



**SELECTION COUNCIL MEETING**

**MONDAY, 16 MAY 2022**

**ORDER PAPER**

**ORDER PAPER (Pages 1 - 10)**

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GUILDFORD  
B O R O U G H

**SELECTION MEETING OF THE COUNCIL**

**MONDAY 16 MAY 2022**

**ORDER PAPER**

**WEBCASTING NOTICE**

This meeting will be recorded for subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014.

The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Committee Services.

I would like to welcome everyone to this evening's meeting of the Council.

I should be grateful if you would ensure that your mobile phones and other hand-held devices are switched to silent during the meeting. If the fire alarm sounds during the course of the meeting - we are not expecting it to go off - please leave the Council Chamber immediately and proceed calmly to the assembly point in Millmead on the paved area adjacent to the river as you exit the site.

This Order Paper sets out details of those members of the public who have given advance notice of their wish to ask a question or address the Council in respect of any business on tonight's agenda. It also sets out details of any questions submitted by councillors together with any motions and amendments to be proposed by councillors in respect of the business on the agenda.

Unless a member of the public has given notice of their wish to ask a question or address the Council under Item 6 (Public Participation), they will not be permitted to speak. Those who have given notice may address the Council for a maximum of three minutes. Speakers may not engage in any further debate once they have finished their speech.

*Councillor Dennis Booth*  
*The Mayor of Guildford*

<b>Time limits on speeches at full Council meetings:</b>	
Public speaker:	3 minutes
Response to public speaker:	3 minutes
Questions from councillors:	3 minutes
Response to questions from councillors:	3 minutes
Proposer of a motion:	10 minutes
Seconder of a motion:	5 minutes
Other councillors speaking during the debate on a motion:	5 minutes
Proposer of a motion's right of reply at the end of the debate on the motion:	10 minutes
Proposer of an amendment:	5 minutes
Seconder of an amendment:	5 minutes
Other councillors speaking during the debate on an amendment:	5 minutes
Proposer of a motion's right of reply at the end of the debate on an amendment:	5 minutes
Proposer of an amendment's right of reply at the end of the debate on an amendment:	5 minutes

## **1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

## **2. DISCLOSURES OF INTEREST**

To receive and note any disclosable pecuniary interests from councillors. In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

## **3. MINUTES (Pages 5 – 30 of the Council agenda)**

The Council to confirm and the Mayor to sign the minutes of the ordinary meeting of the Council held on 5 April 2022, and the Annual Meeting held on 11 May 2022, a copy of which is attached as **Appendix 1** to this Order Paper.

## **4. MAYOR'S COMMUNICATIONS**

To receive any communications from the Mayor.

## **5. LEADER'S COMMUNICATIONS**

To receive communications from the Leader of the Council in respect of the following matters:

- No Mow May
- Public Testing of Website
- Ukraine

Councillors shall have the opportunity of asking questions of the Leader in respect of his communications.

## **6. PUBLIC PARTICIPATION**

No questions or requests to make statements have been received from the public.

## 7. QUESTIONS FROM COUNCILLORS

No questions have been received.

## 8. APPOINTMENT OF COMMITTEES: 2022-23 AND OTHER APPOINTMENTS (Pages 31 – 66 of the Council agenda)

Update:

### (a) Councillor Champions – Summary of Activities 2021-22

#### **Armed Forces Champion - Councillor Tom Hunt**

*“In early 2021, the Council submitted a nomination for silver status of the MOD’s Employer Recognition Scheme. We were notified in the summer that our nomination has been successful, and in September, I attended a ceremony at Portsmouth Historic Dockyard to receive our award, along with armed forces champions from industry and public bodies. My thanks go to the council officers that supported our nomination.*

*The Council marked several commemoration events, including Armed Forces Day, Armistice Day and Remembrance Sunday. In early November, we also commemorated the addition of a new name to the war memorial in the Castle Grounds, that of Lt. Nicholas London, who died in a training exercise in South Wales in July 1977 whilst serving with the Honourable Artillery Company. A small service involving Lt. London’s family, friends, and comrades was held at the war memorial.*

*I continue to chair the Community Covenant Panel, normally held at ATC (Pirbright). I also participate in county-wide fora, including the Recognise and Remember Task Force. In early March 2022, the Mayor, a few other councillors, and I attended a very wet and cold ATC(P) for a pass-off parade, the first we were able to attend since the easing of Covid restrictions. The following week, it was a pleasure to be back at ATC(P) for the 2022 Surrey Armed Forces Covenant Conference.*

*Finally, I continue to deal with queries and requests from residents and councillors relating to armed forces matters, including supporting local veterans.”*

#### **Historic Environment and Design Champion - Councillor Bob McShee**

*“Due to the Covid restrictions, I have not attended any events, but have visited special exhibitions which have been held at Guildford House and the Museum. I regularly go to the Sydney Sime gallery at the Worpleston Memorial Hall to receive information on any of their forthcoming events”.*

#### **Older Persons’ Champion - Councillor Maddy Redpath**

##### **“Activities**

- *I’ve attended several coffee mornings at assisted living homes, listened to concerns and addressed them wherever I can*
- *Worked with Safeguard and SCC to re-establish Service 4 (Royal Surrey to Bus Station) on Sundays – the service lost when Arriva left. This was vital to the residents of Dray Court who need to attend doctor’s appointments or see friends and family in the town.*
- *I am a trustee at Guildford Sunset Homes in Merrow and we are now embarking on making the property more environmentally friendly by potentially introducing air source heat pumps, solar panels, food waste collection. I am in the process of forming and chairing a working group, made up of residents and staff from Guildford Sunset Homes, which investigates and actions how to make the property more environmentally friendly.*

- *I arranged for Guildford Shakespeare to meet Guildford Sunset Homes. They visited the residents regularly with a group of local school children. Together, the residents and the children practiced a play and performed it on the final week. The sessions have been incredibly beneficial to residents and the children, especially considering both age groups were so severely affected by the pandemic. Guildford Shakespeare Company will be returning later in the year to do more sessions.*
- *I have been invited to be a guest judge for the cake competition at the Dray Court Jubilee Street party. I am incredibly honoured and will of course take the position very seriously! I have also been working with GBC officers and residents at Dray Court to make sure the event is a success, and they have everything they need (risk assessments, officer support, bunting etc.)*

### **Challenges**

- *This year has been particularly challenging as Older Persons' Champion. Budgetary cuts have meant that several services have been affected.*
- *When I started this position in 2019, there were more senior officers to speak to and I would have a meeting once every 2 weeks to address any concerns or ideas. These meetings stopped due to COVID and never restarted. We have some fantastic officers in the team, all very busy doing important work but, in my opinion, not enough for me to do this role properly.*
- *There is no clearly defined description on what 'Older Persons' Champion' is meant to do or be involved in, therefore I often get left out of the decision making on the Older Persons' Services. Multiple times this year I have wondered what this position was actually made for.*
- *Seeing the closure of Japonica Court was a loss to the Ash community, who have already been burdened with so many houses with more in the pipeline. It was disappointing not to be involved in the decision making.*
- *The closure of the kitchens in GBC assisted living homes across the borough is large concern, especially now as we are coming out of the pandemic. Again, I was left out of the decision making and it was something I was not made aware of until a resident told me at a coffee morning. Residents have expressed concerns for their neighbours who are unable, or unwilling, to leave their rooms after COVID. It would be incredibly ambitious to convince these nervous individuals to hop on a bus and travel all the way to the Hive when they're too scared to leave their front door. However, maybe a friendly neighbour would have been able to convince them downstairs for a cup of tea, a chat and maybe some food – but this opportunity has been taken away from them.*

### **Opportunities**

- *I have been informed that there is a Working Group meant to be forming to investigate Older Persons' Services. This is vital; with COVID and Future Guildford, I don't believe any Councillor is aware how much the service has been cut back yet but it was ranked the number one most important service to our residents in the 2020 survey. I have yet to hear on any progress on forming the Working Group but I hope it happens as soon as possible.*
- *I want to put in place more strategies that directly target these individuals to get them out of their flats and socialising again. We need to identify these individuals, ensure they aren't left behind and make smaller-group social activities which don't seem as daunting as The Hive*
- *Many of the unused kitchens in GBC's assisted living homes are out of date, for commercial use and are unsafe to allow residents to use. I would like to see these converted into kitchenette-type spaces where residents can use them, cook together, have a cup of tea etc. Otherwise, I foresee these spaces being left empty for eternity which would be such a waste."*

**(b) The Motion:**

The Leader of the Council, Councillor Joss Bigmore to propose, and the Deputy Leader of the Council, Councillor Julia McShane to second, the following motion:

- “(1) That, for the 2022-23 municipal year, the Council agrees to appoint the committees referred to in the table set out in paragraph 4.1 of the report submitted to the Council, and agrees their respective size referred to therein and the proposed terms of reference, as indicated in Appendix 1 to the report.
- (2) That the numerical allocation of seats on committees to each political group on the Council, as shown in Appendix 2 to the report, be approved for the 2022-23 municipal year.
- (3) That the nominations for membership and (where applicable) substitute membership of the committees, Executive Advisory Boards, and the joint committees, for the 2022-23 municipal year, as shown in Appendix 3 to the report, be approved in accordance with the wishes of the political groups.
- (4) That, for the 2022-23 municipal year, the councillors indicated in the table below be elected as chairman and vice-chairman, as appropriate, of the committees/sub-committees/EABs referred to therein:

<b>Committee</b>	<b>Chairman</b>	<b>Vice-Chairman</b>
Corp. Governance & Standards Ctte		Cllr Deborah Seabrook
Employment Committee	Cllr Joss Bigmore	Cllr Julia McShane
Service Delivery EAB	Cllr Angela Goodwin	Cllr Ramsey Nagaty
Strategy & Resources EAB	Cllr Ruth Brothwell	Cllr Will Salmon
Guildford Joint Committee		Cllr David Goodwin
Licensing Committee	Cllr David Goodwin	Cllr Catherine Young
Licensing Sub-Ctte/Licensing Regulatory Sub-Ctte (up to 6)	Cllr Tim Anderson Cllr David Goodwin Cllr Nigel Manning Cllr Maddy Redpath Cllr James Steel Cllr Catherine Young	
Overview & Scrutiny Committee	Cllr Paul Spooner	Cllr James Walsh
Planning Committee		Cllr Colin Cross

- (5) That the Council appoints Councillor Champions for 2022-23 as follows:

Armed Forces:	Cllr Tom Hunt The Mayor, Cllr Dennis Booth (Deputy)
Historic Environment and Design:	Cllr Bob McShee Cllr Fiona White (Deputy)
Older Persons':	Cllr Maddy Redpath Cllr Ted Mayne (Deputy)

- (6) That the Council approves the following appointments:

- (a) Dawn Hudd, Strategic Services Director, to the Board of Elevate Guildford Ltd (trading as 'Experience Guildford').
- (b) Ian Doyle, Service Delivery Director, as Director to the Board of Guildford Borough Council Holdings Limited with effect from 4 January 2022
- (c) Councillor Guida Esteves as Director to the Board of North Downs Housing Limited with effect from 11 February 2022

- (d) Councillor Tim Anderson as Director to the Board of North Downs Housing Limited with effect from 30 April 2022
- (e) Councillor Cait Taylor as Director to the Board of North Downs Housing Limited with effect from 30 April 2022
- (f) Dawn Hudd, Strategic Services Director, as Director to the Board of North Downs Housing Limited with effect from 30 April 2022

NB: The vote on the motion will be taken in two parts. The Mayor will ask that the Council votes first on paragraphs (1) to (5) of the motion above, and separately the proposed appointments referred to in paragraph (6) above.

Reasons:

- To comply with Council Procedure Rules 23 and 29 of the Constitution in respect of the appointment of committees and election of chairmen and vice-chairmen
- To enable the Council to comply with its obligations under the Local Government and Housing Act 1989 in respect of the political proportionality on its committees.
- To comply with the Constitutional requirement for full Council to approve appointments of individuals to any office other than an office in which he or she is employed by the authority.

**(c) Contested Elections of Committee Chairmen 2022-23**

The contested elections for committee chairmen for the 2022-23 municipal year are shown in the table below.

<b>Committee</b>	<b>Nominees for Chairman</b>
Corporate Governance & Standards Committee	Cllr Nigel Manning Cllr George Potter
Planning Committee	Cllr Marsha Moseley Cllr Fiona White

**Voting on contested elections:**

Under Council Procedure Rule 29 (a), where two candidates are nominated for election as committee chairman, the Council may take the vote by show of hands or, subject to a specific request by a councillor, supported by four other councillors, a recorded vote. If a recorded vote is required, a random roll-call of councillors will be taken.

**Comments:**

None

**9. MINUTES OF THE EXECUTIVE (Pages 67 – 72 of the Council agenda)**

To receive and note the minutes of the meeting of the Executive held on 22 March 2022, which are attached to the Council agenda.

**Comments:**

None

**10. COMMON SEAL**

To order the Common Seal.

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## GUILDFORD BOROUGH COUNCIL

Draft Minutes of the Annual Meeting of Guildford Borough Council held at the Guildhall, High Street, Guildford, on Wednesday 11 May 2022.

\* The Mayor, Councillor Marsha Moseley (Mayor)

\* The Deputy Mayor, Councillor Dennis Booth (Deputy Mayor)

<ul style="list-style-type: none"> <li>Councillor Paul Abbey</li> <li>* Councillor Tim Anderson</li> <li>* Councillor Jon Askew</li> <li>* Councillor Christopher Barrass</li> <li>* Councillor Joss Bigmore</li> <li>Councillor David Bilbé</li> <li>Councillor Richard Billington</li> <li>* Councillor Chris Blow</li> <li>* Councillor Ruth Brothwell</li> <li>Councillor Colin Cross</li> <li>Councillor Guida Esteves</li> <li>Councillor Graham Eyre</li> <li>Councillor Andrew Gomm</li> <li>* Councillor Angela Goodwin</li> <li>Councillor David Goodwin</li> <li>* Councillor Angela Gunning</li> <li>* Councillor Gillian Harwood</li> <li>Councillor Jan Harwood</li> <li>Councillor Liz Hogger</li> <li>* Councillor Tom Hunt</li> <li>Councillor Diana Jones</li> <li>Councillor Steven Lee</li> <li>* Councillor Nigel Manning</li> </ul>	<ul style="list-style-type: none"> <li>* Councillor Ted Mayne</li> <li>* Councillor Julia McShane</li> <li>* Councillor Ann McShee</li> <li>* Councillor Bob McShee</li> <li>* Councillor Masuk Miah</li> <li>* Councillor Ramsey Nagaty</li> <li>Councillor Susan Parker</li> <li>Councillor George Potter</li> <li>* Councillor Jo Randall</li> <li>* Councillor John Redpath</li> <li>Councillor Maddy Redpath</li> <li>* Councillor John Rigg</li> <li>* Councillor Tony Rooth</li> <li>Councillor Will Salmon</li> <li>Councillor Deborah Seabrook</li> <li>* Councillor Pauline Searle</li> <li>* Councillor Paul Spooner</li> <li>Councillor James Steel</li> <li>* Councillor Cait Taylor</li> <li>Councillor James Walsh</li> <li>* Councillor Fiona White</li> <li>Councillor Keith Witham</li> <li>Councillor Catherine Young</li> </ul>
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\*Present

The following Honorary Freemen, Honorary Aldermen and Honorary Officers of Dignity were also in attendance:

Honorary Freeman David Watts  
 Honorary Alderman Tamsy Baker MBE  
 Honorary Alderman Keith Childs  
 Honorary Alderman Sarah Creedy  
 Honorary Alderman Keith Taylor  
 Honorary Alderman M A H M Williamson  
 Honorary Recorder HH Judge Robert Fraser MVO  
 Honorary Remembrancer Mr Matthew Alexander

Before proceeding to the principal business of the meeting, the Council observed a minute's silence in memory of Honorary Freeman Andrew Hodges, who had passed away suddenly on 12 April 2022.

The Mayor also received the report of the Honorary Remembrancer for the municipal year just ending and conveyed to Mr Matthew Alexander, the Council's appreciation of his excellent and informative report.

**CO1 ELECTION OF MAYOR**

Upon the motion of Councillor Bob McShee, seconded by Councillor Tom Hunt, the Council unanimously

RESOLVED: That Councillor Dennis Booth be elected Mayor for the municipal year 2022-23.

Councillor Marsha Moseley vacated the chair.

Having been invested with the Mayoral robes and Chain of Office, Councillor Dennis Booth made the statutory Declaration of Acceptance of Office and took the Oath of Allegiance. The Mayor then took the chair.

The Mayor asked the Council to record their appreciation of services rendered by the retiring Mayor, Councillor Marsha Moseley over the past municipal year and invested her with the past Mayor's badge.

**CO2 APPOINTMENT OF DEPUTY MAYOR**

Upon the motion of The Mayor, Councillor Dennis Booth, seconded by Councillor Marsha Moseley, the Council unanimously

RESOLVED: That Councillor Masuk Miah be appointed Deputy Mayor for the municipal year 2022-23.

Having been invested with the Deputy Mayor's robes and Chain of Office, Councillor Masuk Miah made the statutory Declaration of Acceptance of Office and took the Oath of Allegiance.

**CO3 APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors Richard Billington, Guida Esteves, Graham Eyre, Jan Harwood, Liz Hogger, Diana Jones, Susan Parker, George Potter, Maddy Redpath, Deborah Seabrook, James Steel, James Walsh, and Keith Witham; Honorary Freeman Jen Powell; and Honorary Aldermen Catherine Cobley, Jayne Marks, Terence Patrick, Tony Phillips, Lynda Strudwick, Nick Sutcliffe, Jenny Wicks, and David Wright.

**CO4 DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CO5 MAYOR'S COMMUNICATIONS****(a) Civic Service – 15 May 2022**

The Mayor invited councillors to accompany him to the Civic Service at Holy Trinity Church, High Street, Guildford at 11.30am on Sunday 15 May 2022.

**(b) Selection Council Meeting – 16 May 2022**

The Mayor also reminded councillors that there would be a meeting of the Council at 7pm on Monday 16 May 2022 to consider, among other things, the appointment of committees, and appointment of committee chairmen for the municipal year 2022-23.

**CO6 MAYOR'S CHAPLAIN**

The Mayor announced the appointment of the Reverend David Peters, Vicar of Wonersh and Blackheath, as his Chaplain for the 2022-23 municipal year.

**CO7 APPOINTMENT OF HONORARY REMEMBRANCER 2022-23**

Upon the motion of the Mayor, Councillor Dennis Booth, seconded by the Deputy Mayor, Councillor Masuk Miah, the Council unanimously

RESOLVED: That Mr Matthew Alexander be appointed Honorary Remembrancer for the municipal year 2022-23.

The meeting finished at 12.45 pm

