



GUILD FORD
B O R O U G H

www.guildford.gov.uk

Contact:

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Tom Horwood

Joint Chief Executive
of Guildford and Waverley
Borough Councils

8 December 2023

Dear Councillor,

Your attendance is requested at a meeting of the **OVERVIEW AND SCRUTINY COMMITTEE** to be held in Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **TUESDAY, 19 DECEMBER 2023** at **7.00 pm**.

Yours faithfully,

Tom Horwood
Joint Chief Executive

MEMBERS OF THE OVERVIEW AND SCRUTINY COMMITTEE

Chairman: Councillor James Walsh

Vice-Chairman: Councillor Matt Furniss

Councillor Honor Brooker

Councillor Jason Fenwick

Councillor Lizzie Griffiths

Councillor Gillian Harwood

Councillor Steven Lee

Councillor Maddy Redpath

Councillor Katie Steel

Councillor Fiona White

Councillor Dominique Williams

Councillor Sue Wyeth-Price

Authorised Substitute Members

For the Overview and Scrutiny Committee, there is no limit on the number of substitute members for each political group on the Council.

QUORUM: 4



Guildford Borough Council

Millmead House, Millmead, Guildford, Surrey GU2 4BB

WEBCASTING NOTICE

This meeting will be recorded for live and/or subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014. The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Committee Services.

THE COUNCIL'S STRATEGIC FRAMEWORK (2021-25)

Our Vision:

A green, thriving town and villages where people have the homes they need, access to quality employment, with strong and safe communities that come together to support those needing help.

Our Mission:

A trusted, efficient, innovative, and transparent Council that listens and responds quickly to the needs of our community.

Our Values:

- We will put the interests of our community first.
- We will listen to the views of residents and be open and accountable in our decision-making.
- We will deliver excellent customer service.
- We will spend money carefully and deliver good value for money services.
- We will put the environment at the heart of our actions and decisions to deliver on our commitment to the climate change emergency.
- We will support the most vulnerable members of our community as we believe that every person matters.
- We will support our local economy.
- We will work constructively with other councils, partners, businesses, and communities to achieve the best outcomes for all.
- We will ensure that our councillors and staff uphold the highest standards of conduct.

Our strategic priorities:

Homes and Jobs

- Revive Guildford town centre to unlock its full potential
- Provide and facilitate housing that people can afford
- Create employment opportunities through regeneration
- Support high quality development of strategic sites
- Support our business community and attract new inward investment
- Maximise opportunities for digital infrastructure improvements and smart places technology

Environment

- Provide leadership in our own operations by reducing carbon emissions, energy consumption and waste
- Engage with residents and businesses to encourage them to act in more environmentally sustainable ways through their waste, travel, and energy choices
- Work with partners to make travel more sustainable and reduce congestion
- Make every effort to protect and enhance our biodiversity and natural environment.

Community

- Tackling inequality in our communities
- Work with communities to support those in need
- Support the unemployed back into the workplace and facilitate opportunities for residents to enhance their skills
- Prevent homelessness and rough-sleeping in the borough

A G E N D A

ITEM NO.

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

2 LOCAL CODE OF CONDUCT AND DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any Disclosable Pecuniary Interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

3 MINUTES (Pages 7 - 20)

To confirm the minutes of the Committee meeting held on 12 September 2023.

4 LEAD COUNCILLOR QUESTION SESSION

A question session with the Lead Councillor for Finance and Property, Councillor Richard Lucas.

Councillor Lucas's specific areas of responsibility: Finance and Accounting (General Fund/Housing Revenue Account); Internal Audit; Procurement; Revenues and Benefits; Property and Land Assets; and Engineers and Facilities.

5 INTERIM PROCUREMENT REPORT FOR THE PERIOD 1 APRIL 2022 - 30 SEPTEMBER 2023: UPDATES ON PROCUREMENT SERVICE

STRATEGY - 2020-23 INCLUDING PROCUREMENT INTERNAL AUDIT RECOMMENDATIONS - 2023-24 AND PROCUREMENT SAVINGS STRATEGY - APRIL 2020. (Pages 21 - 72)

6 **ANNUAL REPORT: MODERN SLAVERY MOTION FY22/23** (Pages 73 - 84)

7 **COMMUNITY SERVICES - THE HIVE** (To Follow)

A presentation by Samantha Hutchison, Joint Executive Head of Community Services.

8 **OVERVIEW AND SCRUTINY WORK PROGRAMME** (Pages 85 - 98)

To consider the draft Overview and Scrutiny work programme.

Please contact us to request this document in an alternative format