



GUILDFORD
BOROUGH

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Susan Sale

Joint Strategic Director
Legal & Democratic Services
Guildford & Waverley
Borough Councils

Contact Officer:

Carrie Anderson,
Senior Democratic Services Officer

25 September 2024

Dear Councillor,

Your attendance is requested at a meeting of the **EXECUTIVE** to be held in the Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **THURSDAY 3 OCTOBER 2024** at 6.00 pm.

Yours faithfully

Susan Sale
Joint Strategic Director
Legal & Democratic Services
Guildford & Waverley
Borough Councils

MEMBERS OF THE EXECUTIVE

Chair: Councillor Julia McShane
(Leader of the Council & Lead Councillor for Housing)

Vice-Chair: Councillor Tom Hunt
(Deputy Leader of the Council & Lead Councillor for Regeneration)

Councillor Angela Goodwin, Lead Councillor for Engagement and Customer Services

Councillor Catherine Houston, Lead Councillor for Commercial Services

Councillor Richard Lucas, Lead Councillor for Finance and Property

Councillor Carla Morson, Lead Councillor for Community and Organisational Development

Councillor George Potter, Lead Councillor for Environment and Climate Change

Councillor Merel Rehorst-Smith, Lead Councillor for Regulatory and Democratic Services

Councillor Fiona White, Lead Councillor for Planning

WEBCASTING NOTICE

This meeting will be recorded for live and/or subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a



Guildford Borough Council

Millmead House, Millmead, Guildford, Surrey GU2 4BB

task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014. The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Democratic Services.

Please contact us to request this document in an alternative format.

QUORUM 3

The Council's Corporate Strategy (2024- 2034)

Our vision: To make Guildford borough a thriving place to live, work and do business.

Our Corporate Strategy sets out the priorities we want to achieve as we strive to make Guildford borough a thriving place to live, work and do business. It sets out what we will focus on over the next ten years and will inform our strategies, decisions and plans. We are dedicated to making Guildford borough:

- a more sustainable,
- more prosperous and
- a more inclusive place,
- with decent and affordable homes for our residents and tenants;
- we will achieve all of this by ensuring we are a resilient and well-managed council.

Our focus over the ten-year period of the Strategy will be on delivering outcomes that help us to pursue these five strategic priorities.

Agenda

**Item
No.**

1 APOLOGIES FOR ABSENCE

2 LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTEREST

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

3 MINUTES (Pages 7 - 12)

To confirm the minutes of the meeting of the Executive held on 5 September 2024.

4 LEADER'S ANNOUNCEMENTS

5 REVENUE AND CAPITAL OUTTURN REPORT 2023-24
(Pages 13 - 34)

6 CLIMATE CHANGE BOARD ANNUAL REPORT (Pages 35 - 96)

- 7 *CLIMATE CHANGE, SUSTAINABLE DESIGN, CONSTRUCTION AND ENERGY SUPPLEMENTARY PLANNING DOCUMENT (SPD) 2024** (Pages 97 - 200)
- 8 *PROCUREMENT PIPELINE 2024-2025** (Pages 201 - 210)
- 9 INTERIM POLICY FOR CREATING JOINT POSTS** (Pages 211 - 262)
- 10 *CONTRACT FOR APPOINTMENT OF NEC SUPERVISOR** (Pages 263 - 268)
- 11 *SALE OF STOKE CEMETERY LODGE** (Pages 269 - 274)

Key Decisions:

Any item on this agenda that is marked with an asterisk is a key decision. The Council's Constitution defines a key decision as an executive decision which is likely to result in expenditure or savings of at least £200,000 or which is likely to have a significant impact on two or more wards within the Borough.

Under Regulation 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, whenever the Executive intends to take a key decision, a document setting out prescribed information about the key decision including:

- the date on which it is to be made,
- details of the decision makers,
- a list of the documents to be submitted to the Executive in relation to the matter,
- how copies of such documents may be obtained

must be available for inspection by the public at the Council offices and on the Council's website at least 28 clear days before the key decision is to be made. The relevant notice in respect of the key decisions to be taken at this meeting was published as part of the Forward Plan on 5 September 2024.