



**GUILDFORD**  
**B O R O U G H**

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**Pedro Wrobel**  
Joint Chief Executive  
Guildford & Waverley  
Borough Councils

**EXECUTIVE**

**WEDNESDAY, 12TH JUNE, 2024**

**Supplementary Information Sheet**

**Agenda No    Item**

9. **Supplementary Information Sheet (Pages 1 - 4)**

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## Executive

12 June 2024

### Supplementary Information

#### Procedure for the discharge of business at this meeting

The Leader of the Council welcomes the attendance of members of the public and non-Executive councillors at this meeting.

The procedure for dealing with each item of business shall be as follows:

1. Lead Councillor to introduce report on the matter.
2. Non-Executive councillors invited to ask a question or comment, for which they will have a maximum of **five** minutes each.
3. Lead councillor to respond to any questions/comments.
4. Executive debates the matter
5. Lead councillor to respond to any questions/comments.
6. Executive to make decision on the matter.

**Agenda item 5: Riverside - Nature Reserve SANG Improvement (Pages 21 - 50)**

Lead Councillor: Councillor George Potter, Lead Councillor for Environment and Climate Change

Lead Officer: Hendryk Jurk, Parks Development Lead

The extraordinary meeting of the full Council on 17 June 2024 has been cancelled due to the General Election being called and so the recommendation for this item should read:

This Executive recommends to full Council meeting on **23 July 2024** the approval of:

1. Capital expenditure of £1,133,500 from existing development contributions to improve SANG capacity and improvement of the  
  
SANG access infrastructure at Riverside Nature Reserve and  
  
Parsonage Water Meadows, and
2. an additional staff resource of one Project Manager Post for project delivery.

**Agenda item 6: G Live Contract Award (Pages 51-66)**

Lead Councillor: Councillor Catherine Houston, Lead Councillor for Commercial Services

Lead Officer: Kelvin Mills, Assistant Director of Commercial Services

At the meeting of the Services Overview and Scrutiny meeting held on 10 June 2024 (Draft Minute OSS3), the Assistant Director of Commercial Services undertook to look to add both information on sustainability targets and actions over the period of the contract to the report submitted to the Executive.

This is set out below:

Sustainability was one of the key considerations of the new contract and energy efficiency and carbon reduction are embedded targets within the new arrangement.

There will be a dedicated action plan that mirrors Guildford Borough Council's commitment to carbon neutrality by 2030. Evidence provided in the tender documents included measurable annual targets such as:

- Energy Consumption Reduction by 5% from FY23 to FY24 - G Live is targeted to save 36,814KWh of electricity use and 38,178Kwh of gas use in FY24.
- Purchase Electricity from Renewable Sources by April 2024.
- Implement Sustainability Best Practice.
- Achieve ISO 14001 by April 2024 as detailed in the Trafalgar Environmental Strategy Delivery Plan.
- Replace 25% of G Live's Traditional Stage Lighting units with LED by March 2025.
- Group Waste Management – Zero to landfill. 98% recycled as evidenced by the G Live waste collection contract.
- Commit to hosting in venue Guildford Sustainability Advocacy Events x2 per year.

Trafalgar Entertainment as part of the new contract have committed to proactively working with Guildford Borough Council to become a carbon neutral council by 2030.

**Agenda item 7: Proposed Changes to the Officer Scheme of Delegation (Pages 67-164)**

Lead Councillor: Councillor Merel Rehorst-Smith, Lead Councillor for Regulatory & Democratic Services

Lead Officer: Deborah Upton, Senior Governance Officer

Additional Recommendation:

That the Monitoring Officer, in consultation with the Leader, Deputy Leader, and Portfolio Holder, be authorised to include any changes to the Scheme of Delegation

in respect of Executive functions recommended by the Corporate Governance & Standards Committee at its special meeting on 1 July 2024.

**Agenda item 8: Executive Councillor Appointment to Outside Bodies: Thames Basin Heaths Joint Strategic Partnership Board (Pages 67-164)**

Lead Councillor: Councillor Julia McShane, Leader of the Council and Lead Councillor for Housing

Lead Officer: Carrie Anderson, Senior Democratic Services Officer

Revised recommendation:

That the Executive approves the appointment of the Portfolio Holder for Planning to the Thames Basin Heaths Joint Strategic Partnership Board and the Portfolio Holder for Climate Change and Environment as the deputy appointee until the next review of appointments to external organisations in 2027.

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