

GUILDFORD BOROUGH COUNCIL

Minutes of the Selection Meeting of Guildford Borough Council held in the Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on Monday 16 May 2022

- * The Mayor, Councillor Dennis Booth
- * The Deputy Mayor, Councillor Masuk Miah

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|--------------------------------|------------------------------|
| * Councillor Paul Abbey | * Councillor Ted Mayne |
| * Councillor Tim Anderson | * Councillor Julia McShane |
| * Councillor Jon Askew | * Councillor Ann McShee |
| Councillor Christopher Barrass | * Councillor Bob McShee |
| * Councillor Joss Bigmore | * Councillor Marsha Moseley |
| Councillor David Bilbé | * Councillor Ramsey Nagaty |
| Councillor Richard Billington | * Councillor Susan Parker |
| * Councillor Chris Blow | * Councillor George Potter |
| * Councillor Ruth Brothwell | * Councillor Jo Randall |
| * Councillor Colin Cross | * Councillor John Redpath |
| * Councillor Guida Esteves | * Councillor Maddy Redpath |
| * Councillor Graham Eyre | * Councillor John Rigg |
| Councillor Andrew Gomm | Councillor Tony Rooth |
| * Councillor Angela Goodwin | * Councillor Will Salmon |
| * Councillor David Goodwin | Councillor Deborah Seabrook |
| * Councillor Angela Gunning | Councillor Pauline Searle |
| * Councillor Gillian Harwood | * Councillor Paul Spooner |
| * Councillor Jan Harwood | Councillor James Steel |
| Councillor Liz Hogger | * Councillor Cait Taylor |
| * Councillor Tom Hunt | * Councillor James Walsh |
| * Councillor Diana Jones | * Councillor Fiona White |
| * Councillor Steven Lee | Councillor Keith Witham |
| * Councillor Nigel Manning | * Councillor Catherine Young |

*Present

CO8 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Christopher Barrass, Richard Billington, Andrew Gomm, Liz Hogger, Deborah Seabrook, Pauline Searle, James Steel, and Keith Witham, and also from Honorary Aldermen Catherine Cobley, Jayne Marks, Tony Phillips, and Lynda Strudwick.

CO9 DISCLOSURES OF INTEREST

There were no disclosable pecuniary interests.

Councillors Tim Anderson, Guida Esteves, Angela Goodwin, and Cait Taylor each declared a non-pecuniary interest in respect of Item 8 on the agenda – Appointment of Committees: 2022-23 and Other Appointments (see Minute No. CO15 below), and specifically the proposed appointments to the board of North Downs Housing Limited.

CO10 MINUTES

The Council confirmed, as a correct record, the minutes of the ordinary meeting held on 5 April 2022, and the Annual Meeting held on 11 May 2022. The Mayor signed the minutes.

CO11 MAYOR'S COMMUNICATIONS

The Mayor thanked everyone who attended both the Annual Meeting and the Civic Service.

The Mayor reported that, on 13 May 2022, he had been interviewed on Freeview Channel 7 TV, where he had the opportunity of highlighting his plans for the mayoral year, including support for the mayoral charities and various events planned to support those charities, the first of which was a Charity Concert - *An Audience with Jonathan Veira* – to be held on 24 June 2022 in support of Challengers, details of which would be circulated shortly.

The Mayor had also attended his first function as Mayor when he attended the Mole Valley Chairman's Civic Dinner on 13 May 2022.

CO12 LEADER'S COMMUNICATIONS

The Leader of the Council reported that information from the Home Office had indicated that there were just over a thousand Surrey sponsor households matched with nearly 3,000 Ukrainian refugees, with Guildford having 165 sponsor families matched with nearly 400 refugees, with just under half of those having arrived already in the borough. The Leader indicated that the Council would ensure that the necessary support was given to sponsor families and their guests.

The Leader was pleased to report that the Council would be leaving over 300 hectares of our parks and countryside unmown as part of 'No Mow May', which was being supported to provide habitats for insects and to promote biodiversity. The Council would be leaving these areas unmown for most of the summer not just during May to ensure we have the biggest impact on biodiversity.

The Leader also reported that it was now one year since the Council launched 'My Guildford', the online Residents' Portal. He was pleased to note that 38,000 people had signed up in the first year, which was significantly ahead of the predicted take-up. As part of the ongoing work to improve Council services, residents would be asked for their help in improving the website. The Council's digital team would be running website test sessions in Guildford Library every Tuesday morning between 9.30am and 1.30pm until July. This would allow us to watch users engage with the website in real life situations and to observe any navigational difficulties and to see what worked well and where we could improve. The Leader encouraged all Councillors to join one of the sessions and to see first-hand the work being undertaken to make the website function most effectively for residents.

In response to a question as to whether the Council would obtain a breakdown by ward of sponsoring families and Ukrainian guests to ensure that support was given where it was needed, the Leader confirmed that this information had been requested.

In response to a further question regarding deploying staff who would otherwise have been engaged in mowing on other activities to promote biodiversity, the Leader indicated that he would take up the matter with the Parks and Countryside Development Lead.

CO13 PUBLIC PARTICIPATION

No members of the public had indicated a wish to ask a question or make a statement to the Council.

CO14 QUESTIONS FROM COUNCILLORS

There were no questions from Councillors.

CO15 APPOINTMENT OF COMMITTEES: 2022-23 AND OTHER APPOINTMENTS

The Council considered a report on the appointment of councillors to committees, and the election of chairmen and vice-chairmen of those committee for the municipal year 2022-23, together with a number of other appointments including the appointment of Councillor Champions for 2022-23.

Details of the proposed committees and their respective size and terms of reference were set out in the report submitted to the Council, including details of the numerical allocation of seats on the committees to the political groups. The report included details of each group's nominations to fill those seats (and substitutes where appropriate), together with the nominations for election of committee and sub-committee chairmen and vice-chairmen. The Council was invited to vote on the contested elections in respect of the Chairmen of the Corporate Governance and Standards Committee (Councillors Manning and Potter having been nominated) and Planning Committee (Councillors Moseley and White having been nominated).

The report also included details of the proposed appointment of councillors and officers to the boards of Guildford Borough Council Holdings Limited, North Downs Housing Limited and Elevate Guildford Limited.

Upon the motion of the Leader of the Council, Councillor Joss Bigmore, and seconded by the Deputy Leader, Councillor Julia McShane, the Council:

RESOLVED:

- (1) That, for the 2022-23 municipal year, the Council agrees to appoint the committees referred to in the table set out in paragraph 4.1 of the report submitted to the Council, and agrees their respective size referred to therein and the proposed terms of reference, as indicated in Appendix 1 to the report.
- (2) That the following numerical allocation of seats on committees to each political group on the Council, be approved for the 2022-23 municipal year:

Committee	Lib Dem	R4GV	Con	GGG	Lab
Total no. of seats on the Council	16	16	10	4	2
% of no. of seats on the Council	33.33%	33.33%	20.83%	8.33%	4.17%
Notional no. of seats on ctees (Total: 95)	32	32	20	8	4
Corp Gov & Standards Committee (7 seats)	2	2	1	1	1
Employment Committee (3 seats)	1	1	1	0	0
Service Delivery EAB (12 seats)	4	5	2	1	0
Strategy & Resources EAB (12 seats)	4	4	2	1	1
Guildford Joint Committee (10 seats)	4	3	2	1	0
Joint Appointments Committee (3 seats)	1	1	1	0	0

Joint Governance Committee (6 seats)	2	2	1	1	0
Licensing committee (15 seats)	5	5	4	1	0
Overview & Scrutiny Committee (12 seats)	4	4	2	1	1
Planning Committee (15 seats)	5	5	3	1	1
Total no. of seats on committees	32	32	19	8	4

- (3) That the nominations for membership and (where applicable) substitute membership of the committees, Executive Advisory Boards, and the joint committees, for the 2022-23 municipal year, be approved as shown in Appendix 3 to the report and as set out below:

Corporate Governance and Standards Committee

Appointed Members:

Councillor Liz Hogger
 Councillor Nigel Manning
 Councillor Susan Parker
 Councillor George Potter
 Councillor Tony Rooth
 Councillor Deborah Seabrook
 Councillor James Walsh

Substitute Members:

Councillor Jon Askew
 Councillor Ruth Brothwell
 Councillor Colin Cross
 Councillor Guida Esteves
 Councillor Andrew Gomm
 Councillor David Goodwin
 Councillor Angela Gunning
 The Deputy Mayor, Councillor Masuk Miah
 Councillor Marsha Moseley
 Councillor Ramsey Nagaty
 Councillor Jo Randall
 Councillor John Redpath
 Councillor Catherine Young

Employment Committee

Appointed Members:

Councillor Joss Bigmore
 Councillor Jan Harwood
 Councillor Paul Spooner

Substitute Members:

Councillor Tim Anderson
 Councillor Christopher Barrass
 Councillor David Bilbé
 Councillor Graham Eyre
 Councillor Jan Harwood
 Councillor Tom Hunt
 Councillor Nigel Manning
 Councillor John Redpath
 Councillor John Rigg
 Councillor James Steel
 Councillor Cait Taylor
 Councillor Fiona White

Service Delivery Executive Advisory Board

Appointed Members:

Councillor Paul Abbey
 The Mayor, Councillor Dennis Booth
 Councillor Andrew Gomm

Substitute Members:

Councillor David Bilbé
 Councillor Richard Billington
 Councillor Chris Blow

Appointed Members:

Councillor Angela Goodwin
Councillor Ann McShee
Councillor Bob McShee
Councillor Ramsey Nagaty
Councillor George Potter
Councillor Jo Randall
Councillor Tony Rooth
Councillor Pauline Searle
Councillor Fiona White

Substitute Members:

Councillor Ruth Brothwell
Councillor Colin Cross
Councillor Guida Esteves
Councillor Graham Eyre
Councillor Gillian Harwood
Councillor Liz Hogger
Councillor Diana Jones
Councillor Steven Lee
Councillor Nigel Manning
The Deputy Mayor, Councillor Masuk Miah
Councillor Marsha Moseley
Councillor Susan Parker
Councillor Maddy Redpath
Councillor Will Salmon
Councillor Paul Spooner
Councillor Keith Witham
Councillor Catherine Young

Strategy and Resources Executive Advisory Board

Appointed Members:

Councillor Jon Askew
Councillor Christopher Barrass
Councillor Richard Billington
Councillor Ruth Brothwell
Councillor Colin Cross
Councillor Graham Eyre
Councillor Angela Gunning
Councillor Diana Jones
Councillor Steven Lee
The Deputy Mayor, Councillor Masuk Miah
Councillor Will Salmon
Councillor Catherine Young

Substitute Members:

Councillor Paul Abbey
Councillor David Bilbé
Councillor Chris Blow
The Mayor, Councillor Dennis Booth
Councillor Guida Esteves
Councillor Andrew Gomm
Councillor Angela Goodwin
Councillor Gillian Harwood
Councillor Liz Hogger
Councillor Nigel Manning
Councillor Ted Mayne
Councillor Ann McShee
Councillor Bob McShee
Councillor Marsha Moseley
Councillor Ramsey Nagaty
Councillor Susan Parker
Councillor Jo Randall
Councillor Maddy Redpath
Councillor Tony Rooth
Councillor Paul Spooner
Councillor James Walsh
Councillor Fiona White
Councillor Keith Witham

Guildford Joint Committee

Appointed Members:

Councillor David Goodwin
Councillor Jan Harwood
Councillor Steven Lee
Councillor Ramsey Nagaty
Councillor John Rigg
Councillor Tony Rooth
Councillor Deborah Seabrook
Councillor Paul Spooner
Councillor James Steel

Councillor Cait Taylor

Guildford and Waverley Joint Appointments Committee

Appointed Members:

Councillor Joss Bigmore
Councillor Jan Harwood
Councillor Julia McShane

Guildford and Waverley Joint Governance Committee

Appointed Members:

Councillor Joss Bigmore
Councillor Jan Harwood
Councillor Julia McShane
Councillor Ramsey Nagaty
Councillor George Potter
Councillor Tony Rooth

Licensing Committee

Appointed Members:

Councillor Tim Anderson
The Mayor, Councillor Dennis Booth
Councillor David Goodwin
Councillor Gillian Harwood
Councillor Jan Harwood
Councillor Nigel Manning
Councillor Ted Mayne
Councillor Ann McShee
Councillor Bob McShee
The Deputy Mayor, Councillor Masuk Miah
Councillor Marsha Moseley
Councillor Maddy Redpath
Councillor James Steel
Councillor Keith Witham
Councillor Catherine Young

Overview and Scrutiny Committee

Appointed Members:

Councillor Chris Blow
Councillor Angela Goodwin
Councillor Guida Esteves
Councillor Jan Harwood
Councillor George Potter
Councillor Maddy Redpath
Councillor Tony Rooth
Councillor Will Salmon
Councillor Deborah Seabrook
Councillor Paul Spooner
Councillor James Walsh
Councillor Fiona White

Substitute Members:

All non-Executive councillors not appointed to this Committee may substitute for any member of the Committee from the same political group

Planning Committee**Appointed Members:**

Councillor Jon Askew
 Councillor Christopher Barrass
 Councillor David Bilbé
 Councillor Chris Blow
 Councillor Ruth Brothwell
 Councillor Colin Cross
 Councillor Angela Goodwin
 Councillor Angela Gunning
 Councillor Liz Hogger
 Councillor Marsha Moseley
 Councillor Ramsey Nagaty
 Councillor Maddy Redpath
 Councillor Pauline Searle
 Councillor Paul Spooner
 Councillor Fiona White

Substitute Members:

The Mayor, Councillor Dennis Booth
 Councillor Guida Esteves
 Councillor Graham Eyre
 Councillor Andrew Gomm
 Councillor Jan Harwood
 Councillor Steven Lee
 Councillor Nigel Manning
 Councillor Ted Mayne
 Councillor Bob McShee
 Councillor Susan Parker
 Councillor George Potter
 Councillor Jo Randall
 Councillor Tony Rooth
 Councillor Will Salmon
 Councillor Deborah Seabrook
 Councillor Cait Taylor
 Councillor James Walsh
 Councillor Catherine Young

- (4) That, for the 2022-23 municipal year, the councillors indicated in the table below be elected as chairman and vice-chairman, as appropriate, of the committees/sub-committees/EABs referred to therein:

Committee	Chairman	Vice-Chairman
Corp. Governance & Standards Ctte	Cllr George Potter	Cllr Deborah Seabrook
Employment Committee	Cllr Joss Bigmore	Cllr Julia McShane
Service Delivery EAB	Cllr Angela Goodwin	Cllr Ramsey Nagaty
Strategy & Resources EAB	Cllr Ruth Brothwell	Cllr Will Salmon
Guildford Joint Committee		Cllr David Goodwin
Licensing Committee	Cllr David Goodwin	Cllr Catherine Young
Licensing Sub-Ctte/Licensing Regulatory Sub-Ctte (up to 6)	Cllr Tim Anderson Cllr David Goodwin Cllr Nigel Manning Cllr Maddy Redpath Cllr James Steel Cllr Catherine Young	
Overview & Scrutiny Committee	Cllr Paul Spooner	Cllr James Walsh
Planning Committee	Cllr Fiona White	Cllr Colin Cross

- (5) That the Council appoints Councillor Champions for 2022-23 as follows:

Armed Forces: Councillor Tom Hunt
The Mayor, Councillor Dennis Booth (Deputy)

Historic Environment and Design: Councillor Bob McShee
Councillor Fiona White (Deputy)

Older Persons': Councillor Maddy Redpath
Councillor Ted Mayne (Deputy)

(6) That the Council approves the following appointments:

- (a) Dawn Hudd, Strategic Services Director, to the Board of Elevate Guildford Ltd (trading as 'Experience Guildford').
- (b) Ian Doyle, Service Delivery Director, as Director to the Board of Guildford Borough Council Holdings Limited with effect from 4 January 2022
- (c) Councillor Guida Esteves as Director to the Board of North Downs Housing Limited with effect from 11 February 2022
- (d) Councillor Tim Anderson as Director to the Board of North Downs Housing Limited with effect from 30 April 2022
- (e) Councillor Cait Taylor as Director to the Board of North Downs Housing Limited with effect from 30 April 2022
- (f) Dawn Hudd, Strategic Services Director, as Director to the Board of North Downs Housing Limited with effect from 30 April 2022

Reasons:

- To comply with Council Procedure Rules 23 and 29 of the Constitution in respect of the appointment of committees and election of chairmen and vice-chairmen
- To enable the Council to comply with its obligations under the Local Government and Housing Act 1989 in respect of the political proportionality on its committees.
- To comply with the Constitutional requirement for full Council to approve appointments of individuals to any office other than an office in which he or she is employed by the authority.

CO16 MINUTES OF THE EXECUTIVE

The Council received and noted the minutes of the meeting of the Executive held on 22 March 2022.

CO17 COMMON SEAL

The Council

RESOLVED: That the Common Seal of the Council be affixed to any documents to give effect to any decisions taken by the Council at this meeting.

The meeting finished at 7.25 pm

Signed
Mayor

Date