

## GUILDFORD BOROUGH COUNCIL



**BARKER  
MAYOR**

Contact Officer:

John Armstrong,  
Democratic Services and Elections Manager  
Tel: 01483 444102

14 January 2025

To the Councillors of Guildford Borough Council

You are hereby summoned to attend an extraordinary meeting of the Council for the Borough of Guildford to be held in the **Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB** on **WEDNESDAY, 22 JANUARY 2025** commencing at 7.00 pm.

Susan Sale  
Joint Strategic Director for Democracy, Law & People

Millmead House  
Millmead  
Guildford  
Surrey GU2 4BB

**[www.guildford.gov.uk](http://www.guildford.gov.uk)**

### WEBCASTING NOTICE

This meeting will be recorded for live and/or subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014. The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.



**Guildford Borough Council**

Millmead House, Millmead, Guildford, Surrey GU2 4BB

If you have any queries regarding webcasting of meetings, please contact Democratic Services.

## **The Council's Corporate Strategy (2024- 2034)**

Our vision: To make Guildford borough a thriving place to live, work and do business.

Our Corporate Strategy sets out the priorities we want to achieve as we strive to make Guildford borough a thriving place to live, work and do business. It sets out what we will focus on over the next ten years and will inform our strategies, decisions and plans. We are dedicated to making Guildford borough:

- a more sustainable,
- more prosperous and
- a more inclusive place,
- with decent and affordable homes for our residents and tenants;
- we will achieve all of this by ensuring we are a resilient and well-managed council.

Our focus over the ten-year period of the Strategy will be on delivering outcomes that help us to pursue these five strategic priorities.

<b>Time limits on speeches at full Council meetings:</b>	
Public speaker:	3 minutes
Response to public speaker:	3 minutes
Questions from councillors:	3 minutes
Response to questions from councillors:	3 minutes
Proposer of a motion:	6 minutes
Seconder of a motion:	4 minutes
Other councillors speaking during the debate on a motion:	4 minutes
Proposer of a motion's right of reply at the end of the debate on the motion:	4 minutes
Proposer of an amendment:	4 minutes
Seconder of an amendment:	4 minutes
Other councillors speaking during the debate on an amendment:	4 minutes
Proposer of a motion's right of reply at the end of the debate on an amendment:	4 minutes
Proposer of an amendment's right of reply at the end of the debate on an amendment:	4 minutes

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

### **2. DISCLOSURES OF INTEREST**

To receive and note any disclosable pecuniary interests from councillors. In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

### **3. PUBLIC PARTICIPATION**

To receive questions or statements from the public, the deadline for receipt of which is 5pm on Thursday 16 January 2025. As this is an extraordinary meeting, any questions or statements must relate only to the business for which the meeting has been convened.

Details of any questions (including a written response to them) or requests to make statements received from the public will be set out in the Supplementary Agenda Pack which will be published on the day before the meeting.

**4. QUESTIONS FROM COUNCILLORS**

Details of any questions from councillors (including a written response to them) will be set out in the Supplementary Agenda Pack, which will be published on the day before the meeting.

As this is an extraordinary meeting, questions must relate only to the business for which the meeting has been convened. The deadline for receipt of questions from councillors is 5pm on Thursday 16 January 2025.

**5. LOCAL PARTNERSHIPS REVIEW OF THE COLLABORATION**

Report to follow.

**6. GAMBLING ACT 2005: STATEMENT OF PRINCIPLES 2025-28**

(Pages 7 - 76)

**7. OFFICER DECISION MAKING PROTOCOL (Pages 77 - 92)**

**8. PROPOSED CHANGES TO THE MEMBER CODE OF CONDUCT**

(Pages 93 - 116)

**9. PROPOSED CHANGES TO THE ARRANGEMENTS FOR DEALING WITH ALLEGATIONS OF MISCONDUCT BY COUNCILLORS AND CO-OPTED MEMBERS (Pages 117 - 136)**

**10. PROPOSED BUDGET SETTING PROCEDURE RULES (Pages 137 - 152)**

**11. SENIOR STAFF INVESTIGATION**

At its meeting on 14 January 2025, the Joint Senior Staff Committee (JSSC) considered a summary of the Heminsley Law report into the senior staff investigation.

The JSSC has had to adjourn its meeting to the afternoon of Friday 17 January 2025. This item will follow after the JSSC has concluded its meeting.