

**EXECUTIVE**

**THURSDAY, 26TH MAY, 2022**

**Supplementary Information Sheet**

**Agenda No    Item**

11.    **Supplementary Information Sheet (Pages 1 - 6)**

This page is intentionally left blank

## EXECUTIVE

26 MAY 2022

### SUPPLEMENTARY INFORMATION

#### Procedure for the discharge of business at this meeting

The Leader of the Council welcomes the attendance of members of the public and non-Executive councillors at this meeting.

The procedure for dealing with each item of business shall be as follows:

1. Lead Councillor to introduce report on the matter
2. Non-Executive councillors invited to ask a question or comment, for which they will have a maximum of **five** minutes each
3. Lead councillor to respond to comments and questions
4. Executive debates the matter
5. Executive to make decision on the matter

#### **AGENDA ITEM 5: TO CONSIDER ANY RECOMMENDATIONS FROM THE OVERVIEW AND SCRUTINY COMMITTEE (Pages 9 - 16)**

This is for noting. There are no new recommendations from Overview and Scrutiny Committee for the Executive to consider.

Lead Councillor: Councillor Joss Bigmore, Leader of the Council

Lead Officer: Tom Horwood, Joint Chief Executive

#### **AGENDA ITEM 6: LOCAL PLAN DEVELOPMENT MANAGEMENT POLICIES (Pages 17 – 1,288)**

Lead Councillor: Councillor Joss Bigmore, Leader of the Council

Lead Officer: Stuart Harrison, Policy Lead – Planning Policy

#### **AGENDA ITEM 7: BROADBAND FOR THE SURREY HILLS (Pages 1,289 – 1,330)**

Lead Councillor: Councillor John Redpath, Lead Councillor for Economy

Lead Officer: Francesca Castelo, Policy Officer (Economy and Innovation)

#### **AGENDA ITEM 8: REVIEW OF EXECUTIVE WORKING GROUPS 2022 (Pages 1,331 – 1,392)**

Lead Councillor: Councillor Joss Bigmore, Leader of the Council

Lead Officer: Carrie Anderson, Senior Democratic Services Officer

#### **Corrections:**

1. To substitute "*Housing Management HRA Board*" in place of "*HRA Housing Investment Programme (HIP) Working Group*" on pages 1,332, 1,335, and 1,341.

2. To note the terms of reference of the new Housing Management HRA Board attached as Appendix 1 to this Supplementary Information Sheet
3. To note that Councillor George Potter is the sixth member of the Climate Change Board (see page 1,338)
4. To note that the Local Plan Panel has 6 instead of 7 members (see page 1,343)
5. To note that the Major Projects Board membership should be read from Appendix 7 to the report and not from Appendix 1 (see page 1,383).

**The recommendation to the Executive to read as follows:**

- (1) That, subject to the corrections above, the Executive approves the continuation of the following Executive working groups, with no changes to their terms of reference or membership for the municipal year 2022-23:
  - Climate Change Board
  - Guildford Community Covenant Panel
  - Housing Development Programme Board
  - Local Plan Panel
  - Major Projects Portfolio Board
  - Property Review Group
  - Shaping Guildford's Future Programme Board
  - Weyside Urban Village Development Governance Board
- (2) That the following working groups be disbanded:
  - Arts Development Strategy & Public Art Strategy
  - Aspire Health and Wellbeing Board
  - Electric Theatre Monitoring Group
  - Housing Delivery Board (HRA/RTB/Pipeline)
  - Innovation Board
  - Museum Working Group
  - Play Development Strategy & Fixed Play equipment Group
  - Sports Development Strategy Group
  - Town Twinning Working Group
- (3) That the following new boards be established:
  - Capital, Transport & Infrastructure (CTI) Board
  - Community Board
  - Housing Management HRA Board
- (4) That the draft terms of reference for the new boards, as set out in the report and in Appendix 1 to the Supplementary Information Sheet, be approved.
- (5) That the membership of the Capital, Transport & Infrastructure (CTI) Board, as set out in Appendix 3 to the report, be approved.
- (6) That, in respect of the Community Board and the Housing Management HRA Board, political group leaders be requested to submit nominations for consideration by the Leader of the Council in respect of the vacancies.

**AGENDA ITEM 9: SURREY LEADERS' GROUP NOMINATIONS 2022 (Pages 1,393 – 1,424)**

Lead Councillor: Councillor Joss Bigmore, Leader of the Council

Lead Officer: Carrie Anderson, Senior Democratic Services Officer

That the following nominations be considered for submission to the Surrey Leaders' Group:

- (1) Councillor George Potter for the Surrey Pensions Board (1 vacancy)
- (2) Councillor Fiona White for the Integrated Care Partnership Board (1 vacancy)
- (3) Councillor Catherine Young for the South-East Reserve Forces and Cadets' Association (1 vacancy)

## **Guildford Borough Council**

### **Housing Management (HRA) Board**

### **Terms of Reference 2022**

#### **Scope**

With reference to the corporate priorities within the Homes, Jobs and Community themes of Council's Corporate Plan 2021-25:

- Maintain a level of knowledge and understanding of issues to inform the work of the Board.
- Consider and monitor progress of new development opportunities for the HRA.
- To identify resourcing and financial constraints, opportunities and considerations to inform the development of services (including RTB and Business Planning)
- To support the development of relevant policies and procedure for the Councils landlord role to deliver service improvement
- To consider monitoring and progress reports as necessary.
- Oversight of a risk register for the HRA.
- To monitor the delivery of the Housing Investment Programme and receive update reports on individual projects and delivery risks.
  - To ensure that proper programme and project management arrangements are in place for the HRA housing investment programme by:
    - Monitoring delivery of the Housing Investment Programme and receiving update reports on individual projects and delivery risks.
    - To review the monitoring of expenditure on the approved HRA capital programme and investigate variances.
    - To review the use of RTB receipts and take relevant action to address any areas of concern.
    - To identify a pipeline of projects and new schemes that can be developed and arrange to operationally bring them forward to business case stage for approval.
    - To manage and mitigate risks across the Housing Investment programme and escalate significant risks to CMT, Executive and Corporate Governance and Standards Committee where necessary.
- To act as client for projects being delivered by Corporate Programmes under the Housing Programme Board

#### **Membership (7)**

2 x Lib Dem (To include the Lead Councillor for Community & Housing as Chairman)

2 x R4GV (One to be Vice Chairman and to include the Lead Councillor for Resources)

1 x Conservative

1 x Guildford Greenbelt Group

1 x Labour

## **Frequency of Meetings**

Quarterly

## **Reporting**

To the Executive annually or as required.

This page is intentionally left blank