

**GUILDFORD AND WAVERLEY JOINT CONSTITUTIONS REVIEW GROUP
WEDNESDAY 29 MAY 2024 AT 5.00 PM
HYBRID MEETING TEAMS / COMMITTEE ROOM 1, THE BURYS, GODALMING**

Members:

Councillor James Jones (Joint Chair)
Councillor Andy MacLeod (Joint Chair)
Councillor Joss Bigmore
Councillor Paul Follows
Councillor Michael Goodridge
Councillor Catherine Houston
Councillor Gemma Long
Councillor Richard Mills OBE

A G E N D A

1. **APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
2. **DISCLOSURE OF INTERESTS**
To receive any disclosures of interests.
3. **MINUTES** (Pages 3 - 10)
To approve the minutes of the previous meeting held on 25 April 2025.
4. **JOINT SCHEME OF DELEGATIONS TO OFFICERS** (Pages 11 - 106)
5. **JOINT FINANCIAL PROCEDURE RULES** (Pages 107 - 150)
6. **JOINT OFFICER EMPLOYMENT PROCEDURE RULES AND TERMS OF REFERENCE OF JOINT COMMITTEES** (Pages 151 - 166)
7. **JOINT PROTOCOL FOR SIMULTANEOUS MEETINGS** (Pages 167 - 176)
8. **JOINT PROTOCOL FOR COUNCILLOR AND OFFICER RELATIONSHIPS** (Pages 177 - 192)
9. **DRAFT WORK PROGRAMME** (Pages 193 - 198)
To consider the updated draft work programme of the upcoming constitutions work the Group intends to review.
10. **DATE OF NEXT MEETING**
The next meeting is hybrid and scheduled for 5:00 pm on Monday 29 July at Millmead, Guildford / Teams.