

STATEMENT OF EXECUTIVE DECISIONS

Monday, 15th July, 2024

The decisions summarised below were taken by the Executive at the above-mentioned meeting and, subject to the call-in procedure referred to in Overview and Scrutiny Procedure Rule 16 and to Note (a) at the end of this document, shall have effect five working days after the day of the meeting. Details of any recommendations to Council are also included for completeness.

Members of the Executive

Chairman:

Councillor Julia McShane

(Leader of the Council & Lead Councillor for Housing)

Vice-Chairman:

Councillor Tom Hunt

(Deputy Leader of the Council & Lead Councillor for Regeneration)

*Councillor Angela Goodwin, Lead Councillor for Engagement and Customer Services

*Councillor Catherine Houston, Lead Councillor for Commercial Services

*Councillor Richard Lucas, Lead Councillor for Finance and Property

Councillor Carla Morson, Lead Councillor for Community & Organisational Development

*Councillor George Potter, Lead Councillor for Environment and Climate Change

Councillor Merel Rehorst-Smith, Lead Councillor for Regulatory and Democratic Services

*Councillor Fiona White, Lead Councillor for Planning (in the chair)

*Present

Councillors Julia McShane and Carla Morson were in remote attendance.

**Agenda
Item
No.**

**Officer(s)
to action
Item**

1. APPOINTMENT OF CHAIRPERSON FOR THE MEETING

In the absence of both the Leader (chair) and Deputy Leader (vice-chair), and in accordance with Executive Procedure Rule 2.1, the Executive

RESOLVED: That Councillor Fiona White be appointed as chair for this meeting.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from the Leader of the Council, Councillor Julia McShane, the Deputy Leader, Councillor Tom Hunt and from the Lead Councillor for Regulatory and Democratic Services, Councillor Merel Rehorst-Smith.

3. LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTEREST

There were no disclosures of interest.

4. MINUTES

The minutes of the meeting held on 12 June 2024 were confirmed as correct. The person presiding signed the minutes.

5. LEADER'S ANNOUNCEMENTS

The person presiding made the following announcements on behalf of the Leader of the Council:

“Crowdfund Guildford Autumn round

Last week we launched a new round of community funding through [Crowdfund Guildford](#). We're encouraging residents with community ideas to register for our free online workshop on 16 July. This session will give residents tools and skills to start a crowdfunding campaign and make their idea a reality. You can read more about funding opportunities with Crowdfund Guildford in our newsroom.

Draft Climate Change Supplementary Planning Document consultation now live

We're asking for feedback on our draft Climate Change Supplementary Planning Document (SPD). The consultation is live and you can have your say until midday 9 August, 2024. This document guides decision makers in assessing how sustainable development proposals are, as part of the planning application process. Find more details in our

[newsroom.](#)

Rural England Prosperity Funding

The Rural England Prosperity Fund (REPF) grants of between £2,500 and £50,000 and up to 50% of the capital project costs are now available. The REPF are designed to help small businesses, charities, and community groups in the rural areas of Waverley, Guildford and Tandridge.

REPF grants are for capital only expenditures. If you're aware of a project that might qualify, please encourage people to find out more on [Surrey County Council's website](#) or email the Surrey County Council team on ruralprosperity@surreycc.gov.uk

Exciting upgrades to play areas in Park Barn Guildford

Playing outside is one of the best parts of childhood. That's why we're committed to providing safe, stimulating environments where children can play, learn and grow.

Recently, we've revitalised two well-loved playgrounds in Park Barn. [You can find out about what's new in Kings College and Woodside playgrounds in the newsroom on our website.](#)

About Guildford

Last week we published our summer edition of our resident newsletter, About Guildford. [You can sign up to receive our quarterly digital newsletter on our website](#) by searching for 'digital newsletter'."

6. CORPORATE STRATEGY 2024-2034

Decision:

That the following recommendations be approved by Council (23 July 2024):

- (1) That the draft Corporate Strategy, as set out in Appendix 1 to the report submitted to the Executive be adopted, subject to such amendments as may be necessary in consequence of the approval of the Executive's response to the comments submitted by the Overview & Scrutiny Committees as set out in Appendix 2 to the Supplementary Agenda Pack circulated prior to

Robin
Taylor

the Executive meeting.

- (2) That authority be delegated to the Assistant Director for Strategy and Corporate Services, in consultation with the Leader and the Lead Councillor for Community and Organisational Development, to make any necessary minor typographical changes and to finalise the document's design and imagery, prior to publication.

Reasons:

- The proposed new Corporate Strategy has been prepared to set out the Council's key priorities for the period up to 2034.
- The timings of the meetings of the Overview & Scrutiny committees meant that their comments and feedback could not be incorporated into the proposed Strategy (Appendix 1 to the report).

Options considered and rejected:

To not recommend adoption of the Corporate Strategy.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None.

7. PRODUCTIVITY PLAN

Decision:

- (1) That the Council's productivity plan, as set out in Appendix 1 to the report submitted to the Executive be noted. Luke Harvey
- (2) That the plan be endorsed ahead of its submission to the Ministry for Housing, Communities and Local Government by 19 July 2024.

Reason:

To comply with a request from the former Department for Levelling Up, Housing and Communities (DLUHC) to compile a

productivity plan.

Options considered and rejected:

To note the productivity plan and choose not to endorse its submission to DLUHC ahead of the 19 July deadline.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None.

8. OFF-STREET CAR PARKING ENFORCEMENT CONTRACT

Decision:

- | | |
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| <p>(1) That the Council enters into a contract with Waverley Borough Council to provide parking enforcement services as part of collaborative arrangements.</p> <p>(2) That authority be delegated to the Strategic Director - Place to enter into such agreement(s) as will be necessary to implement this decision.</p> <p>(3) That the Off-Street Staffing budget be increased to cover the increased establishment costs as described in paragraph 11.1 of the report submitted to the Executive.</p> | <p>Andy Harkin</p> |
|---|--------------------|

Reason:

The Council will benefit from a reduction in overhead costs but more importantly there will be improved resilience as a result of the larger parking enforcement officer team.

Options considered and rejected:

To take no action.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None.

9. * **PROPOSED TRAFFIC REGULATION ORDER AMENDMENTS TO OFF-STREET PARKING PLACE ORDER**

Decision:

That the Executive agrees to formally advertise amendments to the Traffic Regulation Order as follows:

Andy
Harkin

- (1) To formalise the Electric Vehicle Charge Point (EVCP) spaces in all car parks where they are made available.
- (2) To standardise the EVCP kWh tariff so that it operates 24/7 rather than part-time, so that both parking charges and tariffs will apply simultaneously during the hours when parking charges apply.
- (3) In regard to Guildford Lido car park, to change the name from Lido car park to Guildford Lido car park and introduce a (virtual) permit / prioritisation scheme for users of the Guildford Lido facility that operates between 8am-6pm Monday-Sunday.
- (4) In regard to Millmead House (front) car park / Lawn Road car park, to extend the control hours of the car parks from Monday-Sunday 8am-6pm to Monday-Sunday 8am-10pm, extending the virtual permit scheme in the 'front' car park to cover the Monday-Friday 8am-10pm period and parking charges in both car parks to cover the Saturday 6pm-10pm and Sunday 5pm-10pm periods. These car parks are presently only charged during the daytime at weekends.
- (5) In regard to East Horsley Kingston Meadow and Sutherland Memorial Park car parks, to revise the formalised parking controls so that only the disabled bay and manner of standing provisions are retained and all other restrictions relating to free limited waiting, payment and no return on the same day are removed.
- (6) To revoke the orders relating to the following car parks – these have either closed, or GBC Parking no longer has any involvement with their enforcement, management and upkeep: Bellerby Theatre car park, College Road car park, Commercial Road 1&2 car parks, Guildford Youth & Community Centre car park,

Moorfield Road car park, Old Police Station car park and Ripley (White Hart Meadows) car park and Victoria Court car park.

- (7) In regard to the Green Scheme, to cease the informal concession/ permit scheme for users of full-EVs (FEVs) and to allow the annual permits to expire at the end of March 2025 and not renew, nor allow new applications to join the scheme during the remainder of the 2024-25 financial year.

Reasons:

- To improve prioritisation of the parking spaces within car parks to better meet the needs of their intended users and for those car parks where it is recommended that the parking orders should be revoked, to reflect the closure / changed circumstances associated with those facilities.
- Previously EVCP recharging the in daytime was free and, in the evening/overnight its was charged. Although not covered by the TRO published by the government in November 2023, it is recommended that the EVCP tariff be standardised.
- The informal Green Scheme discounted/free parking in several of the Borough Council's car parks should be formalised to manage the permit scheme more effectively.

Options considered and rejected:

- (a) Do nothing
- (b) Some or all of the recommendations could be implemented however this would not resolve all the issues raised and identified.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None.

10. GUILDFORD PARK ROAD REDEVELOPMENT - APPOINTMENT OF DEVELOPMENT PARTNER

Decision:

That the following recommendation be approved by Council (23 July 2024):

Rachel
Harper

That the Council approves:

- (1) The updated Outline Business Case, provided at Appendix 1 to the report submitted to the Executive, setting out the preferred way forward for the project, which is based on the appointment of Wates Construction Limited as the Council's development partner, and who will be responsible for delivering the scheme under a Development Agreement.
- (2) Pursuant to the procurement process outlined in the report, the appointment of Wates Construction Limited.
- (3) Expenditure of up to £39.7M from the HRA Capital Fund to fund the project from this point forward to completion.
- (4) The delegation of authority to the Strategic Director (Place), in consultation with the Lead Councillor for Housing and Community and the Lead Councillor for Regeneration, to enter into all contracts and such other legal agreements as are necessary to appoint Wates Construction Limited.
- (5) The delegation of authority to the Strategic Director (Place), in consultation with the Lead Councillor for Housing and Community and the Lead Councillor for Regeneration, to grant such approvals as are necessary to service the Council's responsibility to provide approvals under the Development Agreement.
- (6) The delegation of authority to the Strategic Director (Place), in consultation with the Lead Councillor for Housing and Community and the Lead Councillor for Regeneration, to dispose of land and buildings in accordance with the requirements under the

Development Agreement.

- (7) The delegation of authority to the Strategic Director (Place), in consultation with the Lead Councillor for Housing and Community and the Lead Councillor for Regeneration, to enter into all contracts and such other legal agreements connected with the Guildford Park Road housing project as may be necessary in compliance with Contract Procedure Rules and within the approved budget.

Reasons:

- The Guildford Park Road redevelopment is a key scheme within the Housing Revenue Account Business Plan that will deliver a significant number of additional homes in the town centre.
- The recommendation will support the delivery of the Council's emerging Corporate Strategy (2024 – 2034) by providing and facilitating housing that people can afford.
- The project will see the redevelopment of a brownfield site, allocated for housing in the Local Plan.
- The preferred delivery route for the Guildford Park site is partnership delivery, via a Development Agreement, as set out in the Strategic Outline Business Case approved by the Executive in March 2023.
- As demonstrated in the accompanying Business Case and Tender Report, the Council has undertaken a compliant procurement exercise, and following evaluation and moderation of the final tender submissions, Officers are now seeking approval to enter into a Development Agreement with Wates Construction Limited for the delivery of the Guildford Park redevelopment.

Options considered and rejected:

To not endorse the Officer recommendation to appoint Wates Construction as the Council's Development Partner and associated delegations.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None.

NOTES:

- (a) Any decision marked “#” means that the item was deemed by the Chief Executive and agreed by the Executive and Chairman of the relevant Overview and Scrutiny Committee to be a matter of urgency for the reason indicated and, in accordance with Overview and Scrutiny Procedure Rule 16 (h), such decision takes effect immediately and is therefore *not* subject to the call-in procedure.
- (b) The call-in procedure is as follows:
 - (i) the Chairman of an Overview and Scrutiny Committee; or
 - (ii) a minimum of five members of the Councilmay require that a decision be referred to the relevant Overview and Scrutiny Committee for review.
- (c) Councillors wishing to exercise their right to call-in a decision taken by the Executive must give notice in writing to the Democratic Services and Elections Manager. The reason for a councillor calling-in a decision shall accompany any such request and must meet one of the following criteria:
 - (a) that there was insufficient, misleading or inaccurate information available to the decision-maker;
 - (b) that all the relevant facts had not been taken into account and/or properly assessed;
 - (c) that the decision is contrary to the budget and policy framework and is not covered by urgency provisions; or
 - (d) that the decision is not in accordance with the decision-making principles set out in the Constitution.

Such notice should be marked for the attention of John Armstrong who can be contacted by e-mail on john.armstrong@guildford.gov.uk

- (d) On receipt of a call-in request, the Monitoring Officer will decide, in consultation with the chairman of the relevant Overview and Scrutiny

Committee, whether it is valid and will notify the councillors concerned accordingly.

- (e) In the case of a valid call-in, the decision shall be referred to a special Call-in meeting of the relevant Overview and Scrutiny Committee, which shall be held within 21 days of the decision on validity referred to in paragraph (d) above.
- (f) A decision marked with an asterisk denotes that the matter is a “Key Decision” which is defined in the Council’s Constitution as an executive decision:
 - (i) which is likely to result in significant expenditure or savings (of at least £200,000) having regard to the budget for the service or function to which the decision relates; or
 - (ii) which is likely to have a significant impact on two or more wards within the Borough.