



GUILDFORD  
BOROUGH

[www.guildford.gov.uk](http://www.guildford.gov.uk)

**Tom Horwood**  
Joint Chief Executive  
of Guildford and Waverley  
Borough Councils

Contact Officer:

Sophie Butcher,  
Democratic Services Officer

15 August 2023

Dear Councillor

Your attendance is requested at a meeting of the **LICENSING REGULATORY SUB-COMMITTEE** to be held in the Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **WEDNESDAY 23 AUGUST 2023** at 3.30 pm.

Yours faithfully

Tom Horwood  
Joint Chief Executive

**MEMBERS OF THE LICENSING REGULATORY SUB-COMMITTEE**

Councillor Keith Witham (Chairperson)  
Councillor Catherine Houston  
Councillor Patrick Oven

**QUORUM 3**



**Guildford Borough Council**  
Millmead House, Millmead, Guildford, Surrey GU2 4BB

## **THE COUNCIL'S STRATEGIC FRAMEWORK (2021- 2025)**

### **Our Vision:**

A green, thriving town and villages where people have the homes they need, access to quality employment, with strong and safe communities that come together to support those needing help.

### **Our Mission:**

A trusted, efficient, innovative, and transparent Council that listens and responds quickly to the needs of our community.

### **Our Values:**

- We will put the interests of our community first.
- We will listen to the views of residents and be open and accountable in our decision-making.
- We will deliver excellent customer service.
- We will spend money carefully and deliver good value for money services.
- We will put the environment at the heart of our actions and decisions to deliver on our commitment to the climate change emergency.
- We will support the most vulnerable members of our community as we believe that every person matters.
- We will support our local economy.
- We will work constructively with other councils, partners, businesses, and communities to achieve the best outcomes for all.
- We will ensure that our councillors and staff uphold the highest standards of conduct.

### **Our strategic priorities:**

#### Homes and Jobs

- Revive Guildford town centre to unlock its full potential
- Provide and facilitate housing that people can afford
- Create employment opportunities through regeneration
- Support high quality development of strategic sites
- Support our business community and attract new inward investment
- Maximise opportunities for digital infrastructure improvements and smart places technology

## Environment

- Provide leadership in our own operations by reducing carbon emissions, energy consumption and waste
- Engage with residents and businesses to encourage them to act in more environmentally sustainable ways through their waste, travel, and energy choices
- Work with partners to make travel more sustainable and reduce congestion
- Make every effort to protect and enhance our biodiversity and natural environment.

## Community

- Tackling inequality in our communities
- Work with communities to support those in need
- Support the unemployed back into the workplace and facilitate opportunities for residents to enhance their skills
- Prevent homelessness and rough-sleeping in the borough

## AGENDA

### **ITEM NO.**

#### **1 LOCAL CODE OF CONDUCT - DISCLOSURE OF INTERESTS**

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any Disclosable Pecuniary Interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, you must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

#### **2 EXCLUSION OF PRESS AND PUBLIC**

The Committee is asked to consider passing the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 (as amended), the public and press be excluded from the meeting for the following item(s) of business on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the paragraph 1 of Part 1 of Schedule 12A to the Act indicated below."

#### **3 TO DETERMINE AN APPLICATION TO BE LICENSED AS A DUAL HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLE DRIVER (Pages 7 - 24)**

**Please contact us to request this document in an  
alternative format**