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Contact Officer:

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22 January 2021

Dear Councillor

Your attendance is requested at a meeting of the **EMPLOYMENT COMMITTEE** to be held Via Microsoft Teams on **MONDAY, 1 FEBRUARY 2021** at 4.30 pm.

Yours faithfully

James Whiteman  
Managing Director

**MEMBERS OF THE COMMITTEE**

Councillor Caroline Reeves (Chairman)  
Councillor Joss Bigmore  
Councillor Paul Spooner

**Authorised Substitute Members:**

Councillor Tim Anderson	Councillor Nigel Manning
Councillor Christopher Barrass	Councillor Marsha Moseley
Councillor David Bilbé	Councillor John Redpath
Councillor Graham Eyre	Councillor John Rigg
Councillor Jan Harwood	Councillor Fiona White

**QUORUM 3**

**WEBCASTING NOTICE**

This meeting will be recorded for live and/or subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014. The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Committee Services.

## THE COUNCIL'S STRATEGIC FRAMEWORK

### Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

### Three fundamental themes and nine strategic priorities that support our vision:

- |                     |  |
|---------------------|--|
| <b>Place-making</b> | Delivering the Guildford Borough Local Plan and providing the range of housing that people need, particularly affordable homes |
|                     | Making travel in Guildford and across the borough easier   |
|                     | Regenerating and improving Guildford town centre and other urban areas   |
| <b>Community</b>    | Supporting older, more vulnerable and less advantaged people in our community  |
|                     | Protecting our environment   |
|                     | Enhancing sporting, cultural, community, and recreational facilities   |
| <b>Innovation</b>   | Encouraging sustainable and proportionate economic growth to help provide the prosperity and employment that people need       |
|                     | Creating smart places infrastructure across Guildford  |
|                     | Using innovation, technology and new ways of working to improve value for money and efficiency in Council services             |

### Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

## AGENDA

### ITEM

**1. APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES**

**2. LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTERESTS**

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

**3. MINUTES (Pages 5 - 6)**

To confirm the minutes of the meeting of the Employment Committee held on 9 September 2020.

**4. ELECTION OF VICE-CHAIRMAN OF THE COMMITTEE FOR 2020-21**

The seat allocated to the Residents for Guildford and Villages Group on this Committee has now been filled by Councillor Joss Bigmore, in place of Councillor John Rigg.

As Councillor Rigg was elected Vice-Chairman of the Committee by the Council in May 2020, Council Procedure Rule 29 (b) provides that if, during the course of a municipal year, a councillor is no longer appointed as a member of the committee to which he or she was elected chairman or vice-chairman, the election of his or her successor for the remainder of that municipal year shall be conducted by the Committee at its next meeting.

**5. DESIGNATION OF THE COUNCIL'S MONITORING OFFICER (Pages 7 - 12)**