 1

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