

STATEMENT OF EXECUTIVE DECISIONS

Thursday, 28th April, 2022

The decisions summarised below were taken by the Executive at the above-mentioned meeting and, subject to the call-in procedure referred to in Overview and Scrutiny Procedure Rule 17 and to the Notes at the end of this document, shall have effect five working days after the meeting. Details of any recommendations to Council are also included for completeness.

Members of the Executive

Chairman:

Councillor Joss Bigmore ((Leader of the Council))

Vice-Chairman:

Councillor Julia McShane ((Deputy Leader of the Council and Lead Councillor for Community and Housing)) *

Councillor Tim Anderson, (Lead Councillor for Resources) *

Councillor Tom Hunt, (Lead Councillor for Development Management)

Councillor John Redpath, (Lead Councillor for Economy) *

Councillor John Rigg, (Lead Councillor for Regeneration) *

Councillor James Steel, (Lead Councillor for Environment) *

Councillor Cait Taylor, (Lead Councillor for Climate Change) *

*Present

Councillor Paul Spooner was in attendance. Councillor Angela Goodwin was in remote attendance.

Agenda Item No.

Officer(s) to action Item

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Joss Bigmore, Leader of the Council. The meeting was chaired by Councillor Julia McShane, Deputy Leader of the Council.

2. LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTEREST

There were no declarations of interest.

3. MINUTES

The minutes of the meeting held on 22 March 2022 were confirmed as a correct record. The Deputy Leader of the Council

signed the minutes.

4. LEADER'S ANNOUNCEMENTS

The Deputy Leader of the Council made the following announcements.

The collaboration work with Waverley Borough Council was moving forward and the Inter-Authority Agreement setting out the legal and governance arrangements had been agreed by both councils. It had also been agreed a joint governance committee would be established to oversee governance and risk. The Joint Chief Executive would be leading the next step which was the formation of a joint management team. The collaboration would provide savings and increased resilience to services delivered by both councils.

Around 40 guests from Ukraine had arrived in Guildford. The council was supporting the Homes for Ukraine Scheme by processing welcome payments for them, and undertaking security and accommodation checks and thank you payments for their sponsors. Around 300 Ukrainian guests had been matched to around 100 sponsors locally and it was expected that this number would rise. The council recognised that guests and sponsors would need ongoing support that there would be an information and support event at the Hive in the second week in May. Further information about the local sponsorship scheme was available on the council's website.

[Supporting Ukraine - Guildford Borough Council](#)

There was a last chance to be involved in the 'Model Town - Build Guildford' project at Guildford Museum as it would be closing on 7 May. The project engaged the public in building a model of the town from recycled card and boxes. The display 'Soldiers of Surrey: Stories from The Queen's Royal Regiment' by the Surrey Infantry Collection remained open. There were also jubilee activities at the museum including a 'Jubilee Trail' and displays of past royal celebrations in Guildford.

Preparations were being made for the celebration of the Queen's Platinum Jubilee in Guildford with many street parties planned. There would be decorations in the town centre organised by Experience Guildford, the town crier would issue a proclamation of 2 June, Guildford in Bloom would be holding a picnic in the park in the castle grounds and there would be beacon lighting events around the borough.

5. TO CONSIDER ANY RECOMMENDATIONS FROM THE OVERVIEW AND SCRUTINY COMMITTEE

There were no further updates and the Executive noted the paper.

6. RISK MANAGEMENT STRATEGY AND POLICY

Decision:

Yasmine
Makin

The Executive approved the Risk Management Strategy and Policy including amendments proposed by the Corporate Governance and Standards Committee.

Reason(s):

To adopt a corporate Risk Management Strategy and Policy which will allow risk to be articulated, managed and mitigated consistently across the Council.

Other options considered and rejected by the Executive:

None.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None.

7. INFRASTRUCTURE FUNDING STATEMENT 2020-2021

Decision:

Rosie
Trussler

The Executive approved the Infrastructure Funding Statement 2020-2021 as a factual report of the amount of developer contributions that have been secured, received, and spent in the year 2020-21 for submission to the Department for Levelling Up, Housing and Communities (DLUHC) and for its publication on the Council's website.

Reason(s):

To ensure that the Council complies with the CIL Regulations to produce and publish an annual Infrastructure Funding Statement.

Other options considered and rejected by the Executive:

None.

Details of any conflict of interest declared by the Leader or lead councillors and any dispensation granted:

None.

NOTES:

- (a) Any decision marked “#” means that the item was deemed by the Managing Director and agreed by the Executive and Chairman of the Overview and Scrutiny Committee to be a matter of urgency for the reason indicated and, in accordance with Overview

and Scrutiny Procedure Rule 17 (h), such decision takes effect immediately and is therefore *not* subject to the call-in procedure.

(b) The call-in procedure is as follows:

- (i) the Chairman of the Overview and Scrutiny Committee; or
- (ii) a minimum of five members of the Council

may require that a decision be referred to the Overview and Scrutiny Committee for review.

(c) Councillors wishing to exercise their right to call-in a decision taken by the Executive must give notice in writing to the Democratic Services Manager. The reason for a councillor calling-in a decision shall accompany any such request and must meet one of the following criteria:

- (a) that there was insufficient, misleading or inaccurate information available to the decision-maker;
- (b) that all the relevant facts had not been taken into account and/or properly assessed;
- (c) that the decision is contrary to the budget and policy framework and is not covered by urgency provisions; or
- (d) that the decision is not in accordance with the decision-making principles set out in the Constitution.

Such notice should be marked for the attention of John Armstrong who can be contacted by e-mail on john.armstrong@guildford.gov.uk

- (d) On receipt of a call-in request, the Monitoring Officer will decide, in consultation with the chairman of the Overview and Scrutiny Committee, whether it is valid and will notify the councillors concerned accordingly.
- (e) In the case of a valid call-in, the decision shall be referred to a special Call-in meeting of the Overview and Scrutiny Committee, which shall be held within 21 days of the decision on validity referred to in paragraph (d) above.
- (f) A decision marked with an asterisk denotes that the matter is a “Key Decision” which is defined in the Council’s Constitution as an executive decision:
 - (i) which is likely to result in significant expenditure or savings (of at least £200,000) having regard to the budget for the service or function to which the decision relates; or
 - (ii) which is likely to have a significant impact on two or more wards within the Borough.