



GUILDFORD
B O R O U G H

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Tom Horwood
Joint Chief Executive
Guildford & Waverley
Borough Councils

EXECUTIVE

THURSDAY, 4TH JANUARY, 2024

Supplementary Information Sheet

Agenda No Item

6. **Supplementary Information Sheet (Pages 1 - 2)**

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Executive

04 January 2024

Supplementary Information

Procedure for the discharge of business at this meeting

The Leader of the Council welcomes the attendance of members of the public and non-Executive councillors at this meeting.

The procedure for dealing with each item of business shall be as follows:

1. Lead Councillor to introduce report on the matter.
2. Non-Executive councillors invited to ask a question or comment, for which they will have a maximum of **five** minutes each.
3. Lead councillor to respond to any questions/comments.
4. Executive debates the matter
5. Lead councillor to respond to any questions/comments.
6. Executive to make decision on the matter.

Agenda item 5: Send Hill Disused Sandpit

Lead Councillor: Councillor Richard Lucas, Lead Councillor for Finance and Property

Lead Officer: Damien Cannell, Asset and Property Manager

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